

**VOORHEES TOWNSHIP COMMITTEE
REORGANIZATION AGENDA
JANUARY 2, 2013
6:00 PM**

**MEETING CALLED TO ORDER BY:
LAWRENCE SPELLMAN, JR., TOWNSHIP ADMINISTRATOR**

FLAG SALUTE

NATIONAL ANTHEM SUNG BY KELLY MIGNOGNA

ROLL CALL

Mr. Mignogna Mr. Platt Mr. Friedman

SUNSHINE STATEMENT BY LAWRENCE SPELLMAN, JR., TOWNSHIP ADMINISTRATOR

This meeting is being held in compliance with the requirements of the "Open Public Meetings Act" and has been duly noticed and published in the Courier Post Newspaper.

**SWEARING IN OF COMMITTEEMAN MARIO DiNATALE
by the HONORABLE ANGELO J. DiCAMILLO**

**SWEARING IN OF COMMITTEEWOMAN ANDREA (ANDI) AYES
by STUART PLATT, ESQUIRE**

MOTION(S) TO NOMINATE MAYOR

SECONDED:

AYES

NAYS

MOTION TO CLOSE NOMINATIONS:

SECONDED:

AYES:

NAYS:

ROLL CALL VOTES ON NOMINATION:

Mr. Friedman Mrs. Ayes
Mr. DiNatale Mr. Platt
Mayor Mignogna

**SWEARING IN OF MAYOR
by STEPHEN MIGNOGNA, ESQUIRE**

PUBLIC PORTION FOR RESOLUTIONS

**MOTION TO CLOSE
THE PUBLIC PORTION**

SECONDED

AYES:

NAYS

RESOLUTION NO. 1-13 Appointments by the Mayor

RESOLUTION NO. 2-13 Appointment of Deputy Mayor(s)

SWEARING IN OF DEPUTY MAYORS

RESOLUTION NO. 3-13 2013 Temporary Budget

RESOLUTION NO. 4-13 Appointment of Township Solicitor
Wade Long Wood & Kennedy (Howard Long) ▶

RESOLUTION NO. 5-13 Appointment of Township Auditor
Bowman & Company (Joseph Hoffmann) ▶

- RESOLUTION NO. 6-13 Appointment of Township Engineer
Remington & Vernick Engineers ▶
- RESOLUTION NO. 7-13 Appointment of Broker for Property & Casualty Insurance
Hardenbergh Insurance Group (Richard Hardenbergh) ▶
- RESOLUTION NO. 8-13 Appointment of Broker for Health Insurance
HR&S Financial Services, LLC (Kurt Stroemel) ▶
- RESOLUTION NO. 9-13 Appointment Specialized Legal Service (Issuance of Bonds)
Parker/McCay ▶
- RESOLUTION NO. 10-13 Appointment of Prosecutor
Michael Greenblatt ▶
- RESOLUTION NO. 11-13 Appointment of the Township Prosecutor as Prosecutor of Violations of the Township Zoning, Land Use and Building Codes, Ordinances and Regulations over which he has jurisdiction.
Michael Greenblatt ▶
- RESOLUTION NO. 12-13 Appointment of Public Defender
Maury Cutler ▶
- RESOLUTION NO. 13-13 Appointment of Engineer Consultants for the Environmental Commission
CME Associates ▶
- RESOLUTION NO. 14-13 Appointment of Township Sewer Engineer
Churchill Engineers ▶
- RESOLUTION NO. 15-13 Appointment of Appraiser
J. McHale & Associates, Inc. ▶
- RESOLUTION NO. 16-13 Appointment of Special COAH Attorney
Marrazzo & Platt (Stuart Platt) ▶
- RESOLUTION NO. 17-13 Appointment of Architect of Record
J.F. McKernan Jr. & Associates ▶
Bach Associates
- RESOLUTION NO. 18-13 Appointment of Conflict Attorney ▶
Stephen Altamuro
Long, Marmero and Associates
Marrazzo & Platt, P.C.
DeCotiis, Fitzpatrick and Cole, LLP
- RESOLUTION NO. 19-13 Appointment of Class I, II & III members to the Voorhees Township Planning Board.
CLASS I MAYOR
CLASS II STEVE MURRAY
CLASS III MARIO DiNATALE
- RESOLUTION NO. 20-13 Appointment of Mayor's designee for the Voorhees Township Planning Board
Andrea Ayes
- RESOLUTION NO. 21-13 Appointment of Members to the Voorhees Township Planning Board
Brett Waters
Subash Rashatwar
Vaughn Vandergrift
Jason Ravitz
- RESOLUTION NO. 22-13 Appointment of Members to the Voorhees Township Zoning Board
Marilyn Kirshbaum
John Daddario
Manuel D. Leoncio Alternate #2

RESOLUTION NO. 23-13 Appointment of Members and Staff to the Voorhees Township
 Environmental Commission

K.K. Wu
Subash Rashatwar
Doug Gaffney Alt. #1
Chad Belson Alt. #2
Edward Hale - Chairperson

Secretary
 Wendy Flite

RESOLUTION NO. 24-13 Appointment of Members and Staff to the Voorhees Township Economic
 Development Committee

Harry Platt – Township Committee Liaison
George Eggars
Alan Cohen as Representative of VBA

Secretary
 Kathy Merkh 1 yr 2013

RESOLUTION NO. 25-13 Appointment of Members to the Voorhees Township
 Recreational Advisory Board

Township Committee Liaison
 Mario DiNatale

RECREATION GROUP REPRESENTATIVES

RECREATIONAL ADVISORY BOARD MEMBERS

<u>NAME</u>	<u>TERM</u>	<u>EXPIRES</u>
Nick Viola	3 years	2014
Brian Fleisher	3 years	2014

Two (2) unfilled at-large seats open

<u>NAME</u>	<u>TERM</u>	<u>EXPIRES</u>
(Soccer) Andy Spirt	1 yr.	2013
Alternate Chris Paolone	1 yr.	2013
(Football) Rob Hart	1 yr.	2013
(Cheerleading) Rob Hart	1 yr.	2013
Alternate John Brecker		
(Baseball) Lou Bordi	1 yr.	2013
Alternate Mick Geis	1 yr.	2013
(Softball) John Schmus	1 yr.	2013
(Basketball) Joe Aiken	1 yr.	2013
Alternate Ray Williams	1 yr.	2013
(LaCrosse) Bryen Barbell	1 yr.	2013
Eastern CER Wrestling Kevin Castagnola	1 yr.	2013
Alternate Ron Franceconi		
Senior Athletics Ed Simpson	1 yr.	2013

NON-VOTING MEMBERS

Michael Redfearn	1 yr.	2013
Joseph Lovallo	1 yr.	2013

TOWNSHIP COMMITTEE LIAISON

Mario DiNatale	1 yr.	2013
----------------	-------	------

- RESOLUTION NO. 26-13 Appointment of Members to the Voorhees Township Cultural & Diversity Committee
- Josefina DeVera**
Gwen DeVera
Stefanie Fisher
Dean Mazurek
Anthony Maressa
Vladimir Bogolyubov
- RESOLUTION NO. 27-13 Consent Agenda
- 28-13 Delinquent Taxes
- 29-13 Cash Management Plan
- 30-13 Township Committee Meeting Dates for 2013 ▶
- 31-13 Order of Business for Township Committee Meetings
- 32-13 Designation of Courier Post & Record Breeze as Official Newspapers
- 33-13 Official Holidays for 2013
- 34-13 Resolutions and Ordinances to be in Possession of Township Committee Twenty-Four (24) Hours Prior to Official Meeting
- 35-13 Appointment of **Jeanette Schelberg** as the Public Agency Compliance Officer
- 36-13 Appointment of **Debra Campbell** as Deputy Treasurer
- 37-13 Appointment of **Dianna Ober** as Deputy Registrar of Elections
- 38-13 Appointment of **Lawrence Spellman** as Fund Commissioner to the Camden County Municipal Excess Liability Joint Insurance Fund (MEL)
- 39-13 Appointment of **Lawrence Spellman** as Fund Commissioner and **Mario DiNatale** as the Alternate Fund Commissioner to the Camden County Joint Insurance Fund (JIF)
- 40-13 Appointment of Special Officers for 2013
- 41-13 Appointment of **Harry Platt** as Representative and **Dean Ciminera** as Alternate to the Camden County Community Development Advisory Board
- 42-13 Appointment of **Dr. Robert Binder** as Director of Medical Affairs
- 43-13 Appointment of **Steve Murray** as ADA Compliance Officer
- 44-13 Authorizing the Deputy Mayors to perform marriage ceremonies
- RESOLUTION NO. 45-13 Adoption of State Contracts ▶
- RESOLUTION NO. 46-13 Authorizing Agreement for Extraordinary, Unspecified Services for Dental Insurance ▶
- RESOLUTION NO. 47-13 Authorizing Agreement for Extraordinary, Unspecified Services for Life Insurance ▶
- RESOLUTION NO. 48-13 Approval of the appointment of a Crisis Intervention Team
- RESOLUTION NO. 49-13 Recognizing the CERT/RACES TEAM as an authorized service/volunteer organization of the Township of Voorhees

