**VOORHEES TOWNSHIP COMMITTEE**

**REORGANIZATION AGENDA**

**JANUARY 4, 2018 RESCHEDULED TO JANUARY 8, 2018 DUE TO SNOW**

**6:00 PM**

**MEETING CALLED TO ORDER BY LAWRENCE SPELLMAN, ESQ., TOWNSHIP ADMINISTRATOR**

**FLAG SALUTE**

**ROLL CALL**

Mr. Friedman Mr. Ravitz Ms. Nocito

**SUNSHINE STATEMENT BY LAWRENCE SPELLMAN, ESQ., TOWNSHIP ADMINISTRATOR**

**This meeting is being held in compliance with the requirements of the "Open Public**

**Meetings Act" and has been duly noticed and published in the Courier Post and Philadelphia Inquirer Newspapers.**

**SWEARING IN OF COMMITTEEMAN**

Michael Mignogna by John C. Miller, III, Esq.

**SWEARING IN OF COMMITTEEMAN**

Harry Platt by Howard Long, Esq.

**ROLL CALL OF FULL COMMITTEE**

Mr. Friedman Mr. Platt

Mr. Ravitz Ms. Nocito Mr. Mignogna

**MOTION TO NOMINATE THE MAYOR**

MOTION TO NOMINATE MAYOR: MOTION TO CLOSE NOMINATIONS:

SECONDED: SECONDED:

AYES: AYES:

NAYS: NAYS:

**ROLL CALL VOTE ON NOMINATION OF MAYOR**

Mr. Friedman Mr. Ravitz

Mr. Platt Ms. Nocito

Mayor Mignogna

**SWEARING IN OF MAYOR**

Michael Mignogna bySteven Mignogna, Esq.

**PUBLIC PORTION FOR RESOLUTIONS**

MOTION TO CLOSE

PUBLIC PORTION: SECONDED:

AYES: NAYS:

RESOLUTION NO. 1-18 Appointments by the Mayor

RESOLUTION NO. 2-18 Appointment of Deputy Mayor

**MOTION TO NOMINATE THE DEPUTY MAYOR**

MOTION TO NOMINATE DEPUTY MAYOR: MOTION TO CLOSE NOMINATIONS:

SECONDED: SECONDED:

AYES: AYES:

NAYS: NAYS:

**SWEARING IN OF DEPUTY MAYOR**

Jason Ravitz by Stuart Platt, Esq.

**ROLL CALL VOTE ON NOMINATION OF DEPUTY MAYOR**

Mr. Friedman Mr. Ravitz

Mr. Platt Ms. Nocito

Mayor Mignogna

RESOLUTION NO. 3-18 2018 Temporary Budget

RESOLUTION NO. 4-18 Appointment of Township Solicitor

**Wade, Long, Wood & Long, LLC (Howard Long/Christopher Long)**

RESOLUTION NO. 5-18 Appointment of Township Auditor

**Bowman & Company, CPA, P.C. (Daniel DiGangi)**

RESOLUTION NO. 6-18 Appointment of Township Engineer

RESOLUTION NO. 7-18 Appointment of Broker for Property & Casualty Insurance

**Hardenbergh Insurance Group (Richard Hardenbergh)**

RESOLUTION NO. 8-18 Appointment of Broker for Health Insurance

**HR&S Financial Services, LLC (Kurt Stroemel)**

RESOLUTION NO. 9-18 Appointment Specialized Legal Service (Issuance of Bonds)

**Parker McCay, P.A.**

RESOLUTION NO. 10-18 Appointment of Prosecutor

**Donna Sigel Platt**

RESOLUTION NO. 11-18 Appointment of the Township Prosecutor as Prosecutor of Violations of the Township Zoning, Land Use and Building Codes, Ordinances and Regulations over which he has jurisdiction

**Donna Sigel Platt**

RESOLUTION NO. 12-18 Appointment of Public Defender

**Maury Cutler**

RESOLUTION NO. 13-18 Appointment of Engineer Consultants for the Environmental Commission

**Consulting & Municipal Engineers & Associates (CME)**

RESOLUTION NO. 14-18 Appointment of Township Sewer Engineer

**Churchill Engineers, Inc. (Ben Blair)**

RESOLUTION NO. 15-18 Appointment of Special COAH Attorney

**Platt & Riso, P.C. (Stuart Platt)**

RESOLUTION NO. 16-18 Appointment of Architect of Record

**J.F. McKernan Jr. & Associates**

RESOLUTION NO. 17-18 Appointment of Conflict Attorney

**Platt & Riso, P.C. (Stuart Platt)**

RESOLUTION NO. 18-18 Appointment of Independent Registered Municipal Advisor

**Phoenix Advisors, LLC**

RESOLUTION NO. 19-18 Appointment of Class I, II & III members to the Voorhees Township Planning Board.

**CLASS I Township Mayor**

**CLASS II Mario Di Natale CLASS III Jason Ravitz**

RESOLUTION NO. 20-18 Appointment of Mayor’s designee for the Voorhees Township Planning Board

**Michelle Nocito**

RESOLUTION NO. 21-18 Appointment of Members to the Voorhees Township Planning Board

**Thomas Fanelli**

**Kelly Jo Stroemel**

**David Kleiman (Alternate #2)**

**Michelle Nocito (Mayor’s Designee)**

RESOLUTION NO. 22-18 Appointment of Members to the Voorhees Township Zoning Board

**Lee Cohen**

**Manuel D. Leoncio**

**Len Patton (Alternate #1)**

RESOLUTION NO. 23-18 Appointment of Members and Staff to the Voorhees Township Environmental Commission

**Debora Schwartz**

**Valerie Brown**

**Edward Garbowski**

**Edward Hale**

**Jeffrey Pike**

**Fredrik Khayati**

**Walter Sytnik (Alternate #2)**

**Subash Rashatwar, Planning Board Representative**

**Kendra Cornwall, Secretary**

RESOLUTION NO. 24-18 Appointment of Members to the Voorhees Township Business Development Committee

**Emily Morgan**

**Dr. Joseph Perno**

**Michael Cherkis**

RESOLUTION NO. 25-18 Appointment of Members to the Voorhees Township Cultural & Diversity Committee

**Marge Duyan**

**Edward Trueblood**

**Sunder Mansukhani**

**Habib Quraishi**

**Anthony Maressa**

RESOLUTION NO. 26-18 Consent Agenda

27-18 Delinquent Taxes

28-18 2018 Cash Management Plan

29-18 Township Committee Meeting Dates for 2018

30-18 Order of Business for Township Committee Meetings

31-18 Designation of Courier Post and Philadelphia Inquirer as Official Newspapers

32-18 Official Holidays for 2018

33-18 Resolutions and Ordinances to be in Possession of Township Committee Twenty-Four (24) Hours Prior to Official Meeting

34-18 Appointment of **Dianna** (**Dee) Ober** as the Public Agency Compliance Officer

35-18 Appointment of **Lawrence Spellman** as Fund Commissioner to the Camden County Municipal Excess Liability Joint Insurance Fund (MEL)

36-18 Appointment of **Lawrence Spellman** as Fund Commissioner and **Jason Ravitz** as the Alternate Fund Commissioner to the Camden County Joint Insurance Fund (JIF)

37-18 Appointment of Special Officers for 2018

38-18 Appointment of **Jason Ravitz** as Representative and **Dean Ciminera** as Alternate to the Camden County Community Development Advisory Board

39-18 Appointment of **Atholl Riley** as ADA Compliance Officer

40-18 Authorizing the Deputy Mayor to perform marriage ceremonies

RESOLUTION NO. 41-18 Adoption of 2018 State Contracts

RESOLUTION NO. 42-18 Authorizing Agreement for Extraordinary, Unspecified Services for Dental Insurance

