



IN-RESIDENCE OFFICE APPLICATION AND AFFIDAVIT

\$60 Permit/Certification of Conformance Fee Due Upon Submission

Property Owner:	Date of Application Submission:		
Property Address:	Block:	Lot:	Qual:
Applicant's Phone Number:	Name of Development:		
REQUIRED: Email where Permit/Certificate of Conformance is to be sent:			
Business Name:			
Proposed Business Use (Describe in-home operations):			
Proposed Office Area (in square feet):		Floor Area of Home (in square feet):	

In-Residential Property Offices shall be restricted to the following definition of a “Home Business”:

All work performed from the above location shall primarily be done through desktop use of computers, facsimile machines and other telecommunication equipment and facilities; there are no employees of the business, no clients, customers, patients or other patrons that come to the residential property; and no inventory, equipment, materials or other items used in or sold through the business are delivered to or from or stored at the residential property, except for minimal quantities of standard office supplies used solely for the desktop equipment. The In-Residential Property Office shall be clearly secondary or accessory to the primary residential use of the principal structure and shall not be conducted in more than 250 square feet or 10%, whichever is less, of the total living area of the residential property. Whether a business or occupation is classified as a Home Business or In-Residential Property Office for purposes of this chapter shall be determined on a case-by-case basis by the Zoning Officer of Voorhees Township based on the review of the facts and circumstances.

I, _____, have received a copy of the Home Business definition, Section 150.10 of the Unified Land Development Ordinance (above), which describes a Home Business and an In-residential Property Office. I hereby declare that I will adhere to the restrictions set forth above in the operation of my In-Residential Property office.

Signature of Applicant

Date

ZONING OFFICE USE ONLY			
Date Paid:	Cash/Check #:	Collected by:	
APPROVED or DENIED	Date of Action:	Article: XV	Section:
<input type="checkbox"/> Property taxes are current	<input type="checkbox"/> Property taxes are not current		

Signature of Tax Collector