RESOLUTION NO. 50-13 Appointment of the Voorhees Township Safety Committee

Stefanie Capone Lawrence Spellman
Maria Pumphrey Joseph Lovallo
William Donnelly Danielle D’Orto
Debra Campbell

RESOLUTION NO. 51-13 Authorization to Enter into a Contract for Employee Advisory Services
Joseph Marcucci ▶

COMMENTS FROM COMMITTEE:
COMMENTS FROM THE PUBLIC:

MOTION TO ADJOURN
ADJOURNMENT

RESOLUTION NO. 01-13

APPOINTMENTS BY THE MAYOR

MICHAEL MIGNOGNA

- A. DIRECTOR OF ADMINISTRATION
- B. PUBLIC WORKS

HARRY A. PLATT

- A. DIRECTOR OF COMMUNITY DEVELOPMENT
- B. DIRECTOR OF COUNTY SERVICES
- C. SEWER AND ROADS

MICHAEL FRIEDMAN

- A. LIAISON TO BGV MUNICIPAL ALLIANCE
- B. FIRE SAFETY LIAISON

ANDI AYES

- A. COORDINATOR OF SENIOR CITIZEN AFFAIRS
- B. DIRECTOR OF PARKS & RECREATION

MARIO Di NATALE

- A. DIRECTOR OF COMMUNITY RELATIONS
- B. DIRECTOR OF PUBLIC SAFETY
- C. DIRECTOR OF FINANCE

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____

Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 2-13

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Voorhees that **HARRY PLATT and MARIO DiNATALE** are hereby appointed **DEPUTY MAYORS** of Voorhees Township to serve in the absence of the Mayor for the year 2013.

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____
Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO.

WHEREAS, N.J.S.A. 40A:4-19 provides that a governing body make Temporary Budget Appropriations to provide for the period between the beginning of the year and the adoption of the annual Municipal Budget;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Voorhees, that the following **2013 Temporary Budget Appropriations**, be approved:

GENERAL FUND

<u>REVENUES</u>	<u>Total</u>
State & Federal Grant Funds	\$0.00
Shared Service Agreements	0.00
Amount to be Raised by Taxation	6,424,000.00
TOTAL GENERAL FUND	<u><u>\$6,424,000.00</u></u>

APPROPRIATIONS

GENERAL GOVERNMENT:

	<u>SW</u>	<u>OE</u>
Administration		
Salaries & Wages	\$59,600.00	
Other Expenses		\$11,900.00
Personnel Department		
Salaries & Wages	42,300.00	
Other Expenses		13,300.00
Township Committee		
Salaries & Wages	14,300.00	
Other Expenses		900.00
Municipal Clerk		
Salaries & Wages	58,100.00	
Other Expenses		9,800.00
Financial Administration		
Salaries & Wages	47,300.00	
Other Expenses		5,500.00
Audit Services		
Other Expenses		30,000.00
Computer Data Processing		
Other Expenses		14,400.00
Tax Collection		
Salaries & Wages	43,600.00	
Other Expenses		6,500.00
Tax Assessment		
Salaries & Wages	59,900.00	
Other Expenses		4,900.00
Legal Services		
Other Expenses		51,700.00
Engineering & Code Enforcement		
Salaries & Wages	47,500.00	
Other Expenses		7,300.00

Temporary Budget, continued
Page 2 of 6

	<u>SW</u>	<u>OE</u>
Economic Development		
Salaries & Wages	\$27,700.00	
Other Expenses		\$6,900.00
LAND USE ADMINISTRATION:		
Planning Board		
Salaries & Wages	23,100.00	
Other Expenses		12,400.00
Zoning Board		
Salaries & Wages	26,800.00	
Other Expenses		5,100.00
UNIFORM CONSTRUCTION CODE:		
Construction Office		
Salaries & Wages	89,900.00	
Other Expenses		16,200.00
INSURANCE:		
Liability Insurance		
Other Expenses		188,500.00
Worker Compensation		
Other Expenses		189,000.00
Employee Group Insurance		
Salaries & Wages	1,400.00	
Other Expenses		865,000.00
Unemployment Compensation		
Other Expenses		10,500.00
PUBLIC SAFETY:		
Police Department		
Salaries & Wages	1,133,500.00	
Other Expenses		96,300.00
Police Support Personnel		
Salaries & Wages	138,300.00	
Other Expenses		1,800.00
Emergency Management		
Salaries & Wages	1,600.00	
Other Expenses		600.00
Municipal Prosecutor		
Other Expenses		6,700.00
PUBLIC WORKS:		
Road Department		
Salaries & Wages	76,500.00	
Other Expenses		36,300.00
Garbage & Trash		
Salaries & Wages	273,800.00	
Other Expenses		16,600.00
Buildings & Grounds		
Salaries & Wages	18,500.00	
Other Expenses		41,300.00
Vehicle Maintenance		
Salaries & Wages	21,300.00	
Other Expenses		91,500.00
Community Services Act		
Street Lighting - Other Expenses		9,100.00
Garbage Disposal - Other Expenses		42,500.00

Temporary Budget, continued
Page 3 of 6

	<u>SW</u>	<u>OE</u>
HEALTH & HUMAN SERVICES:		
Vital Statistics		
Salaries & Wages	\$43,500.00	
Other Expenses		\$3,200.00
Environmental Commission		
Salaries & Wages	300.00	
Other Expenses		200.00
Animal Control Services		
Other Expenses		5,200.00
RECREATION & EDUCATION:		
Senior Citizen Programs		
Salaries & Wages	3,000.00	
Other Expenses		2,100.00
Parks & Recreation		
Salaries & Wages	70,000.00	
Other Expenses		18,700.00
Transfer to Board of Education		
Other Expenses		0.00
OTHER COMMON OPERATING FUNCTIONS:		
Accumulated Leave Compensation		
Salaries & Wages	39,100.00	
Celebration of Public Events		
Other Expenses		3,100.00
UTILITY EXPENSES:		
Electricity		
Other Expenses		60,300.00
Street Lighting		
Other Expenses		49,800.00
Telecommunications		
Other Expenses		25,200.00
Water		
Other Expenses		9,900.00
Natural Gas		
Other Expenses		7,800.00
Fuel Oil		
Other Expenses		1,500.00
Sewer Treatment		
Other Expenses		500.00
Gasoline		
Other Expenses		109,700.00
SOLID WASTE DISPOSAL COSTS:		
Garbage Disposal		
Other Expenses		151,900.00
STATUTORY EXPENDITURES:		
Public Employee Retirement System		
Other Expenses		0.00
Social Security & Medicare Taxes		
Other Expenses		183,300.00
Police & Fire Retirement System		
Other Expenses		0.00
Defined Contribution Retirement Plan		
Other Expenses		500.00

Temporary Budget, continued
Page 4 of 6

	<u>SW</u>	<u>OE</u>	
STATE & FEDERAL GRANT PROGRAMS:			
Safe & Secure Communities Grant			
Salaries & Wages	0.00		
Other Expenses		0.00	
Community Development Block Grant			
Salaries & Wages	0.00		
Other Expenses		0.00	
SHARED SERVICE AGREEMENTS:			
Eastern HS COPS in Schools			
Salaries & Wages	0.00		
Other Expenses		0.00	
Gibbsboro Leaf Removal Services			
Salaries & Wages	0.00		
Other Expenses		0.00	
Voorhees Fire District Diesel Fuel			
Other Expenses		0.00	
Eastern HS Trash Removal Services			
Salaries & Wages	0.00		
Other Expenses		0.00	
Laurel Springs Trash Removal Services			
Salaries & Wages	0.00		
Other Expenses		0.00	
MUNICIPAL COURT FUNCTIONS:			
Municipal Court			
Salaries & Wages	56,000.00		
Other Expenses		6,100.00	
Public Defender			
Other Expenses		1,800.00	
Subtotal	<u>\$2,416,900.00</u>	<u>\$2,433,300.00</u>	<u>\$4,850,200.00</u>
CAPITAL IMPROVEMENTS:			
Capital Improvement Fund			
Other Expenses		\$100,000.00	
DEBT SERVICE:			
Bond Principal			
Other Expenses		1,325,000.00	
Note Principal			
Other Expenses		0.00	
Interest on Bonds			
Other Expenses		108,800.00	
Interest on Notes			
Other Expenses		40,000.00	
RESERVE FOR UNCOLLECTED TAXES:			
Reserve for Uncollected Taxes			
Other Expenses		0.00	
TOTAL GENERAL FUND	<u>\$2,416,900.00</u>	<u>\$4,007,100.00</u>	<u>\$6,424,000.00</u>

SEWER OPERATING FUND

REVENUES	Total
Sewer Rents	\$514,000.00
Miscellaneous Revenues	0.00
TOTAL SEWER UTILITY	<u><u>\$514,000.00</u></u>