RESOLUTION NO. 43-18 Authorizing Agreement for Extraordinary, Unspecified Services for Life Insurance

RESOLUTION NO. 44-18Approval of the appointment of a Crisis Intervention Team

RESOLUTION NO. 45-18 Recognizing the CERT/RACES TEAM as an authorized service/volunteer organization of the Township of Voorhees

**REORGANIZATION AGENDA**

**JANUARY 8, 2018**

**PAGE 4 OF 4**

RESOLUTION NO. 46-18 Appointment of the Voorhees Township Safety Committee

**Stefanie Capone Lawrence Spellman**

**Maria Windebank Joseph Lovallo, Chairman**

**April Herrington Verle Tyther, Secretary**

**Chai Respes Tony Merulla**

**Patty Beuerle Cliff Demo**

RESOLUTION NO. 47-18 Authorizing the Tax Collector to cancel small balances

RESOLUTION NO. 48-18 Setting the cost of mailing tax sale notices

RESOLUTION NO. 49-18 Appointment of Municipal Court Judge

**Michael Diamond**

**COMMENTS FROM COMMITTEE**

**COMMENTS FROM THE PUBLIC**

**MOTION TO ADJOURN**

**RESOLUTION NO. 1-18**

**APPOINTMENTS BY THE MAYOR**

**MICHAEL MIGNOGNA**

1. DIRECTOR OF ADMINISTRATION
2. PUBLIC WORKS

**HARRY A. PLATT**

1. LIAISON OF COMMUNITY DEVELOPMENT
2. DIRECTOR OF COUNTY SERVICES
3. SEWER AND ROADS

**MICHAEL FRIEDMAN**

1. LIAISON TO BGV MUNICIPAL ALLIANCE
2. PERSONNEL AND HUMAN RESOURSES LIASON

**JASON RAVITZ**

1. COORDINATOR OF SENIOR CITIZEN AFFAIRS
2. DIRECTOR OF COMMUNITY RELATIONS
3. DIRECTOR OF FINANCE

**MICHELLE NOCITO**

1. DIRECTOR OF PUBLIC SAFETY
2. DIRECTOR OF PARKS & RECREATION

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 8, 2018 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 2-18**

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Township Committee of the Township of Voorhees that Jason Ravitz is hereby appointed **DEPUTY MAYOR** of Voorhees Township to serve in the absence of the Mayor for the year 2018.

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 8, 2018 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 3-18**















DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 8, 2018 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 4-18**

**AUTHORIZING THE AWARD OF A FAIR AND OPEN**

**CONTRACT FOR TOWNSHIP SOLICITOR**

**WHEREAS**, a need exists for the services of a **TOWNSHIP SOLICITOR** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

**WHEREAS**, **Wade, Long, Wood & Long, LLC (Howard Long/Christopher Long)** is a firm authorized to do business in the State of New Jersey, having submitted a response to the Township’s Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (NJ.S.A.. 19:44A-20.4 et seq.); and

**WHEREAS**, **Wade, Long, Wood & Long, LLC (Howard Long/Christopher Long)** has warranted that it is ready, willing and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

**WHEREAS**, the Township desires to retain **Wade, Long, Wood & Long, LLC (Howard Long/Christopher Long)** for the purpose of providing legal services; and

**WHEREAS**, pursuant to N.J.S.A 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and

**WHEREAS**, the Township’s Chief Financial Officer has certified that funds are available for this purpose;

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Voorhees, a body corporate and

politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the law firm of **Wade, Long, Wood & Long, LLC (Howard Long/Christopher Long)**.

The Agreement shall be consistent with the Township's Request for Proposals submitted on December 12, 2017 by **Wade, Long, Wood & Long, LLC** **(Howard Long/Christopher Long)** with such revisions as recommended by the Township.

The term of this contract shall be January 8, 2018 through December 31, 2018.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

**This resolution shall be published as required by law.**

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 8, 2018 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 5-18**

**AUTHORIZING THE AWARD OF A FAIR AND OPEN**

**CONTRACT FOR TOWNSHIP AUDITOR**

**WHEREAS,** a need exists for the services of a **TOWNSHIP AUDITOR** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

**WHEREAS,** **Bowman & Company, CPA, P.C. (Daniel DiGangi)** is a firm authorized to do business in the State of New Jersey, having submitted a response to the Township’s Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (NJ.S.A 19:44A-20.4 et seq.); and

**WHEREAS,** **Bowman & Company, CPA, P.C. (Daniel DiGangi)** has warranted that it is ready, willing and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

**WHEREAS,** the Township desires to retain **Bowman & Company, CPA, P.C. (Daniel DiGangi) (Daniel DiGangi)** for the purpose of providing auditing services; and

**WHEREAS,** pursuant to N.J.S.A 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and

**WHEREAS,** the Township’s Chief Financial Officer has certified that funds are available for this purpose;

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Voorhees, a body corporate and

politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the auditing firm of **Bowman & Company, CPA, P.C. (Daniel DiGangi)**

The Agreement shall be consistent with the Township's Request for Proposals submitted on December 12, 2017 by **Bowman & Company, CPA, P.C. (Daniel DiGangi)** with such revisions as recommended by the Township.

The term of this contract shall be January 8, 2018 through December 31, 2018.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

**This resolution shall be published as required by law.**

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 8, 2018 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 6-18**

**AUTHORIZING THE AWARD OF A FAIR AND OPEN**

**CONTRACT FOR TOWNSHIP ENGINEER**

**WHEREAS,** a need exists for the services of a **TOWNSHIP ENGINEER** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

**WHEREAS,** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is a firm authorized to do business in the State of New Jersey, having submitted a response to the Township’s Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (NJ.S.A 19:44A-20.4 et seq.); and

**WHEREAS,** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** has warranted that it is ready, willing and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

**WHEREAS,** the Township desires to retain **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** for the purpose of providing engineering services; and

**WHEREAS,** pursuant to N.J.S.A 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and

**WHEREAS,** the Township’s Chief Financial Officer has certified that funds are available for this purpose;

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Voorhees, a body corporate and

politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the engineering firm of **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.**

The Agreement shall be consistent with the Township's Request for Proposals submitted on December 12, 2017 by **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** with such revisions as recommended by the Township.

The term of this contract shall be January 8, 2018 through December 31, 2018.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

**This resolution shall be published as required by law.**

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 8, 2018 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 7-18**

**AUTHORIZING THE AWARD OF A FAIR AND OPEN**

**CONTRACT FOR BROKER FOR PROPERTY & CASUALTY INSURANCE**

**WHEREAS,** a need exists for the services of a **BROKER FOR PROPERTY & CASUALTY INSURANCE** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

**WHEREAS,** **Hardenbergh Insurance Group (Richard Hardenbergh)** is a firm authorized to do business in the State of New Jersey, having submitted a response to the Township’s Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (NJ.S.A 19:44A-20.4 et seq.); and

**WHEREAS,** **Hardenbergh Insurance Group (Richard Hardenbergh)**  has warranted that it is ready, willing and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

**WHEREAS,** the Township desires to retain **Hardenbergh Insurance Group** **(Richard Hardenbergh)** for the purpose of providing insurance services; and

**WHEREAS,** pursuant to N.J.S.A 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and

**WHEREAS,** the Township’s Chief Financial Officer has certified that funds are available for this purpose;

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Voorhees, a body corporate and

politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the insurance firm of **Hardenbergh Insurance Group** **(Richard Hardenbergh).**

The Agreement shall be consistent with the Township's Request for Proposals submitted on December 12, 2017 by **Hardenbergh Insurance Group (Richard Hardenbergh)** with such revisions as recommended by the Township.