APPROPRIATIONS	SW	OE	
GENERAL OPERATING:			
Administration			
Salaries & Wages	\$14,100.00		
Other Expenses		\$51,300.00	
Operations			
Salaries & Wages	116,600.00		
Other Expenses		51,100.00	
Professional Services			
Other Expenses		7,300.00	
INSURANCE:			
Employee Group Insurance			
Salaries & Wages	0.00		
Other Expenses		35,700.00	
Liability Insurance			
Other Expenses		12,300.00	
Worker Compensation			
Other Expenses		12,900.00	
STATUTORY EXPENDITURES:			
Social Security & Medicare			
Other Expenses		10,300.00	
Public Employee Retirement System			
Other Expenses		0.00	
Subtotal	<u>\$130,700.00</u>	<u>\$180,900.00</u>	<u>\$311,600.00</u>
CAPITAL IMPROVEMENTS:			
Capital Improvement Fund			
Other Expenses		20,000.00	
DEBT SERVICE:			
Bond Principal			
Other Expenses		150,000.00	
Note Principal			
Other Expenses		0.00	
Interest on Bonds			
Other Expenses		32,400.00	
Interest on Notes			
Other Expenses		0.00	
TOTAL SEWER UTILITY	<u><u>\$130,700.00</u></u>	<u><u>\$383,300.00</u></u>	<u><u>\$514,000.00</u></u>

OPEN SPACE FUND

<u>REVENUES</u>	<u>Total</u>
Open Space Taxes	\$141,000.00
Miscellaneous Revenues	0.00
TOTAL OPEN SPACE	<u><u>\$141,000.00</u></u>

<u>APPROPRIATIONS</u>	<u>SW</u>	<u>OE</u>	
GENERAL OPERATING:			
Parks Department			
Salaries & Wages	\$51,600.00		
Other Expenses		\$4,100.00	
STATUTORY EXPENDITURES:			
Social Security & Medicare			
Other Expenses		3,600.00	
Subtotal	<u><u>\$51,600.00</u></u>	<u><u>\$7,700.00</u></u>	<u><u>\$59,300.00</u></u>

<u>DEBT SERVICE:</u>			
Bond Principal			
Other Expenses		0.00	
Note Principal			
Other Expenses		0.00	
Interest on Bonds			
Other Expenses		0.00	
Interest on Notes			
Other Expenses		0.00	
NJ Green Acres Loans - Principal			
Other Expenses		3,200.00	
NJ Green Acres Loans - Interest			
Other Expenses		100.00	
NJ EIT Loans - Principal			
Other Expenses		51,200.00	
NJ EIT Loans - Interest			
Other Expenses		27,200.00	
TOTAL OPEN SPACE	<u><u>\$51,600.00</u></u>	<u><u>\$89,400.00</u></u>	<u><u>\$141,000.00</u></u>

DATED:	MOVED:
YEAS:	SECONDED:
NAYS:	APPROVED: _____ Michael Mignogna Mayor

I, Jeanette Schelberg, Clerk of the Township of Voorhees, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Mayor & Township Committee at their Reorganization Meeting of January 2, 2013, held in the Voorhees Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 4-13

**AUTHORIZING THE AWARD OF A FAIR AND OPEN
CONTRACT FOR TOWNSHIP SOLICITOR**

WHEREAS, a need exists for the services of a **TOWNSHIP SOLICITOR** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

WHEREAS, Wade, Long, Wood and Kennedy is a firm authorized to do business in the State of New Jersey, having submitted a response to the Township's Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (NJ.S.A.. 19:44A-20.4 et seq.); and

WHEREAS, Wade, Long, Wood and Kennedy has warranted that it is ready, willing and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

WHEREAS, the Township desires to retain Wade, Long, Wood and Kennedy (Howard Long) for the purpose of providing legal services; and

WHEREAS, pursuant to N.J.S.A 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and,

WHEREAS, the Township's Chief Financial Officer has certified that funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Township of Voorhees, a body corporate and politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the law firm of **Wade, Long, Wood and Kennedy (Howard Long)**.

The Agreement shall be consistent with the Township's Request for Proposals submitted on December 13, 2011 by Wade, Long, Wood and Kennedy with such revisions as recommended by the Township.

The term of this contract shall be January 1, 2013 through December 31, 2013.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

This resolution shall be published as required by law.

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____

Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 5-13

**AUTHORIZING THE AWARD OF A FAIR AND OPEN
CONTRACT FOR TOWNSHIP AUDITOR**

WHEREAS, a need exists for the services of a **TOWNSHIP AUDITOR** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

WHEREAS, Bowman & Company. is a firm authorized to do business in the State of New Jersey, having submitted a response to the Township's Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (NJ.S.A 19:44A-20.4 et seq.); and

WHEREAS, Bowman & Company has warranted that it is ready, willing and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

WHEREAS, the Township desires to retain **Bowman & Company** for the purpose of providing auditing services; and

WHEREAS, pursuant to N.J.S.A 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and,

WHEREAS, the Township's Chief Financial Officer has certified that funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Township of Voorhees, a body corporate and politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the auditing firm of **Bowman & Company**. The Agreement shall be consistent with the Township's Request for Proposals submitted on December 13, 2013 by **Bowman & Company (Joseph Hoffmann)** with such revisions as recommended by the Township.

The term of this contract shall be January 1, 2013 through December 31, 2013

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

This resolution shall be published as required by law.

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____

Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 6-13

**AUTHORIZING THE AWARD OF A FAIR AND OPEN
CONTRACT FOR TOWNSHIP ENGINEER**

WHEREAS, a need exists for the services of a **TOWNSHIP ENGINEER** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

WHEREAS Remington and Vernick is a firm authorized to do business in the State of New Jersey, having submitted a response to the Township's Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (NJ.S.A 19:44A-20.4 et seq.); and

WHEREAS Remington and Vernick has warranted that it is ready, willing and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

WHEREAS, the Township desires to retain Remington and Vernick for the purpose of providing engineering services; and

WHEREAS, pursuant to N.J.S.A 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and,

WHEREAS, the Township's Chief Financial Officer has certified that funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Township of Voorhees, a body corporate and politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the engineering firm of Remington and Vernick

The Agreement shall be consistent with the Township's Request for Proposals submitted on December 13, 2013 by Remington and Vernick with such revisions as recommended by the Township.

The term of this contract shall be January 1, 2013 through December 31, 2013.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

This resolution shall be published as required by law.

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____

Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 7-13

**AUTHORIZING THE AWARD OF A FAIR AND OPEN
CONTRACT FOR BROKER FOR PROPERTY & CASUALTY INSURANCE**

WHEREAS, a need exists for the services of a **BROKER FOR PROPERTY & CASUALTY INSURANCE** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

WHEREAS, Hardenbergh Insurance Group is a firm authorized to do business in the State of New Jersey, having submitted a response to the Township's Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (NJ.S.A 19:44A-20.4 et seq.); and

WHEREAS Hardenbergh Insurance Group has warranted that it is ready, willing and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

WHEREAS, the Township desires to retain Hardenbergh Insurance Group for the purpose of providing insurance services; and

WHEREAS, pursuant to N.J.S.A 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and,

WHEREAS, the Township's Chief Financial Officer has certified that funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Township of Voorhees, a body corporate and politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the insurance firm of **Hardenbergh Insurance Group (Richard Hardenbergh) AS BROKER FOR PROPERTY & CASUALTY INSURANCE**

The Agreement shall be consistent with the Township's Request for Proposals submitted on December 13, 2011 by Hardenbergh Insurance Group with such revisions as recommended by the Township.

The term of this contract shall be January 1, 2013 through December 31, 2013.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

This resolution shall be published as required by law.

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____
Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 8-13

**AUTHORIZING THE AWARD OF A FAIR AND OPEN
CONTRACT FOR BROKER FOR HEALTH INSURANCE**

WHEREAS, a need exists for the services of a **BROKER FOR HEALTH INSURANCE** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

WHEREAS, HR &S Financial Services is a firm authorized to do business in the State of New Jersey, having submitted a response to the Township's Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (NJ.S.A 19:44A-20.4 et seq.); and

WHEREAS, HR &S Financial Services has warranted that it is ready, willing and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

WHEREAS, the Township desires to retain HR &S Financial Services for the purpose of providing insurance services; and

WHEREAS, pursuant to N.J.S.A 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and,

WHEREAS, the Township's Chief Financial Officer has certified that funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Township of Voorhees, a body corporate and politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the insurance firm of **HR &S Financial Services (Kurt Stroemel) AS BROKER FOR RISK MANAGER HEALTH INSURANCE**

The Agreement shall be consistent with the Township's Request for Proposals submitted on December 13, 2011 by HR &S Financial Services with such revisions as recommended by the Township.

The term of this contract shall be January 1, 2013 through December 31, 2013.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

This resolution shall be published as required by law.

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____
Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 9-13

**AUTHORIZING THE AWARD OF A FAIR AND OPEN
CONTRACT FOR SPECIALIZED LEGAL SERVICES IN CONNECTION WITH THE
AUTHORIZATION AND ISSUANCE OF BONDS OR NOTES**

WHEREAS, a need exists for the services of a **SPECIALIZED LEGAL SERVICES IN CONNECTION WITH THE AUTHORIZATION AND ISSUANCE OF BONDS OR NOTES** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

WHEREAS, Parker, McCay is a firm authorized to do business in the State of New Jersey, having submitted a response to the Township's Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (NJ.S.A 19:44A-20.4 et seq.); and

WHEREAS, Parker, McCay has warranted that it is ready, willing and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

WHEREAS, the Township desires to retain Parker, McCay for the purpose of providing bond services; and

WHEREAS, pursuant to N.J.S.A 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and,

WHEREAS, the Township's Chief Financial Officer has certified that funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Township of Voorhees, a body corporate and politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the bond firm of **Parker/McCay**

The Agreement shall be consistent with the Township's Request for Proposals submitted on December 13, 2011 by Parker, McCay, with such revisions as recommended by the Township.

The term of this contract shall be January 1, 2013 through December 31, 2013.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

This resolution shall be published as required by law.

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____
Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 10-13

**AUTHORIZING THE AWARD OF A FAIR AND OPEN
CONTRACT FOR TOWNSHIP PROSECUTOR**

WHEREAS, a need exists for the services of a **TOWNSHIP PROSECUTOR** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

WHEREAS, Michael Greenblatt, Esq. is a firm authorized to do business in the State of New Jersey, having submitted a response to the Township's Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (NJ.S.A 19:44A-20.4 et seq.); and

WHEREAS, Michael Greenblatt, Esq. has warranted that he is ready, willing and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

WHEREAS, the Township desires to retain Michael Greenblatt, Esq. for the purpose of providing legal services; and

WHEREAS, pursuant to N.J.S.A 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and,

WHEREAS, the Township's Chief Financial Officer has certified that funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Township of Voorhees, a body corporate and politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the law firm of **Michael Greenblatt, Esq.**

The Agreement shall be consistent with the Township's Request for Proposals submitted on December 13, 2011 by Michael Greenblatt, Esq. with such revisions as recommended by the Township.

The term of this contract shall be January 1, 2013 through December 31, 2013.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

This resolution shall be published as required by law.

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____
Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 11-13

AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR PROSECUTOR OF VIOLATIONS OF THE TOWNSHIP ZONING, LAND USE AND BUILDING CODES, ORDINANCES AND REGULATIONS OVER WHICH HE HAS JURISDICTION.

WHEREAS, a need exists for the services of a **PROSECUTOR OF VIOLATIONS OF THE TOWNSHIP ZONING, LAND USE AND BUILDING CODES, ORDINANCES AND REGULATIONS OVER WHICH HE HAS JURISDICTION** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

WHEREAS, Michael Greenblatt, Esq. is a firm authorized to do business in the State of New Jersey, having submitted a response to the Township's Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (NJ.S.A 19:44A-20.4 et seq.); and

WHEREAS, Michael Greenblatt, Esq. has warranted that he is ready, willing and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

WHEREAS, the Township desires to retain Michael Greenblatt, Esq. for the purpose of providing legal services; and

WHEREAS, pursuant to N.J.S.A 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and,

WHEREAS, the Township's Chief Financial Officer has certified that funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Township of Voorhees, a body corporate and politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the law firm of **Michael Greenblatt, Esq. AS PROSECUTOR OF VIOLATIONS OF THE TOWNSHIP ZONING, LAND USE AND BUILDING CODES, ORDINANCES AND REGULATIONS OVER WHICH HE HAS JURISDICTION**

The Agreement shall be consistent with the Township's Request for Proposals submitted on December 13, 2011 by Michael Greenblatt, Esq. with such revisions as recommended by the Township.

The term of this contract shall be January 1, 2013 through December 31, 2013.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

This resolution shall be published as required by law.

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____
Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 12-13

**AUTHORIZING THE AWARD OF A FAIR AND OPEN
CONTRACT FOR PUBLIC DEFENDER**

WHEREAS, a need exists for the services of a **PUBLIC DEFENDER** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

WHEREAS, the law firm of Maury Cutler, Esq. is a firm authorized to do business in the State of New Jersey, having submitted a response to the Township's Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (NJ.S.A 19:44A-20.4 et seq.); and

WHEREAS, Maury Cutler, Esq. has warranted that he is ready, willing and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

WHEREAS, the Township desires to retain Maury Cutler, Esq. for the purpose of providing legal services; and

WHEREAS, pursuant to N.J.S.A 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and,

WHEREAS, the Township's Chief Financial Officer has certified that funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Township of Voorhees, a body corporate and politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the law firm of **Maury Cutler, Esq.**

The Agreement shall be consistent with the Township's Request for Proposals submitted on December 13, 2011 by Maury Cutler, Esq. with such revisions as recommended by the Township.

The term of this contract shall be January 1, 2013 through December 31, 2013.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

This resolution shall be published as required by law.

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____
Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 13-13

**AUTHORIZING THE AWARD OF A FAIR AND OPEN
CONTRACT FOR ENGINEER TO ASSIST THE
VOORHEES TOWNSHIP ENVIRONMENTAL COMMISSION**

WHEREAS, a need exists for the services of an **ENGINEER TO ASSIST THE VOORHEES TOWNSHIP ENVIRONMENTAL COMMISSION** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

WHEREAS, the engineering firm of CME Associates is a firm authorized to do business in the State of New Jersey, having submitted a response to the Township's Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (NJ.S.A 19:44A-20.4 et seq.); and

WHEREAS, CME has warranted that they are ready, willing and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

WHEREAS, the Township desires to retain CME Associates for the purpose of providing engineering services; and

WHEREAS, pursuant to N.J.S.A 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and,

WHEREAS, the Township's Chief Financial Officer has certified that funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Township of Voorhees, a body corporate and politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the engineering firm of **CME Associates**

The Agreement shall be consistent with the Township's Request for Proposals submitted on December 13, 2011 by CME Associates with such revisions as recommended by the Township.

The term of this contract shall be January 1, 2013 through December 31, 2013.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

This resolution shall be published as required by law.

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____
Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 14-13

**AUTHORIZING THE AWARD OF A FAIR AND OPEN
CONTRACT FOR TOWNSHIP SEWER ENGINEER**

WHEREAS, a need exists for the services of a **TOWNSHIP SEWER ENGINEER** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

WHEREAS, the engineering firm of Churchill Engineering is a firm authorized to do business in the State of New Jersey, having submitted a response to the Township's Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (NJ.S.A 19:44A-20.4 et seq.); and

WHEREAS, Churchill Engineering has warranted that it is ready, willing and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

WHEREAS, the Township desires to retain Churchill Engineering for the purpose of providing engineering services as **SEWER ENGINEERS**; and

WHEREAS, pursuant to N.J.S.A 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and,

WHEREAS, the Township's Chief Financial Officer has certified that funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Township of Voorhees, a body corporate and politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the engineering firm of **Churchill Engineering**

The Agreement shall be consistent with the Township's Request for Proposals submitted on December 13, 2011 by Churchill Engineering with such revisions as recommended by the Township.

The term of this contract shall be January 1, 2013 through December 31, 2013.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

This resolution shall be published as required by law.

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____
Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 15-13

**AUTHORIZING THE AWARD OF A FAIR AND OPEN
CONTRACT FOR PROFESSIONAL APPRAISAL SERVICES**

WHEREAS, a need exists for the services of a **PROFESSIONAL APPRAISER** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

WHEREAS, the appraisal firm of **J. McHALE & ASSOCIATES** is a firm authorized to do business in the State of New Jersey, having submitted a response to the Township's Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (N.J.S.A 19:44A-20.4 et seq.); and

WHEREAS JEROME. J. McHALE has warranted that he is ready, willing and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

WHEREAS, the Township desires to retain **J. McHALE & ASSOCIATES** for the purpose of providing appraisal services as the **TOWNSHIP APPRAISER**; and

WHEREAS, pursuant to N.J.S.A 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and,

WHEREAS, the Township's Chief Financial Officer has certified that funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Township of Voorhees, a body corporate and politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the appraisal firm of **J. McHALE & ASSOCIATES**

The Agreement shall be consistent with the Township's Request for Proposals submitted on December 13, 2011 by **J. JEROME McHALE** with such revisions as recommended by the Township.

The term of this contract shall be January 1, 2013 through December 31, 2013.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

This resolution shall be published as required by law.

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____
Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 16-13

**AUTHORIZING THE AWARD OF A FAIR AND OPEN
CONTRACT FOR SPECIAL COAH ATTORNEY**

WHEREAS, a need exists for the services of a **SPECIAL COUNCIL ON AFFORDABLE HOUSING ATTORNEY** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

WHEREAS, MARRAZZO & PLATT (Stuart Platt) is a firm authorized to do business in the State of New Jersey, having submitted a response to the Township's Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (NJ.S.A.. 19:44A-20.4 et seq.); and

WHEREAS MARRAZZO & PLATT (Stuart Platt) has warranted that it is ready, willing and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

WHEREAS, the Township desires to retain **MARRAZZO & PLATT (Stuart Platt)** for the purpose of providing legal services as **SPECIAL COAH ATTORNEY**; and

WHEREAS, pursuant to N.J.S.A 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and,

WHEREAS, the Township's Chief Financial Officer has certified that funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Township of Voorhees, a body corporate and politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the law firm of **MARRAZZO & PLATT (Stuart Platt)**

The Agreement shall be consistent with the Township's Request for Proposals submitted on December 13, 2013 by **MARRAZZO & PLATT (Stuart Platt)** with such revisions as recommended by the Township.

The term of this contract shall be January 1, 2013 through December 31, 2013.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

This resolution shall be published as required by law.