The term of this contract shall be January 8, 2018 through December 31, 2018.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

**This resolution shall be published as required by law.**

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 8, 2018 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 8-18**

**AUTHORIZING THE AWARD OF A FAIR AND OPEN**

**CONTRACT FOR BROKER FOR HEALTH INSURANCE**

**WHEREAS,** a need exists for the services of a **BROKER FOR HEALTH INSURANCE** on

behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

**WHEREAS,** **HR & S Financial Services, LLC (Kurt Stroemel)** is a firm authorized to do business in the State of New Jersey, having submitted a response to the Township’s Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (NJ.S.A 19:44A-20.4 et seq.); and

**WHEREAS,** **HR & S Financial Services, LLC (Kurt Stroemel)** has warranted that it is ready, willing and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

**WHEREAS,** the Township desires to retain **HR & S Financial Services, LLC (Kurt Stroemel)** for the purpose of providing insurance services; and

**WHEREAS,** pursuant to N.J.S.A 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and

**WHEREAS,** the Township’s Chief Financial Officer has certified that funds are available for this purpose;

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Voorhees, a body corporate and

politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the insurance firm of **HR &S Financial Services, LLC** **(Kurt Stroemel).**

The Agreement shall be consistent with the Township's Request for Proposals submitted on December 12, 2017 by **HR &S Financial Services, LLC (Kurt Stroemel)** with such revisions as recommended by the Township.

The term of this contract shall be January 8, 2018 through December 31, 2018.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

**This resolution shall be published as required by law.**

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 8, 2018 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 9-18**

**AUTHORIZING THE AWARD OF A FAIR AND OPEN**

**CONTRACT FOR SPECIALIZED LEGAL SERVICES IN CONNECTION WITH THE AUTHORIZATION AND ISSUANCE OF BONDS OR NOTES**

**WHEREAS,** a need exists for the services of a **SPECIALIZED LEGAL SERVICES IN CONNECTION WITH THE AUTHORIZATION AND ISSUANCE OF BONDS OR NOTES** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

**WHEREAS,** **Parker McCay, P.A.** is a firm authorized to do business in the State of New Jersey, having submitted a response to the Township’s Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (NJ.S.A 19:44A-20.4 et seq.); and

**WHEREAS,** **Parker McCay, P.A.** has warranted that it is ready, willing and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

**WHEREAS,** the Township desires to retain **Parker McCay, P.A.** for the purpose of providing bond services; and

**WHEREAS,** pursuant to N.J.S.A 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and,

**WHEREAS,** the Township’s Chief Financial Officer has certified that funds are available for this purpose;

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Voorhees, a body corporate and

politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the bond firm of **Parker McCay, P.A.**

The Agreement shall be consistent with the Township's Request for Proposals submitted on December 12, 2017 by **Parker McCay, P.A.**, with such revisions as recommended by the Township.

The term of this contract shall be January 8, 2018 through December 31, 2018.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

**This resolution shall be published as required by law.**

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 8, 2018 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 10-18**

**AUTHORIZING THE AWARD OF A FAIR AND OPEN**

**CONTRACT FOR TOWNSHIP PROSECUTOR**

**WHEREAS**, a need exists for the services of a **TOWNSHIP PROSECUTOR** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

**WHEREAS**, **Donna Sigel Platt, Esq.** is a firm authorized to do business in the State of New Jersey, having submitted a response to the Township’s Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (NJ.S.A 19:44A-20.4 et seq.); and

**WHEREAS**, **Donna Sigel Platt, Esq.** has warranted that she is ready, willing and able to perform all necessary services and that she and/or members of her firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

**WHEREAS**, the Township desires to retain **Donna Sigel Platt, Esq.** for the purpose of providing legal services; and

**WHEREAS**, pursuant to N.J.S.A 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and

**WHEREAS**, the Township’s Chief Financial Officer has certified that funds are available for this purpose;

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Voorhees, a body corporate and

politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the law firm of **Donna Sigel Platt, Esq.**

The Agreement shall be consistent with the Township's Request for Proposals submitted on December 12, 2017 by **Donna Sigel Platt, Esq.** with such revisions as recommended by the Township.

The term of this contract shall be January 8, 2018 through December 31, 2018.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

**This resolution shall be published as required by law.**

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 8, 2018 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 11-18**

**AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR** **PROSECUTOR OF VIOLATIONS OF THE TOWNSHIP ZONING, LAND USE AND BUILDING CODES, ORDINANCES AND REGULATIONS OVER WHICH HE HAS JURISDICTION**

**WHEREAS**, a need exists for the services of a **PROSECUTOR OF VIOLATIONS OF THE TOWNSHIP ZONING, LAND USE AND BUILDING CODES, ORDINANCES AND REGULATIONS OVER WHICH HE HAS JURISDICTION** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

**WHEREAS**, **Donna Sigel Platt, Esq.** is a firm authorized to do business in the State of New Jersey, having submitted a response to the Township’s Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (NJ.S.A 19:44A-20.4 et seq.); and

**WHEREAS**, **Donna Sigel Platt, Esq.** has warranted that she is ready, willing and able to perform all necessary services and that she and/or members of her firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

**WHEREAS**, the Township desires to retain **Donna Sigel Platt, Esq.** for the purpose of providing legal services; and

**WHEREAS**, pursuant to N.J.S.A 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and

**WHEREAS**, the Township’s Chief Financial Officer has certified that funds are available for this purpose;

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Voorhees, a body corporate and

politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the law firm of **Donna Sigel Platt, Esq.**

The Agreement shall be consistent with the Township's Request for Proposals submitted on December 12, 2017 **by Donna Sigel Platt, Esq.** with such revisions as recommended by the Township.

The term of this contract shall be January 8, 2018 through December 31, 2018.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

**This resolution shall be published as required by law.**

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 8, 2018 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 12-18**

**AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES**

**CONTRACT FOR** A **PUBLIC DEFENDER**

**WHEREAS**, a need exists for the services of a **PUBLIC DEFENDER** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

**WHEREAS**, the law firmof **Maury Cutler, Esq.** is a firm authorized to do business in the State of New Jersey;

**WHEREAS**, **Maury Cutler, Esq.** has warranted that he is ready, willing and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

**WHEREAS**, the Township desires to retain **Maury Cutler, Esq.** for the purpose of providing legal services; and

**WHEREAS**, pursuant to N.J.S.A 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and

**WHEREAS**, the Township’s Chief Financial Officer has certified that funds are available for this purpose;

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Voorhees, a body corporate and

politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the law firm of **Maury Cutler, Esq.**

The term of this contract shall be January 8, 2018 through December 31, 2018.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

**This resolution shall be published as required by law.**

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 8, 2018 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 13-18**

**AUTHORIZING THE AWARD OF A FAIR AND OPEN**

**CONTRACT FOR** **ENGINEER TO ASSIST THE**

**VOORHEES TOWNSHIP ENVIRONMENTAL COMMISSION**

**WHEREAS**, a need exists for the services of an **ENGINEER TO ASSIST THE**

**VOORHEES TOWNSHIP ENVIRONMENTAL COMMISSION** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

**WHEREAS**, the engineering firmof **Consulting & Municipal Engineers & Associates, (CME)** is a firm authorized to do business in the State of New Jersey, having submitted a response to the Township’s Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (NJ.S.A 19:44A-20.4 et seq.); and

**WHEREAS**, **Consulting & Municipal Engineers & Associates, (CME)** has warranted that they are ready, willing and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

**WHEREAS**, the Township desires to retain **Consulting & Municipal Engineers & Associates, (CME)** for the purpose of providing engineering services; and

**WHEREAS**, pursuant to N.J.S.A 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and

**WHEREAS**, the Township’s Chief Financial Officer has certified that funds are available for this purpose;

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Voorhees, a body corporate and politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the engineering firm of **Consulting & Municipal Engineers & Associates, (CME).**

The Agreement shall be consistent with the Township's Request for Proposals submitted on December 12, 2017 by **Consulting & Municipal Engineers & Associates, (CME)** with such revisions as recommended by the Township.