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____
Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 17-13

**AUTHORIZING THE AWARD OF A FAIR AND OPEN
CONTRACT FOR ARCHITECT OF RECORD**

WHEREAS, a need exists for the services of an **ARCHITECT OF RECORD** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

WHEREAS, the following firms are authorized to do business in the State of New Jersey, having submitted a response to the Township's Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (NJ.S.A.. 19:44A-20.4 et seq.); and

WHEREAS JOSEPH F. McKERNAN, JR. ARCHITECTS AND ASSOCIATES, LLC, (Joseph McKernan) and BACH ASSOCIATES, PC have warranted they are ready, willing and able to perform all necessary services and that they and/or members of their firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

WHEREAS, the Township desires to retain **JOSEPH F. McKERNAN, JR. ARCHITECTS AND ASSOCIATES, LLC, (Joseph McKernan) AND BACH ASSOCIATES, PC** for the purpose of providing architectural services as **ARCHITECT OF RECORD**; and

WHEREAS, pursuant to N.J.S.A 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and,

WHEREAS, the Township's Chief Financial Officer has certified that funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Township of Voorhees, a body corporate and politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the architectural firms of

**JOSEPH F. McKERNAN, JR. ARCHITECTS AND ASSOCIATES, LLC,
(Joseph McKernan)**

BACH ASSOCIATES, PC

The Agreement shall be consistent with the Township's Request for Proposals submitted on December 13, 2013 by **JOSEPH F. McKERNAN, JR. ARCHITECTS AND ASSOCIATES, LLC, (Joseph McKernan) and BACH ASSOCIATES, PC** with such revisions as recommended by the Township.

The term of this contract shall be January 1, 2013 through December 31, 2013.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

This resolution shall be published as required by law.

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____
Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 18-13

**AUTHORIZING THE AWARD OF A FAIR AND OPEN
CONTRACT FOR CONFLICT ATTORNEY**

WHEREAS, a need exists for the services of an **CONFLICT ATTORNEY** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

WHEREAS, the following firms are authorized to do business in the State of New Jersey, having submitted a response to the Township's Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (NJ.S.A.. 19:44A-20.4 et seq.); and

WHEREAS, **Stephen Altamuro, Long, Marmero and Associates, Marrazzo & Platt, P.C. and DeCotiis, Fitzpatrick and Cole, LLP** have warranted they are ready, willing and able to perform all necessary services and that they and/or members of their firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

WHEREAS, the Township desires to retain **Stephen Altamuro, Long, Marmero and Associates, Marrazzo & Platt, P.C. and DeCotiis, Fitzpatrick and Cole, LLP** for the purpose of providing architectural services as **CONFLICT ATTORNEY**; and

WHEREAS, pursuant to N.J.S.A 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and,

WHEREAS, the Township's Chief Financial Officer has certified that funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Township of Voorhees, a body corporate and politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the legal firms of **Stephen Altamuro, Long, Marmero and Associates, Marrazzo & Platt, P.C. and DeCotiis, Fitzpatrick and Cole, LLP**

The Agreement shall be consistent with the Township's Request for Proposals submitted on December 13, 2013 by **Stephen Altamuro, Long, Marmero and Associates, Marrazzo & Platt, P.C. and DeCotiis, Fitzpatrick and Cole, LLP** with such revisions as recommended by the Township.

The term of this contract shall be January 1, 2013 through December 31, 2013.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

This resolution shall be published as required by law.

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____
Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 19-13

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Voorhees, County of Camden and State of New Jersey that appointments be made to the **VOORHEES TOWNSHIP PLANNING BOARD** as follows:

- ◆ **CLASS I** **MAYOR**
- ◆ **CLASS II** **STEVE MURRAY**
- ◆ **CLASS III** **MARIO DiNATALE**

These appointments are for a term of one year, commencing on January 1, 2013 and expiring on December 31, 2013.

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____
Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 20-13

WHEREAS, NJSA 40:55D-23 specifically provides that the Mayor of a municipality, as the Class I member of the municipal planning board, may designate a representative to sit on the planning board in the absence of the Mayor; and

WHEREAS, the Mayor of the Township of Voorhees, County of Camden and State of New Jersey (the Township) has determined that it is in the best interest of the township that such a designee be appointed;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Voorhees that **ANDREA (ANDI) AYES** is hereby appointed to serve as the Mayor's designated representative as the Class I member of the Planning Board in the Mayor's absence, to serve at the discretion of the Mayor during the Mayor's term.

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____

Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 21-13

WHEREAS, vacancies exist on the Voorhees Township Planning Board;
and

WHEREAS, the following persons possess the necessary qualifications to
fulfill the duties of that position;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township
Committee that the following persons be appointed to the **VOORHEES
TOWNSHIP PLANNING BOARD** for the stated terms:

<u>NAME</u>	<u>TERM</u>	<u>EXPIRES</u>
Brett Waters Filling the unexpired term of Chris Reitano (22-11)	4 years	2014
Subash Rashatwar Representative from the Environmental Commission	3 years	2015
Vaughn Vandergrift – Alt. #1 Filling the unexpired term of Brett Waters (21-12)	2 years	2013
Jason Ravitz (Alt. #2)	2 years	2014

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____

Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 22-13

WHEREAS, vacancies exist on the Voorhees Township Zoning Board; and

WHEREAS, the following persons possess the necessary qualifications to fulfill the duties of that position;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee that the following persons be appointed to the **VOORHEES TOWNSHIP ZONING BOARD** for the stated terms:

<u>NAME</u>	<u>TERM</u>	<u>EXPIRES</u>
Marilyn Kirshbaum	4	2016
John Daddario	4	2016
Manuel D. Leoncio Alt #2	2	2014

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____
Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 23-13

WHEREAS, vacancies exist on the Voorhees Township Environmental Commission; and

WHEREAS, the following persons possess the necessary qualifications to fulfill the duties of that position;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee that the following persons be appointed to the **VOORHEES TOWNSHIP ENVIRONMENTAL COMMISSION** for the stated terms:

<u>NAME</u>	<u>TERM</u>	<u>EXPIRES</u>
K. K. Wu	3 years	2015
Subash Rashatwar Mr. Rashatwar is also the representative to the Planning Board	3 years	2015
Douglas Gaffney Alt. #1	2 years	2014
Chad Belson Alt. #2 Filling the unexpired term of Aqil Khan (23-12)	2 years	2013
Edward Hale - Chairperson	1 yr	2013
Secretary Wendy Flite	1 yr	2013

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____
Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 24-13

WHEREAS, vacancies exist on the Voorhees Township Economic Development Committee; and

WHEREAS, the following persons possess the necessary qualifications to fulfill the duties of that position;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee that the following persons be appointed to the **VOORHEES**

TOWNSHIP ECONOMIC DEVELOPMENT COMMITTEE:

<u>NAME</u>	<u>TERM</u>	<u>EXPIRES</u>
Harry Platt Township Committee Liaison Filling the unexpired term of Joseph Lovallo (25-11)	3	2013
George Eggars	3	2015
Joseph Perno Filling the unexpired term of John Schmus (24-12)	3	2014
Alan Cohen Representative from Voorhees Business Association	1	2013
Secretary Kathy Merkh	1	2013

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____
Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 26-13

WHEREAS, vacancies exist on the Voorhees Township Cultural & Diversity Committee; and

WHEREAS, the following persons possess the necessary skills and qualifications to be a member of the Cultural & Diversity Committee;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Voorhees that the following persons are hereby appointed to the **Voorhees Township Cultural & Diversity Committee** for the stated terms:

<u>NAME</u>	<u>TERM</u>	<u>EXPIRES</u>
Josephine DeVera	3 years	2015
Gwen DeVera	3 years	2015
Stefani Fisher	3 years	2015
Dean Mazurek	3 years	2015
Anthony Maressa	3 years	2014
New seat created in 2012. Staggered expiration date of 2014		
Vladimir Bogolyubov	3 years	2013
New seat created in 2012. Staggered expiration date of 2013		

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____
Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 27-13

WHEREAS, consent agendas provide rapid, effective action on routine matters; and

WHEREAS, the following items are considered to be routine, non-controversial items requiring no discussion; and

WHEREAS, any item upon which discussion is required will be removed from the consent agenda; and

WHEREAS, all items on the consent agenda are fully recorded in the official minutes;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Voorhees that the following items are approved:

- 28-13 Delinquent Taxes
- 29-13 Cash Management
- 30-13 Township Committee Meeting Dates for 2011
- 31-13 Order of Business for Township Committee Meetings
- 32-13 Designation of Courier Post and Record Breeze as Official Newspapers
- 33-13 Official Holidays for 2013
- 34-13 Resolutions and Ordinances to be in Possession of Township Committee Twenty-Four (24) Hours Prior to Official Meeting
- 35-13 Appointment of Jeanette Schelberg as the Public Agency Compliance Officer
- 36-13 Appointment of Debra Campbell as Deputy Treasurer
- 37-13 Appointment of Dianna Ober as Deputy Registrar of Elections
- 38-13 Appointment of Lawrence Spellman as Fund Commissioner to the Camden County Municipal Excess Liability Joint Insurance Fund (MEL)
- 39-13 Appointment of Lawrence Spellman as Fund Commissioner and Mario DiNatale as the Alternate Fund Commissioner to the Camden County Joint Insurance Fund (JIF)
- 40-13 Appointment of Special Officers for 2011
- 41-13 Appointment of a Representative & Alternate to the Camden County Community Development Advisory Board
- 42-13 Appointment of Dr. Robert Binder as Director of Medical Affairs
- 43-13 Appointment of Steve Murray as ADA Compliance Officer
- 44-13 Authorizing the Deputy Mayors to perform marriage ceremonies

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____
Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 28-13

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Voorhees, County of Camden and State of New Jersey that **8% interest per annum** shall be charged on all delinquent taxes, as well as delinquent local improvements, assessments and sewer rents for the year 2013 except that **18% interest per annum** shall be charged whenever the accumulated charges exceed the total sum of \$1500.00 against any particular property and further, that the Township of Voorhees shall allow an additional **grace period of ten (10) days** before the imposition of said interest charges on delinquent taxes in accordance with NJSA 54:4-67.