The term of this contract shall be January 8, 2018 through December 31, 2018.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

**This resolution shall be published as required by law.**

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 8, 2018 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 14-18**

**AUTHORIZING THE AWARD OF A FAIR AND OPEN**

**CONTRACT FOR** **TOWNSHIP SEWER ENGINEER**

**WHEREAS,** a need exists for the services of a **TOWNSHIP SEWER ENGINEER** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

**WHEREAS,** the engineering firmof **Churchill Engineers, Inc. (Ben Blair)** is a firm authorized to do business in the State of New Jersey, having submitted a response to the Township’s Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (NJ.S.A 19:44A-20.4 et seq.); and

**WHEREAS, Churchill Engineers, Inc. (Ben Blair)** has warranted that it is ready, willing and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

**WHEREAS,** the Township desires to retain **Churchill Engineers, Inc. (Ben Blair)** for the purpose of providing engineering services; and

**WHEREAS,** pursuant to N.J.S.A 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and,

**WHEREAS,** the Township’s Chief Financial Officer has certified that funds are available for this purpose;

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Voorhees, a body corporate and

politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the engineering firm of **Churchill Engineer, Inc. (Ben Blair).**

The Agreement shall be consistent with the Township's Request for Proposals submitted on December 12, 2017 by **Churchill Engineers, Inc. (Ben Blair)** with such revisions as recommended by the Township.

The term of this contract shall be January 8, 2018 through December 31, 2018.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

**This resolution shall be published as required by law.**

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 8, 2018 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 15-18**

**AUTHORIZING THE AWARD OF A FAIR AND OPEN**

**CONTRACT FOR SPECIAL COAH ATTORNEY**

**WHEREAS**, a need exists for the services of a **SPECIAL COUNCIL ON AFFORDABLE HOUSING ATTORNEY** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

**WHEREAS, Platt & Riso, P.C. (Stuart Platt)** is a firm authorized to do business in the State of New Jersey, having submitted a response to the Township’s Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (NJ.S.A.. 19:44A-20.4 et seq.); and

**WHEREAS, Platt & Riso, P.C. (Stuart Platt)** has warranted that it is ready, willing and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

**WHEREAS,** the Township desires to retain **Platt & Riso, P.C. (Stuart Platt)** for the purpose of providing legal services; and

**WHEREAS,** pursuant to N.J.S.A 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and

**WHEREAS,** the Township’s Chief Financial Officer has certified that funds are available for this purpose;

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Voorhees, a body corporate and

politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the law firm of **Platt & Riso, P.C. (Stuart Platt).**

The Agreement shall be consistent with the Township's Request for Proposals submitted on December 12, 2017 by **Platt & Riso, P.C.** **(Stuart Platt)** with such revisions as recommended by the Township.

The term of this contract shall be January 8, 2018 through December 31, 2018.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

**This resolution shall be published as required by law.**

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 8, 2018 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 16-18**

**AUTHORIZING THE AWARD OF A FAIR AND OPEN**

**CONTRACT FOR ARCHITECT OF RECORD**

**WHEREAS,** a need exists for the services of an **ARCHITECT OF RECORD** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

**WHEREAS,** the following firms are authorized to do business in the State of New Jersey, having submitted a response to the Township’s Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (NJ.S.A.. 19:44A-20.4 et seq.); and

**WHEREAS, Joseph F. McKernan, Jr. Architects and Associates, LLC, (Joseph F. McKernan, Jr.)** have warranted they are ready, willing and able to perform all necessary services and that they and/or members of their firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

**WHEREAS,** the Township desires to retain **Joseph F. McKernan, Jr. Architects and Associates,** **LLC (Joseph F. McKernan, Jr.)** for the purpose of providing architectural services as; and

**WHEREAS,** pursuant to N.J.S.A 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and

**WHEREAS,** the Township’s Chief Financial Officer has certified that funds are available for this purpose;

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Voorhees, a body corporate and

politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the architectural firm of **Joseph F. McKernan, Jr. Architects and Associates, LLC (Joseph F. McKernan, Jr.).**

The Agreement shall be consistent with the Township's Request for Proposals submitted on December 12, 2017 by **Joseph F. McKernan, Jr. Architects and Associates, LLC (Joseph F. McKernan, Jr.)** with such revisions as recommended by the Township.

The term of this contract shall be January 8, 2018 through December 31, 2018.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

**This resolution shall be published as required by law.**

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 8, 2018 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 17-18**

**AUTHORIZING THE AWARD OF A FAIR AND OPEN**

**CONTRACT FOR CONFLICT ATTORNEY**

**WHEREAS**, a need exists for the services of a **CONFLICT ATTORNEY** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

**WHEREAS,** the following firms are authorized to do business in the State of New Jersey, having submitted a response to the Township’s Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (NJ.S.A.. 19:44A-20.4 et seq.); and

**WHEREAS, Platt & Riso, P.C. (Stuart Platt)** have warranted they are ready, willing and able to perform all necessary services and that they and/or members of their firms hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

**WHEREAS**, the Township desires to retain **Platt & Riso, P.C. (Stuart Platt)** for providing legal services;and

**WHEREAS**, pursuant to N.J.S.A 40A:II-5(1)(a)(i) of the Local Public Contracts Law, these Contracts will be awarded without competitive bidding as "Professional Services" Contracts and as such, the Contracts themselves and the authorizing Resolution will be available for public inspection; and

**WHEREAS**, the Township’s Chief Financial Officer has certified that funds are available for this purpose;

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Voorhees, a body corporate and

politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the legal firm of **Platt & Riso, P.C. (Stuart Platt)**

The Agreements shall be consistent with the Township's Request for Proposals submitted on December 12, 2017 by **Platt & Riso, P.C. (Stuart Platt)** with such revisions as recommended by the Township.

The term of these contracts shall be January 8, 2018 through December 31, 2018.

These Contracts are awarded without competitive bidding as a professional services pursuant to N.J.S.A. 40A:11-5(l)(a)(i) of the Local Public Contracts Law, since the Contracts involve services performed by persons authorized by law to practice a recognized profession.

**This resolution shall be published as required by law.**

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 8, 2018 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 18-18**

**AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT**

**FOR AN** **INDEPENDENT REGISTERED MUNICIPAL ADVISOR**

**WHEREAS**, a need exists for the services of an **INDEPENDENT REGISTERED MUNICIPAL ADVISOR** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

**WHEREAS**, the law firmof **Phoenix Advisors, LLC** is a firm authorized to do business in the State of New Jersey;

**WHEREAS**, **Phoenix Advisors, LLC** has warranted that he is ready, willing and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

**WHEREAS**, the Township desires to retain **Phoenix Advisors, LLC** for the purpose of providing legal services; and

**WHEREAS**, pursuant to N.J.S.A 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and

**WHEREAS**, the Township’s Chief Financial Officer has certified that funds are available for this purpose;

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Voorhees, a body corporate and

politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the law firm of **Phoenix Advisors, LLC**

The term of this contract shall be January 8, 2018 through December 31, 2018.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

**This resolution shall be published as required by law.**

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 8, 2018 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 19-18**

**2018 PLANNING BOARD APPOINTMENTS**

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Township Committee of the Township of Voorhees, County of Camden and State of New Jersey that appointments be made to the **VOORHEES TOWNSHIP PLANNING BOARD** as follows:

**Class I Township Mayor**

**Class II Mario DiNatale**

**Class III Jason Ravitz**

These appointments are for a term of one year, commencing on January 8, 2018 and expiring on December 31, 2018.

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 8, 2018 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 20-18**

**CLASS I MEMBER TO PLANNING BOARD**

**MAYOR’S DESIGNEE**

**WHEREAS**, NJSA 40:55D-23 specifically provides that the Mayor of a municipality, as the Class I Member of the municipal Planning Board, may designate a representative to sit on the Planning Board in the absence of the Mayor; and

**WHEREAS,** the Mayor of the Township of Voorhees, County of Camden and State of New Jersey (the Township) has determined that it is in the best interest of the township that such a designee be appointed;

**NOW, THEREFORE, BE IT RESOLVED,**  by the Mayor and Township Committee of the Township of Voorhees that **Michelle Nocito** is hereby appointed to serve as the Mayor's designated representative as the **CLASS I MEMBER OF THE PLANNING BOARD** in the Mayor's absence, to serve at the discretion of the Mayor during the Mayor's term.

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

ABSENT:

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 8, 2018 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 21-18**

**2018 PLANNING BOARD APPOINTMENTS**

**WHEREAS,** vacancies exist on the **Voorhees Township Planning Board;** and

**WHEREAS**, the followingpersons possess the necessary qualifications to

perform the duties of that position;

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Township

Committee that the following persons be appointed to the **VOORHEES**

**TOWNSHIP PLANNING BOARD** for the stated terms:

**NAME TERM EXPIRES**

**Thomas Fanelli 4 2021**

**Kelly Jo Stroemel 4 2021**

**David Kleiman (Alternate #2) 2 2019**

**Michelle Nocito 1 2018**

Class 1 member (Mayor’s Designee)

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 8, 2018 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 22-18**

**2018 ZONING BOARD APPOINTMENTS**

**WHEREAS,** vacancies exist on the **Voorhees Township Zoning Board;** and

**WHEREAS,** the followingpersons possess the necessary qualifications to

perform the duties of that position;

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Township

Committee that the following persons be appointed to the **VOORHEES**

**TOWNSHIP ZONING BOARD** for the stated terms:

**NAME TERM EXPIRES**

**Lee Cohen 4 2021**

**Manuel D. Leoncio 4 2021**

**Len Patton (Alternate #1) 2 2019**

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 8, 2018 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 23-18**

**2018 ENVIRONMENTAL COMMISSION**

**APPOINTMENTS**

**WHEREAS,** vacancies exist on the **Voorhees Township Environmental**

**Commission;** and

**WHEREAS,** thefollowing persons possess the necessary qualifications to

perform the duties of that position;

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Township

Committee that the following persons be appointed to the **Voorhees**

**Township Environmental Commission** for the stated terms:

**NAME TERM EXPIRES**

**Debora Schwartz 3 2020**

**Valerie Brown 3 2020**

**Ed Garbowski 3 2020**

**Edward Hale 3 2020**

**Jeffrey Pike 3 2018**

**Filling the unexpired term of K.K. Wu**

**Edward Hale, Chairperson 1 2018**

**Fredrik Khayati 3 2019**

**Filling the unexpired term of Cheryl Atkinson**

**Walter Sytnik (Alternate #2) 2 2019**

**Subash Rashatwar 3 2018**

(Representative from Planning Board)

**Kendra Cornwall (Secretary) 1 2018**

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 24-18**

**WHEREAS,** vacancies exist on the **Voorhees Township Business Development Committee;** and

**WHEREAS,** thefollowing persons possess the necessary qualifications to

perform the duties of that position;

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Township

Committee that the following persons be appointed to the **Voorhees**

**Township Business Development Committee** for the stated terms:

**NAME TERM EXPIRES**

**Emily Morgan 1 2018**

**Dr. Joseph Perno 1 2018**

**Michael Cherkis 1 2018**

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 25-18**

**2018 CULTURAL & DIVERSITY COMMITTEE**

**APPOINTMENTS**

**WHEREAS,** vacancies exist on the **Voorhees Township Cultural &**

**Diversity Committee;** and

**WHEREAS,** the following persons possess the necessary skills and

qualifications to be a member of the Cultural & Diversity Committee;

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Township

Committee of the Township of Voorhees that the following persons are hereby

appointed to the **Voorhees Township Cultural & Diversity Committee** for the

stated terms:

**NAME TERM EXPIRES**

**Marge Duyan 3 2020**

**Filling the expired term of Joseph Pane**

**Ed Trueblood 3 2020**

**Sunder Mansukhani 3 2020**

**Habib Quraishi 3 2020**

**Anthony Maressa 3 2020**

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 26-18**

**CONSENT AGENDA**

**WHEREAS**, consent agendas provide rapid, effective action on routine matters; and

**WHEREAS**, the following items are considered to be routine, non-controversial items requiring no discussion; and

**WHEREAS**, any item upon which discussion is required will be removed from the consent agenda; and

**WHEREAS**, all items on the consent agenda are fully recorded in the official minutes;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Township

Committee of the Township of Voorhees that the following items are approved:

27-18 Delinquent Taxes

28-18 2018 Cash Management Plan

29-18 Township Committee Meeting Dates for 2018

30-18 Order of Business for Township Committee Meetings

31-18 Designation of Courier Post and Philadelphia Inquirer as Official Newspapers

32-18 Official Holidays for 2018

33-18 Resolutions and Ordinances to be in Possession of Township Committee Twenty- Four (24) Hours Prior to Official Meeting

34-18 Appointment of Dianna (Dee) Ober as the Public Agency Compliance Officer

35-18 Appointment of Lawrence Spellman as Fund Commissioner to the Camden County Municipal Excess Liability Joint Insurance Fund (MEL)

36-18 Appointment of Lawrence Spellman as Fund Commissioner and Jason Ravitz as the Alternate Fund Commissioner to the Camden County Joint Insurance Fund (JIF)

37-18 Appointment of Special Officers for 2018

38-18 Appointment of a Jason Ravitz and Dean Ciminera, Alternate to the Camden County Community Development Advisory Board

39-18 Appointment of Athol Riley as ADA Compliance Officer

40-18 Authorizing the Deputy Mayor to perform marriage ceremonies

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 27-18**

**DELINQUENT TAXES**

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Township

Committee of the Township of Voorhees, County of Camden and State of New Jersey that **8% interest per annum** shall be charged on all delinquent taxes, as well as delinquent local improvements, assessments and sewer rents for the year 2018 except that **18% interest per annum** shall be charged whenever the accumulated charges exceed the

total sum of $1500.00 against any particular property and further, that the Township of

Voorhees shall allow an additional **grace period of ten (10) days** before the imposition

of said interest charges on delinquent taxes in accordance with NJSA 54:4-67.

In addition to all other penalties, interest and other charges permitted by New

Jersey State Law, rule of regulation and/or otherwise fixed by resolution or ordinance by

the Mayor and Township Committee of the Township, a penalty shall be fixed to each

delinquent tax and/or other municipal charges account whose delinquent balance on

December 31 of each calendar year is in excess of $10,000.00. The amount of such

penalty shall be fixed by resolution of the Township Committee in accordance with

NJSA 54:4-67, provided however, that the rate of such penalty on the date this section

becomes effective shall be 6% of the delinquency balance on December 31 of the

current year. For the purposes of this section, the term “delinquency balance” shall mean

the sum of all taxes, municipal charges, interest and previously assessed penalties due on

a given tax parcel or parcels under the same tax and/or other municipal charges account

covering any number of quarters or years.