In addition to all other penalties, interest and other charges permitted by New Jersey State Law, rule of regulation and/or otherwise fixed by resolution or ordinance by the Mayor and Township Committee of the Township, a penalty shall be fixed to each delinquent tax and/or other municipal charges account whose delinquent balance on December 31 of each calendar year is in excess of \$10,000.00. The amount of such penalty shall be fixed by resolution of the Township Committee in accordance with NJSA 54:4-67, provided however, that the rate of such penalty on the date this section becomes effective shall be 6% of the delinquency balance on December 31 of the current year. For the purposes of this section, the term "delinquency balance" shall mean the sum of all taxes, municipal charges, interest and previously assessed penalties due on a given tax parcel or parcels under the same tax and/or other municipal charges account covering any number of quarters or years.

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____
Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO.

WHEREAS, N.J.S.A. 40A: 5-14 requires every municipality to adopt a Cash Management Plan on an annual basis;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Voorhees, County of Camden, State of New Jersey, that the following requirements be a part of the **2013 Cash Management Plan**, and be adhered to:

I. Cash Management and Investment Objectives

- A. Preservation of capital;
- B. Adequate safekeeping of assets;
- C. Maintenance of liquidity to meet operating needs;
- D. Diversification of the Township's portfolio to minimize risks associated with individual investments.

II. Designation of Official Depositories

- A. The following banks are hereby designated as legal depositories for all municipal funds:
 - 1. Columbia Bank
 - 2. Fulton Bank
 - 3. New Jersey State Cash Management Fund
 - 4. Republic Bank
 - 5. TD Bank
- B. Each depository must submit to the Chief Financial Officer a copy of the Governmental Unit Deposit Protection Act (GUDPA) notification of eligibility, which is filed semi-annually with the Department of Banking each June 30th and December 31st;
- C. This list may be amended or supplemented from time to time as the Voorhees Township Committee deems necessary.

III. Cash Management

- A. All municipal funds received by any official or employee shall be either deposited within 48 hours to an account in the name of the Township of Voorhees, or shall be turned over to the Chief Financial Officer/Treasurer within 48 hours of receipt, in accordance with N.J.S.A. 40A: 5-15;
- B. The Chief Financial Officer shall minimize any accumulated idle cash in checking accounts, by assuring that excess balances are promptly swept into the investment portfolio;
- C. Investment decisions shall be guided by the cash flow projections prepared by the Chief Financial Officer;

- D. Change Funds and Petty Cash Funds are not required to be maintained in interest-bearing accounts.

IV. Permissible Investments

- A. Bonds or other obligations of the United States of America, or obligations guaranteed by the United States of America;
- B. Government money market mutual funds;
- C. Any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors;
- D. Bonds or other obligations of the local unit, or school districts of which the local unit is a part;
- E. Any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments;
- F. Local Government investment pools;
- G. New Jersey State Cash Management Fund;
- H. Repurchase agreements of fully collateralized securities.

V. Authority for Investment Management

- A. The Chief Financial Officer is authorized and directed to make investments on behalf of the Township. All investment decisions shall be consistent with this plan, and all appropriate regulatory constraints.

VI. Safekeeping

- A. Securities purchased on behalf of the Township shall be delivered electronically or physically to the Township's custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the Township.

VII. Procedures for Disbursement of Funds

- A. Payments shall be prepared by the Chief Financial Officer and submitted to the Township Committee for their approval;
- B. No municipal funds shall be disbursed by the Chief Financial Officer prior to approval of the Township Committee, except for:
 - 1. Debt Service payments;
 - 2. Investments;
 - 3. Payroll turnovers to agency accounts;
- C. Tax payments to Camden County, the Voorhees Board of Education, the Eastern Regional High School Board of Education, and the Voorhees Fire District shall be made in accordance with schedules provided by each taxing district;

- D. Checks approved for payment shall be signed by 1) one member of the Township Committee, and 2) the Chief Financial Officer or the Deputy Treasurer, and 3) the Township Clerk or the Deputy Township Clerk. Two of the three signatures may be facsimile signatures, but the third must be an original signature;
- E. Checks paid from the Tax Title Lien Redemption and Tax Title Lien Premium Accounts shall be signed by 1) the Tax Collector and 2) the Chief Financial Officer or the Deputy Treasurer;
- F. Checks paid from the following accounts are permitted to have only one signature:
 - 1. Municipal Court & Bail Accounts;
 - 2. Clerk Election Account;
- G. Wire transfers and Automated Clearing House (ACH) payments are to be made by either the Chief Financial Officer or the Deputy Treasurer.

VIII. Reporting

- A. The Chief Financial Officer shall report to the Township Committee all purchases of investments in accordance with N.J.S.A. 40A: 5-15.2;
- B. The Chief Financial Officer shall also report to the Township Committee the available cash balances in each fund and/or bank account.

IX. Audit

- A. This Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A: 5-14.

DATED:

MOVED:

YEAS:

SECONDED:

NAYS:

APPROVED: _____

Michael Mignogna
Mayor

I, Jeanette Schelberg, Clerk of the Township of Voorhees, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Mayor and Township Committee at their Reorganization Meeting of January 2, 2013, held in the Voorhees Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ.

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 30-13

VOORHEES TOWNSHIP COMMITTEE MEETING DATES FOR 2013

BE IT RESOLVED, by the Mayor and Township Committee of the Township of Voorhees that the regular and work meetings of the Township Committee shall be held at the Voorhees Municipal Building, 2400 Voorhees Town Center, Voorhees, New Jersey, on the following dates in 2013:

JANUARY

Monday, 2nd Re-organization - 6:00 PM
Monday, 14th Regular Meeting
Tuesday, 22nd Work Meeting
Monday, 28th Regular Meeting

JULY

Monday, 8th Regular Meeting
Monday, 15th Work Meeting

FEBRUARY

Monday, 11th Regular Meeting
Tuesday, 19th Work Meeting
Monday, 25th Regular Meeting

AUGUST

Monday, 12th Regular Meeting
Monday, 19th Work Meeting

MARCH

Monday, 11th Regular Meeting
Monday, 18th Work Meeting
Monday, 25th Regular Meeting

SEPTEMBER

Monday, 9th Regular Meeting
Monday, 16th Work Meeting
Monday, 23rd Regular Meeting

APRIL

Monday, 8th Regular Meeting
Monday, 15th Work Meeting
Monday, 22nd Regular Meeting

OCTOBER

Monday, 14th Regular Meeting
Monday, 21st Work Meeting
Monday, 28th Regular Meeting

MAY

Monday, 13th Regular Meeting
Monday, 20th Work Meeting
Tuesday, 28th Regular Meeting

NOVEMBER

Tuesday, 12th Regular Meeting
Monday, 18th Work Meeting
Monday, 25th Regular Meeting

JUNE

Monday, 10th Regular Meeting
Monday, 17th Work Meeting
Monday, 24th Regular Meeting

DECEMBER

Monday, 9th Regular Meeting
Monday, 16th Work Meeting
Thursday 26th Regular Meeting**
** Meeting begins at 6:00 PM

ALL WORK MEETINGS BEGIN AT 7:30 PM

ALL REGULAR MEETINGS BEGIN WITH A WORK SESSION AT 7:30 PM, FOLLOWED BY THE REGULAR COMMITTEE MEETING AT 8:00 PM, UNLESS OTHERWISE NOTED.

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____
Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 31-13

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Voorhees, County of Camden, and State of New Jersey that the following Order of Business be adopted for the conduct of all meetings during the year 2013.

Call Meeting to Order
Opening Ceremony – Salute to the Flag
Roll Call
Sunshine Statement
Meeting advertised in the two officially designated newspapers
Ordinances
Public Portion for Resolutions Only
Resolutions
Minutes of prior meetings
Reports
Payment of bills
Old business
Comments from the committee
Public portion on general matters
Adjournment

Please note:

Robert’s Rules of Order will be followed during meetings. Committee reserves the right to limit comments to 5 minutes per person when conditions warrant this action.

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____
Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 32-13

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Voorhees, County of Camden and State of New Jersey that the following newspapers are hereby designated the **OFFICIAL NEWSPAPERS** in which advertisements and notices shall be published, as required by law, for the year 2013.

COURIER POST

RECORD BREEZE

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____

Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 33-13

**2013 HOLIDAYS FOR VOORHEES TOWNSHIP
ADMINISTRATIVE EMPLOYEES**

BE IT RESOLVED, by the Mayor and Township Committee of the Township of Voorhees that the following are the official holidays of the Township for the year 2013

JANUARY 1	NEW YEAR'S DAY
JANUARY 21	MARTIN LUTHER KING DAY
FEBRUARY 18	PRESIDENTS' DAY
MARCH 29	GOOD FRIDAY
MAY 27	MEMORIAL DAY
JULY 4	INDEPENDENCE DAY
JULY 5	DAY AFTER INDEPENDENCE DAY
SEPTEMBER 2	LABOR DAY
NOVEMBER 11	VETERANS' DAY
NOVEMBER 28	THANKSGIVING
NOVEMBER 29	DAY AFTER THANKSGIVING
DECEMBER 25	CHRISTMAS DAY

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____
Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 34-13

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township Voorhees, County of Camden and State of New Jersey that all ordinances and resolutions, to be acted upon at a meeting, **SHALL BE IN THE POSSESSION OF THE TOWNSHIP COMMITTEE IN WRITTEN FORM AT LEAST TWENTY-FOUR HOURS (24) HOURS PRIOR TO THE OFFICIAL TOWNSHIP MEETING, EXCEPT FOR EMERGENCY MATTERS.**

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____
Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 35-13

WHEREAS, NJAC 17:27 decrees a municipality shall designate an officer or employee to serve as a Public Agency Compliance Office (PACO) and;

WHEREAS, the name, title, business address, telephone number and fax number of the PACO shall be forwarded to the State Affirmative Action Office by January 10 of each year; and

WHEREAS, the PACO is the liaison official formatter concerning P.L. 1775C.127 (Affirmative Action) and shall have the authority to recommend the appropriate corrections to the agency's contracting procedures;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Voorhees, County of Camden and State of New Jersey that **JEANETTE SCHELBERG** is hereby appointed the **PUBLIC AGENCY COMPLIANCE OFFICER** for a period of one (1) year commencing **JANUARY 1, 2013** and expiring **DECEMBER 31, 2013**.

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____
Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 36-13

WHEREAS, on occasion the Township Treasurer is unavailable; and

WHEREAS, it is necessary for the Municipality to continue its financial business,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Voorhees that **DEBRA CAMPBELL** is hereby appointed **DEPUTY TREASURER** for a period of one (1) year commencing on January 1, 2013 and **expiring December 31, 2013**.

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____
Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 37-13

WHEREAS, on occasion the Municipal Clerk may be unavailable on Election Day; and

WHEREAS, it is necessary for the Municipality to continue to provide assistance to its voters;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Voorhees County of Camden and State of New Jersey that **DIANNA OBER** be appointed as **DEPUTY REGISTRAR OF ELECTIONS**.

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____
Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 38-13

WHEREAS, the **CAMDEN COUNTY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND (MEL)** requires participating municipalities to appoint a fund commissioner;

NOW, THEREFORE BE IT RESOLVED, that **LAWRENCE SPELLMAN** is hereby appointed the **FUND COMMISSIONER** to the **MEL** for the period commencing January 1, 2013 and expiring December 31, 2013.

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____
Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 39-13

WHEREAS, the Camden County Municipal Joint Insurance Fund (JIF) requires Participating municipalities to appoint a fund commissioner and an alternate fund commissioner;

NOW, THEREFORE, BE IT RESOLVED that **LAWRENCE SPELLMAN** is hereby appointed the **TOWNSHIP FUND COMMISSIONER for the JIF** and that **MARIO DiNATALE** is hereby appointed **ALTERNATE FUND COMMISSIONER** for the period commencing January 1, 2013 and expiring December 31, 2013.

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____
Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 40-13

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Voorhees, County of Camden and State of New Jersey, that the following persons are hereby appointed as **SPECIAL OFFICERS for the year 2013** specifically as listed below:

CROSSING GUARDS

1. KATHLEEN PEASE
2. THERESA LIEG
3. JENNIFER CLANCY
4. M. RICHIE
5. GARY KAHN
6. MICHELE HILEMAN
7. FRANK KOCH
8. CHARLOTTE CAMPBELL
10. MARY MIATICO
11. MICHAEL BORTNICKER

SUBSTITUTE CROSSING GUARDS

1. ED SIMPSON
2. DON JOHNSON
3. CAROL DWIER

SPECIAL OFFICERS

1. DONALD JOHNSON
2. ED SIMPSON
3. **OPEN**

CLASS II OFFICERS

ROBERT WELLS
PAUL COXSON,
MICHAEL MACAULEY,
KEVIN MACAULEY
NIGEL SHOCKLEY

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____
Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 41-13

AUTHORIZING THE APPOINTMENT OF A REPRESENTATIVE AND ALTERNATE TO THE CAMDEN COUNTY COMMUNITY DEVELOPMENT ADVISORY BOARD.

WHEREAS, there is hereby established an annual requirement of a Municipality to appoint a **VOTING REPRESENTATIVE AND ALTERNATE TO THE CAMDEN COUNTY COMMUNITY DEVELOPMENT ADVISORY BOARD**; and

WHEREAS, the Township of Voorhees wishes to continue to be a voting member of said Board in conjunction with the existing Cooperation Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Township of Voorhees that **HARRY PLATT** is hereby appointed to serve as the representative from the Township of Voorhees to the Camden County Community Development Advisory Board; and

FURTHER, DEAN CIMINERA is hereby appointed to serve as the Alternate Member;

FURTHER, a certified copy of this Resolution is to be submitted to the County Community Development Office.

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____
Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 42-13

BE IT RESOLVED, by the Mayor and Township Committee of the Township of Voorhees, County of Camden and State of New Jersey that **DR. ROBERT BINDER** is hereby appointed as **DIRECTOR OF MEDICAL AFFAIRS** for the Township of Voorhees for a period of one (1) year commencing on January 1, 2013 and **expiring on December 31, 2013**

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____
Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 43-13

WHEREAS, the Township Committee of the Township of Voorhees has adopted procedures for the filing of and processing of complaints with regard to alleged violations of the Americans with Disabilities Act and

WHEREAS, under adopted procedures an **ADA COMPLIANCE OFFICER** must be designated annually to administer such procedures;

NOW, THEREFORE, BE IT RESOLVED, by the mayor and Township Committee of the Township of Voorhees, County of Camden and State of New Jersey that **STEVE MURRAY** be appointed as **ADA COMPLIANCE OFFICER** for the year 2013.

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____
Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 44-13

**AUTHORIZING THE DEPUTY MAYORS TO
PERFORM MARRIAGE CEREMONIES**

WHEREAS, NJSA 37;1-13 provides that the Deputy Mayor of a municipality may solemnize marriages when so authorized by the Mayor; and

WHEREAS, the Mayor of the Township of Voorhees has determined that it is in the best interest of the Township that such authority be designated;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Voorhees that the **DEPUTY MAYORS** are hereby authorized to solemnize marriages between such persons as may lawfully enter into the matrimonial state during their term as Deputy Mayors.

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____
Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO.

WHEREAS, N.J.S.A. 40A: 11-12 allows municipalities, without advertising for bids, to purchase materials, supplies or equipment under any contract entered into on behalf of the State Department of the Treasury, Division of Purchase and Property;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee, that pursuant to N.J.S.A. 40A11-12, the following State Contracts be awarded for the year 2013:

VENDOR	PRODUCT
A&M Equipment Co.	Parts & repairs for highway equipment
Action Office Supplies	Office Supplies
Airgas East, Inc.	Specialty & Industrial gases
Al's Auto Parts (NAPA)	Heavy-duty truck parts
American Asphalt Co.	Road & highway materials
AON Consulting Services	Health benefits consulting
Applied Concepts	Police & homeland security equipment
Aramco, Inc.	Police & homeland security equipment
Asphalt Paving Systems	Road repairs & Hot-Mix asphalt
Asplundh Tree Experts	Tree trimming & removal
Atlas Flasher & Supply	Police supplies & Traffic control devices
Bellmawr Truck Repair	Parts & repairs for highway equipment & trucks
Bridgestate Foundry	Catch basin castings, inlets & manholes
Bridgestone/Firestone	Tires & Tubes
Carman Dodge	Police vehicles -- sedans & SUV's
CDW Government, Inc.	Computer workstations & associated products
Cherry Valley Tractor	Lawn & grounds maintenance equipment
Contractor Service	Parts & repairs for lawn & grounds equipment
H.A. DeHart & Sons	Heavy-duty truck parts
Dell Computers	Computer workstations & associated products
R.R. Donnelly	Certified copies of Vital Statistic forms
Eagle Point Gun	Police & homeland security equipment
ELSAG North America	Police & homeland security equipment
Fastenal Company	Industrial supplies
Flanagan's Auto	Vehicle maintenance & repair services
Fleetparts (NAPA)	Heavy-duty truck parts
Gall's, Inc.	Police & homeland security equipment
Garden State Highway	Street signs & road materials
Giles & Ransome	Parts & repairs for highway equipment
Goodyear Tire Co.	Tires & tubes
Grainger Supplies	Industrial maintenance, repairs & equipment
Hertrich Fleet Services	Passenger vehicles & light-duty trucks
Hewlett Packard	Computer workstations & associated products
Hoover & Sons	Repair services & parts for heavy duty trucks
Houpert Truck Service	Vehicle maintenance & repair services
IBM Corporation	Computer workstations & associated products
International Salt Co.	Rock salt & sodium chloride
Johnson & Towers	Repair services & parts for heavy duty trucks
Just Tires (Goodyear)	Tires & tubes
Lanigan Associates	Police & homeland security equipment
Lawmen Supply	Police & homeland security equipment
Lexis Nexis	Data access services
Liberty Parks & Playgrounds	Parks & playgrounds equipment
Majestic Oil	Fuel Oil & Gasoline
Major Police Supply	Police & homeland security equipment
Marturano Co., Inc.	Playground equipment
Matthew Bender & Co.	NJ Register & NJ Code publications
Mechanics Auto Parts (NAPA)	Heavy-duty truck parts
Mercer Spring	Parts & repairs for highway equipment & trucks
MRA International	Computer workstations & associated products
NAPA Auto Parts	Heavy-duty truck parts
Oakwood Uniforms	Protective clothing & footwear
Old Dominion Brush	Parts & repairs for highway equipment
Pardo's Truck Service	Heavy-duty vehicle parts
Pitney Bowes	Mailroom maintenance & equipment
Public Safety Outfitters	Police & homeland security equipment
Ricoh Corporation	Reproduction equipment
Riggins Inc.	Fuel oil & gasoline
Seeley Equipment	Parts & repairs for highway equipment
Service Tire Truck Center (Goodyear)	Tires & tubes