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 28-18** Page 1 of 3

**2018 CASH MANAGEMENT PLAN**

**WHEREAS**, N.J.S.A. 40A: 5-14 requires every municipality to adopt a Cash Management Plan on an annual basis;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Voorhees, County of Camden, State of New Jersey, that the following requirements be a part of the **2018 Cash Management Plan**, and be adhered to:

**I. Cash Management and Investment Objectives**

A. Preservation of capital;

B. Adequate safekeeping of assets;

C. Maintenance of liquidity to meet operating needs;

D. Diversification of the Township’s portfolio to minimize risks associated with individual investments.

**II. Designation of Official Depositories**

A. The following banks are hereby designated as legal depositories for all municipal funds:

1. Columbia Bank

2. Fulton Bank

3. New Jersey State Cash Management Fund

4. Republic Bank

5. TD Bank

B. Each depository must submit to the Chief Financial Officer a copy of the Governmental Unit Deposit Protection Act (GUDPA) notification of eligibility, which is filed semi-annually with the Department of Banking each June 30th and December 31st;

1. This list may be amended or supplemented from time to time as the Voorhees Township Committee deems necessary.

**III. Cash Management**

A. All municipal funds received by any official or employee shall be either deposited within 48 hours to an account in the name of the Township of Voorhees, or shall be turned over to the Chief Financial Officer/Treasurer within 48 hours of receipt, in accordance with N.J.S.A. 40A: 5-15;

B. The Chief Financial Officer shall minimize any accumulated idle cash in checking accounts, by assuring that excess balances are promptly swept into the investment portfolio;

C. Investment decisions shall be guided by the cash flow projections prepared by the Chief Financial Officer;

Page 2 of 3

D. Change Funds and Petty Cash Funds are not required to be maintained in interest-bearing accounts.

**IV. Permissible Investments**

A. Bonds or other obligations of the United States of America, or obligations guaranteed by the United States of America;

B. Government money market mutual funds;

C. Any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors;

D. Bonds or other obligations of the local unit, or school districts of which the local unit is a part;

E. Any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments;

F. Local Government investment pools;

G. New Jersey State Cash Management Fund;

H. Repurchase agreements of fully collateralized securities.

**V. Authority for Investment Management**

A. The Chief Financial Officer is authorized and directed to make investments on behalf of the Township. All investment decisions shall be consistent with this plan, and all appropriate regulatory constraints.

**VI. Safekeeping**

A. Securities purchased on behalf of the Township shall be delivered electronically or physically to the Township’s custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the Township.

**VII. Procedures for Disbursement of Funds**

A. Payments shall be prepared by the Chief Financial Officer and submitted to the Township Committee for their approval;

B. No municipal funds shall be disbursed by the Chief Financial Officer prior to approval of the Township Committee, except for:

1. Debt Service payments;

2. Investments;

3. Payroll payments to agency accounts;

C. Tax payments to Camden County, the Voorhees Board of Education, and the Eastern Regional High School Board of Education shall be made in accordance with agreed upon schedules provided by each taxing district;

Page 3 of 3

D. Checks approved for payment shall be signed by 1) one member of the Township Committee, and 2) the Deputy Treasurer or the Tax Collector, and 3) the Township Clerk or the Deputy Township Clerk. Two of the three signatures may be facsimile signatures, but the third must be an original signature;

E. Checks paid from the Tax Title Lien Redemption and Tax Title Lien Premium Accounts shall be signed by 1) the Tax Collector and 2) the Chief Financial Officer or the Deputy Treasurer;

F. Checks paid from the following accounts are permitted to have only one signature:

1. Municipal Court & Bail Accounts;

2. Clerk Election Account;

G. Wire transfers and Automated Clearing House (ACH) payments may be initiated by the Chief Financial Officer and approved by the Deputy Treasurer or the Tax Collector, or may be initiated by the Deputy Treasurer and approved by the Chief Financial Officer or the Tax Collector.

**VIII. Reporting**

A. The Chief Financial Officer shall report to the Township Committee all purchases of investments in accordance with N.J.S.A. 40A: 5-15.2;

B. The Chief Financial Officer shall also report to the Township Committee the available cash balances in each fund and/or bank account.

**IX. Audit**

A. This Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A: 5-14.

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 29-18**

**VOORHEES TOWNSHIP COMMITTEE MEETING DATES FOR 2018**

**BE IT RESOLVED,** by the Mayor and Township Committee of the Township of Voorhees that the regular and work meetings of the Township Committee shall be held at the Voorhees Municipal Building, 2400 Voorhees Town Center, Voorhees, New Jersey, on the following dates in **2018:** **JANUARY** **JULY** **Thursday,** 4th Re-organization - 6:00 PM\*\* Monday, 9th Regular Meeting

Monday, 8th Regular Meeting Monday, 16th Work Meeting

**Tuesday**, 16th Work Meeting

Monday, 22nd Regular Meeting

**FEBRUARY AUGUST**Monday, 12th Regular Meeting Monday, 13th Regular Meeting**Tuesday**, 20th Work Meeting Monday, 20st Work Meeting

Monday, 26th Regular Meeting

**MARCH** **SEPTEMBER**Monday, 12th Regular Meeting Monday, 17th Work Meeting Monday, 19th Work MeetingMonday, 26th Regular Meeting

**APRIL OCTOBER**

Monday, 9th Regular Meeting

Monday, 16th Work Meeting **Tuesday,** 9th Regular MeetingMonday, 23rd Regular Meeting Monday, 15th Work Meeting

Monday, 22nd Regular Meeting

**MAY** **NOVEMBER**Monday, 14th Regular Meeting Monday, 12th Regular Meeting**Tuesday,** 22nd Work Meeting Monday, 19th Work Meeting **Tuesday,** 29th Regular Meeting Monday, 26th Regular Meeting

**JUNE**  **DECEMBER**Monday, 11th Regular Meeting Monday, 10th Regular MeetingMonday, 18th Work Meeting Monday, 17th Work MeetingMonday, 25th Regular Meeting **Thursday,** 27th Regular Meeting**\*\***

\*\* **Meeting begins at 6:00 PM**

A**LL WORK MEETINGS BEGIN AT 7:30 PM. THE TOWNSHIP COMMITTEE MAY TAKE FORMAL ACTION AT ALL WORKING MEETINGS.**

**ALL REGULAR MEETINGS BEGIN WITH A WORK SESSION AT 7:30 PM, FOLLOWED BY THE REGULAR COMMITTEE MEETING AT 8:00 PM, UNLESS OTHERWISE NOTED.**

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 30-18**

**ORDER OF BUSINESS FOR TOWNSHIP**

**COMMITTEE MEETINGS**

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Township

Committee of the Township of Voorhees, County of Camden, and State of New

Jersey that the following Order of Business be adopted for the conduct of all

meetings during the year 2018.

Call Meeting to Order

Opening Ceremony – Salute to the Flag

Roll Call

Sunshine Statement

Meeting advertised in the two officially designated newspapers

Ordinances

Public Portion for Resolutions Only

Resolutions

Minutes of prior meetings

Reports

Payment of bills

Old business

Comments from the committee

Public portion on general matters

Adjournment

**Please note:**

Robert’s Rules of Order will be followed during meetings. Committee reserves the right to limit comments to 5 minutes per person when conditions warrant this action.

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 31- 18**

**DESIGNATING OFFICIAL NEWSPAPERS**

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Township

Committee of the Township of Voorhees, County of Camden and State of New

Jersey that the following newspapers are hereby designated the **OFFICIAL**

**NEWSPAPER** in which advertisements and notices shall be published, as

required by law, for the year **2018.**

**COURIER POST**

**PHILADELPHIA INQUIRER**

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 32-18**

**2018 HOLIDAYS FOR VOORHEES TOWNSHIP**

**ADMINISTRATIVE EMPLOYEES**

**BE IT RESOLVED,** by the Mayor and Township Committee of the Township of Voorhees that the following are the official holidays of the Township for the year 2018.