Sig Sauer, Inc.	Police & homeland security equipment
Sound Off, Inc.	Police & homeland security equipment
Staples Business Advantage	Office supplies
Stewart Business Systems	Reproduction equipment
T.M. Fitzgerald & Assoc.	Recycling Containers
Tektron Corp.	Radio/Communications equipment
Tire Corral (Goodyear)	Tires & tubes
Transaxle Corp.	Parts & repairs for highway equipment
Turf Equipment Supply	Lawn & grounds equipment parts & repairs
United Computers (Hewlett Packard)	Computer workstations & associated products
Verizon	Telecommunication data services
Vespia Tire Center (Goodyear)	Tires & tubes
W.B. Mason, Inc.	Office supplies
West Publishing	Data access services
Winner Ford	Police vehicles, sedans & SUV's

BE IT FURTHER RESOLVED, that this list may be amended or supplemented from time to time, as the Mayor and Township Committee deem necessary.

DATED: _____ MOVED: _____
YEAS: _____ SECONDED: _____
NAYS: _____ APPROVED: _____
Michael Mignogna, Mayor

I, Jeanette Schelberg, Clerk of the Township of Voorhees, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Mayor and Township Committee, at their Reorganization Meeting of January 2, 2013, held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ.

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 46-13

**AUTHORIZING AGREEMENT FOR EXTRAORDINARY,
UNSPECIFIED SERVICES FOR DENTAL INSURANCE**

WHEREAS, there exists a need for dental indemnity insurance for the benefit of the Township employees; and

WHEREAS, the maximum amount of the contract in question is \$160,000; funds are available in an appropriation entitled *Dental Insurance Premiums*, and have been certified by the Chief Financial Officer, said certification being attached; and

WHEREAS, N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award of contracts for “Extraordinary, Unspecifiable Services” without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, the Township Solicitor has certified that this meets the statute and regulations governing the award of said contracts;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Voorhees, County of Camden, State of New Jersey as follows:

1. The Mayor and Township Committee are hereby authorized and directed to execute an agreement with the **GUARDIAN**.
2. This contract is awarded without competitive bidding as an “Extraordinary, Unspecifiable Service” in accordance with 40A:11-5(1)(a)(ii) of the Local Public Contracts Law because these services are specialized and qualitative in nature and require expertise, extensive training, and a proven reputation in the field of endeavor.
3. **Notification of this contract award shall be printed once in one of the Township’s official newspapers, as provided by law.**

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____
Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 47-13

**AUTHORIZING AGREEMENT FOR EXTRAORDINARY,
UNSPECIFIED SERVICES FOR LIFE INSURANCE**

WHEREAS, there exists a need for life insurance for the benefit of the Township employees; and

WHEREAS, the maximum amount of the contract in question is \$25,000.00; funds are available in an appropriation entitled *Life Insurance Premiums*, and have been certified by the Chief Financial Officer, said certification being attached; and

WHEREAS, N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award of contracts for “Extraordinary, Unspecifiable Services” without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, the Township Solicitor has certified that this meets the statute and regulations governing the award of said contracts;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Voorhees, County of Camden, State of New Jersey as follows:

1. The Mayor and Township Committee are hereby authorized and directed to execute an agreement with **THE PRUDENTIAL INSURANCE COMPANY OF AMERICA**
2. This contract is awarded without competitive bidding as an “Extraordinary, Unspecifiable Service” in accordance with 40A:11-5(1)(a)(ii) of the Local Public Contracts Law because these services are specialized and qualitative in nature and require expertise, extensive training and a proven reputation in the field of endeavor.
3. **Notification of this contract award shall be printed once in one of the Township’s official newspapers, as provided by law.**

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____
Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 48-13

WHEREAS, the Township Committee of the Township of Voorhees has determined that it is in the best interest of the public health, safety and welfare that the Township maintain a Crisis Intervention Team; and

WHEREAS, the Crisis Intervention Team must be staffed with volunteers who have expressed an interest in volunteering their services as members of the Voorhees Township Crisis Intervention Team; have successfully completed forty (40) hours of domestic violence training through the YWCA Counselor Training Program and have been certified by the YWCA to act as a Crisis Intervention Counselor; and

WHEREAS, in order for such volunteers to have the benefit of the Township's Insurance Protections in performing their duties on the Crisis Intervention Team, these members must be appointed to the team in accordance with set procedures;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Voorhees that the Voorhees Township Police are hereby authorized and directed to appoint, remove, and reappoint to the Police Department in compliance with its policies and procedures affecting domestic violence cases, members who have been certified by the YWCA under the Counselor Training Program, to serve on the Voorhees Township Crisis Intervention Team with each specific case team to be determined by the Police Department pursuant to its policies and procedures.

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____
Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 49-13

RECOGNIZING THE CERT/RACES TEAM AS AN AUTHORIZED SERVICE/VOLUNTEER ORGANIZATION OF THE TOWNSHIP OF VOORHEES

WHEREAS, Voorhees Township has a very active Community Emergency Response Team/Radio Amateur Civil Emergency Service (“CERT/RACES Team”) providers which is an organized group of volunteers who perform limited first-responder duties in the event of a natural or other disaster; and

WHEREAS, these volunteers may be called upon, in conjunction with the Voorhees Township Office of Emergency Management, to perform critical services for the Township of Voorhees; and

WHEREAS, in order to afford these individuals “Volunteer Accident Insurance” for injuries that may occur on duty while providing emergency management support services for the Township of Voorhees, the CERT/RACES Team must be approved and duly recognized by the Township Committee of the Township of Voorhees; and

WHEREAS, the Mayor and Township Committee of the Township of Voorhees believe it to be in the best interest of the public health, safety and welfare to encourage such volunteers to provide emergency services when called upon to do so.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Voorhees, County of Camden and State of New Jersey that the CERT/RACES Team is hereby approved for purposes of affording said organization coverage under the Township of Voorhees’ “Volunteer Accident Policy” Insurance for injuries and other claims that may occur while performing duties on behalf of the Township of Voorhees under the authority of the Office of Emergency Management.

DATED: JANUARY 2, 2013 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: _____
Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 50-13

APPOINTING A TOWNSHIP SAFETY COMMITTEE

WHEREAS, the Township of Voorhees recognizes the need for a **TOWNSHIP SAFETY COMMITTEE**; and

WHEREAS, the Township is a participant in the Camden County Municipal Joint Insurance Fund; and

WHEREAS, the Camden County Municipal Joint Insurance Fund recommends participants of the fund create a Safety Committee to oversee safety issues involving the Township and its employees;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Voorhees, County of Camden, State of New Jersey that the following-named Township employees are appointed as members of the Voorhees Township Safety Committee:

STEFANIE CAPONE

LAWRENCE SPELLMAN

MARIA PUMPHREY

JOSEPH LOVALLO

WILLIAM DONNELLY

DANIELLE D'ORTO

DEBRA CAMPBELL

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____

Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk

RESOLUTION NO. 51-13

**AUTHORIZATION TO ENTER INTO A CONTRACT FOR
EMPLOYEE ADVISORY SERVICE**

WHEREAS, Joseph G. Marcucci provides a counseling/referral service to municipal employees; and

WHEREAS, the Mayor and Township Committee of the Township of Voorhees have determined that it would be advantageous for the Township of Voorhees to enter into a contract with Joseph G. Marcucci to provide such service;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Voorhees, County of Camden, State of New Jersey that the Clerk be authorized to enter into a contract with **JOSEPH G. MARCUCCI** to provide counseling/referral service to township employees.

DATED: JANUARY 2, 2013

MOVED:

AYES:

SECONDED:

NAYS:

APPROVED BY: _____
Michael R. Mignogna, Mayor

I, Jeanette Schelberg, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 2, 2013 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

Jeanette Schelberg, RMC
Municipal Clerk