JANUARY 1 NEW YEAR’S DAY

JANUARY 15 MARTIN LUTHER KING, JR. DAY

FEBRUARY 19 PRESIDENTS’ DAY

MARCH 30 GOOD FRIDAY

MAY 28 MEMORIAL DAY

JULY 4 INDEPENDENCE DAY

SEPTEMBER 3 LABOR DAY

OCTOBER 8 COLUMBUS DAY

NOVEMBER 22 THANKSGIVING DAY

NOVEMBER 23 DAY AFTER THANKSGIVING

DECEMBER 24 CHRISTMAS EVE

DECEMBER 25 CHRISTMAS DAY

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 33-18**

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Township

Committee of the Township Voorhees, County of Camden and State of New

Jersey that all ordinances and resolutions, to be acted upon at a meeting, **shall**

**be in the possession of the Township Committee in written form at least**

**TWENTY-FOUR HOURS (24) HOURS prior to the date of the township**

**meeting, except for emergency matters.**

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 34 -18**

**PUBLIC AGENCY COMPLIANCE**

**OFFICER APPOINTMENT**

**WHEREAS,** NJAC 17:27 decrees a municipality shall designate an officer or employee to serve as a **Public Agency Compliance Office (PACO)** and;

**WHEREAS**, the name, title, business address, telephone number and fax number of the PACO shall be forwarded to the State Affirmative Action Office by January 10 of each year; and

**WHEREAS,** the PACO is the liaison official for matter concerning P.L.

1775C.127 (Affirmative Action) and shall have the authority to recommend the

appropriate corrections to the agency’s contracting procedures;

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Township

Committee of the Township of Voorhees, County of Camden and State of New Jersey that **Dianna (Dee) Ober** is hereby appointed the **PUBLIC AGENCY COMPLIANCE OFFICER** for a period of one (1) year commencing **January 8, 2018** and expiring **December 31, 2018**.

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 35-18**

**FUND COMMISSIONER TO THE MEL**

**APPOINTMENT**

**WHEREAS,** the **CAMDEN COUNTY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND (MEL)** requires participating municipalities to appoint a fund commissioner;

**NOW, THEREFORE BE IT RESOLVED,** that **Lawrence Spellman** is hereby appointed the **FUND COMMISSIONER** to the **MEL** for the period commencing **January 8, 2018 and expiring December 31, 2018.**

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 36 -18**

**FUND COMMISSIONER AND ALTERNATE**

**FUND COMMISSIONER TO THE JIF APPOINTMENTS**

**WHEREAS,** the Camden County Municipal Joint Insurance Fund (JIF) requires Participating municipalities to appoint a fund commissioner and an alternate fund commissioner;

**NOW, THEREFORE, BE IT RESOLVED** that **Lawrence Spellman** is hereby appointed the **TOWNSHIP FUND COMMISSIONER** **for the JIF** and that **Jason Ravitz** is hereby appointed **ALTERNATE FUND COMMISSIONER** for the period commencing **January 8, 2018 and expiring December 31, 2018.**

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 37-18**

**SPECIAL OFFICERS**

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Township Committee of the Township of Voorhees, County of Camden and State of New Jersey, that the following persons are hereby appointed as **SPECIAL OFFICERS for the year 2018** specifically as listed below:

**CROSSING GUARDS**

1. KATHLEEN PEASE
2. THERESA LIEG
3. MARY ANN. RICHIE
4. GARY KAHN
5. MICHELE HILEMAN
6. SANDRA RORKE

8. VAUGHN VANDEGRIFT

9. GREG SLACK

10. VIOLET CORBAN

11. MARGARET LITTLE

**SUBSTITUTE CROSSING GUARDS**

1. Carol Dwier

2. Nolan Naphys

3. OPEN

**CLASS I OFFICERS**

1.  OPEN

2.  OPEN

3**.**OPEN

**CLASS II OFFICERS**

1. PAUL COXSON
2. DOMINIC BROWN
3. RICHARD WATSON
4. ORLANDO PEREZ
5. KYLE BROOKS
6. SCOTT DAVIS
7. ROBERT COLANGELO
8. WILLIAM WHEELER
9. JOHN BULLOCK
10. CHRIS WACHTER
11. CHARLEY SMITH
12. CLEMENTINE FUSCELLARO

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 38-18**

**AUTHORIZING THE APPOINTMENT OF A REPRESENTATIVE AND ALTERNATE TO THE CAMDEN COUNTY COMMUNITY DEVELOPMENT ADVISORY BOARD**

**WHEREAS,** there is hereby established an annual requirement of a Municipality to appoint a **VOTING REPRESENTATIVE AND ALTERNATE TO THE CAMDEN COUNTY COMMUNITY DEVELOPMENT ADVISORY BOARD**; and

**WHEREAS,** the Township of Voorhees wishes to continue to be a voting member of said Board in conjunction with the existing Cooperation Agreement;

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Voorhees that **Jason Ravitz** is hereby appointed to serve as the representative from the Township of Voorhees to the Camden County Community Development Advisory Board; and

**FURTHER, Dean Ciminera** is hereby appointed to serve as the Alternate Member;

**FURTHER, a certified copy of this Resolution is to be submitted to the Camden County Community Development Office.**

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 8, 2018 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 39 -18**

**ADA COMPLIANCE OFFICER**

**APPOINTMENT**

**WHEREAS,** the Township Committee of the Township of Voorhees has

adopted procedures for the filing of and processing of complaints with regard to alleged violations of the Americans with Disabilities Act; and

**WHEREAS,** under these adopted procedures an **ADA COMPLIANCE OFFICER** must be designated annually to administer such procedures;

**NOW, THEREFORE, BE IT RESOLVED,** by the mayor and Township

Committee of the Township of Voorhees, County of Camden and State of New Jersey that **ATHOL RILEY** be appointed as **ADA COMPLIANCE OFFICER** for the year **2018**.

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 40-18**

**AUTHORIZING THE DEPUTY MAYOR TO**

**PERFORM MARRIAGE CEREMONIES**

**WHEREAS,** NJSA 37: 1-14 provides that the Deputy Mayor of a municipality may solemnize marriages when so authorized by the Mayor; and

**WHEREAS,** the Mayor of the Township of Voorhees has determined that it is in the best interest of the Township that such authority be designated;

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Township Committeeof the Township of Voorhees that the **DEPUTY MAYOR**

is hereby authorized to solemnize marriages between such persons as may lawfully enter into the matrimonial state during their term as Deputy Mayor.

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 41 -18**

**AWARD OF 2018 STATE CONTRACS**

**WHEREAS**, N.J.S.A. 40A: 11-12 allows municipalities, without advertising for bids, to purchase materials, supplies or equipment under any contract entered into on behalf of the State Department of the Treasury, Division of Purchase and Property;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee, that pursuant to N.J.S.A. 40A11-12, **the following State Contracts be awarded for the year 2018**:

**VENDOR** **PRODUCT**

Airgas East, Inc. Specialty & Industrial gases

American Aluminum Police & homeland security equipment

American Asphalt Co. Road & highway materials

AON Consulting Services Health benefits consulting

Applied Concepts Police & homeland security equipment

Aramsco, Inc. Police & homeland security equipment

Asplundh Tree Experts Tree trimming & removal

Atlantic Tactical Police & homeland security equipment

Atlas Flasher & Supply Traffic control devices

Beyer Ford Pickups w/snow plow options

Binder Machinery Parts & repairs for road maintenance equipment

Bridgestone/Firestone Tires & Tubes

CDW Government, Inc. Computer workstations & associated products

Custom Bandag/Goodyear Tires & tubes

Day Chevrolet Police vehicles – SUV’s & sedans

DeHart & Sons Heavy-duty truck parts

Dejana Truck Equipment Vehicle maintenance & repair services

Delaware Valley Truck Services Vehicle maintenance & repair services

Dell Computers Computer workstations & associated products

Eagle Point Gun Police & homeland security equipment

Fastenal Company Industrial supplies

Firestone Tire Co. Tires & tubes

Genuine Parts Co./NAPA Heavy duty truck parts

Garden State Highway Street signs & road materials

Giles & Ransome Parts & repairs for road maintenance equipment

Goodyear Tire Co. Tires & tubes

Grainger Supplies Industrial maintenance, repairs & equipment

Hainesport Auto & Truck Vehicle maintenance & repair services

Hale Trailer Brake & Wheel Heavy duty truck parts

Hertrich Fleet Services Passenger vehicles & light-duty trucks

Hertz Corporation Vehicle & equipment rental

Hewlett Packard Computer workstations & associated products

Home Depot Building supplies & products

HON Company Office Furniture

Hoover & Sons Repair services & parts for heavy duty trucks

Houpert Truck Service Vehicle maintenance & repair services

IBM Corporation Computer workstations & associated products

Johnson & Towers Heavy duty truck parts

Just Tires Tires & tubes

Konica-Minolta Reprographics & digital copiers

Lanigan Associates Police & homeland security equipment

Laser Technology Police & homeland security equipment

Lawmen Supply Police & homeland security equipment

Lexis Nexis Data access services

Lowes Home Centers Building supplies & products

Majestic Oil Fuel Oil & Gasoline

Major Police Supply Police & homeland security equipment

Mall Chevrolet Police vehicles – SUV’s & sedans

Matthew Bender & Co. NJ Register & NJ Code publications

Mercer Spring Parts & repairs for highway equipment & trucks

Mohawk Resources Vehicle lifts & equipment

Monro Muffler & Brake Tires & tubes

Morton Salt Co. Bulk rock salt & sodium chloride

Motorola Corp. Radio communication supplies & equipment

Mr. Tire Auto Center Tires & tubes

MRA International Computer workstations & associated products

Old Dominion Brush Parts & repairs for road maintenance equipment

--- Page 1 of 2 ---

Pitney Bowes Mailroom maintenance & equipment

Quality Communications Police & homeland security equipment

Reliable Tire Co./Bridgestone Tires & tubes

Ricoh Corporation Reproduction equipment

Riggins Inc. Fuel oil & gasoline

Selex ES Police & homeland security equipment

Service Tire Truck Center/Goodyear Tires & tubes

SHI International Corp. Software licenses & related services

Sig Sauer, Inc. Police & homeland security equipment

Sound Off, Inc. Police & homeland security equipment

Stewart Business Systems Reproduction equipment

Taser International Police & homeland security equipment

Tire Corral/Goodyear Tires & tubes

Transaxle Corp. Parts & repairs for highway equipment

Troxell Communications Teaching Supplies

Verizon Telecommunication data services

Vespia Tire Center/Goodyear Tires & tubes

Visual Computer Solutions Software licenses & related services

W.B. Mason, Inc. Office supplies

West Publishing Data access services

Widmer Time Recorder Mailroom maintenance & equipment

Winner Ford Police vehicles, sedans & SUV’s

**BE IT FURTHER RESOLVED**, that this list may be amended or supplemented from time to time, as the Mayor and Township Committee deem necessary.

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 8, 2018 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 42-18**

**AUTHORIZING AGREEMENT FOR EXTRAORDINARY,**

**UNSPECIFIED SERVICES FOR DENTAL INSURANCE**

**WHEREAS**, there exists a need for dental indemnity insurance for the benefit of the Township employees; and

**WHEREAS**, funds are available in an appropriation entitled *Dental Insurance Premiums*, and have been certified by the Chief Financial Officer, said certification being attached; and

**WHEREAS**, N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award of contracts for “Extraordinary, Unspecifiable Services” without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, the Township Solicitor has certified that this meets the statute and regulations governing the award of said contracts;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Voorhees, County of Camden, State of New Jersey as follows:

1. The Mayor and Township Committee are hereby authorized and directed to execute an agreement with the **GUARDIAN.**

2. This contract is awarded without competitive bidding as an “Extraordinary, Unspecifiable Service” in accordance with 40A:11-5(1)(a)(ii) of the Local Public Contracts Law because these services are specialized and qualitative in nature and require expertise, extensive training, and a proven reputation in the field of endeavor.

3. **Notification of this contract award shall be printed once in one of the Township’s official newspapers, as provided by law**.

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 43-18**

**AUTHORIZING AGREEMENT FOR EXTRAORDINARY,**

**UNSPECIFIED SERVICES FOR LIFE INSURANCE**

**WHEREAS**, there exists a need for life insurance for the benefit of the Township employees; and

**WHEREAS**, funds are available in an appropriation entitled *Life Insurance Premiums*, and have been certified by the Chief Financial Officer, said certification being attached; and

**WHEREAS**, N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award of contracts for “Extraordinary, Unspecifiable Services” without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, the Township Solicitor has certified that this meets the statute and regulations governing the award of said contracts;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Voorhees, County of Camden, State of New Jersey as follows:

1. The Mayor and Township Committee are hereby authorized and directed to execute an agreement with **THE PRUDENTIAL INSURANCE COMPANY OF AMERICA**

2. This contract is awarded without competitive bidding as an “Extraordinary, Unspecifiable Service” in accordance with 40A:11-5(1)(a)(ii) of the Local Public Contracts Law because these services are specialized and qualitative in nature and require expertise, extensive training and a proven reputation in the field of endeavor.

3. **Notification of this contract award shall be printed once in one of the Township’s official newspapers, as provided by law.**

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 44-18**

**RECOGNITION OF A CRISIS INTERVENTION TEAM**

**WHEREAS,** the Township Committee of the Township of Voorhees has determined that it is in the best interest of the public health, safety and welfare that the Township maintain a **Crisis Intervention Team;** and

**WHEREAS,** the Crisis Intervention Team must be staffed with volunteers who have expressed an interest in volunteering their services as members of the Voorhees Township Crisis Intervention Team; have successfully completed forty (40) hours of domestic violence training through the YWCA Counselor Training Program and have been certified by the YWCA to act as a Crisis Intervention Counselor; and

**WHEREAS,** in order for such volunteers to have the benefit of the Township's Insurance Protections in performing their duties on the Crisis Intervention Team, these members must be appointed to the team in accordance with set procedures;

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Township Committee of the Township of Voorhees that the Voorhees Township Police are hereby authorized and directed to appoint, remove, and reappoint to the Police Department in compliance with its policies and procedures affecting domestic violence cases, members who have been certified by the YWCA under the Counselor Training Program, to serve on the Voorhees Township Crisis Intervention Team with each specific case team to be determined by the Police Department pursuant to its policies and procedures.

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO**. **45-18**

**RECOGNIZING THE CERT/RACES TEAM AS AN AUTHORIZED SERVICE/VOLUNTEER ORGANIZATION OF THE TOWNSHIP OF VOORHEES**

**WHEREAS**, Voorhees Township has a very active **Community Emergency Response Team/Radio Amateur Civil Emergency Service (“CERT/RACES Team”)** providers which is an organized group of volunteers who perform limited first-responder duties in the event of a natural or other disaster; and

**WHEREAS**, these volunteers may be called upon, in conjunction with the Voorhees Township Office of Emergency Management, to perform critical services for the Township of Voorhees; and

**WHEREAS**, in order to afford these individuals “Volunteer Accident Insurance” for injuries that may occur on duty while providing emergency management support services for the Township of Voorhees, the **CERT/RACES Team** must be approved and duly recognized by the Township Committee of the Township of Voorhees; and

**WHEREAS**, the Mayor and Township Committee of the Township of Voorhees believe it to be in the best interest of the public health, safety and welfare to encourage such volunteers to provide emergency services when called upon to do so.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Voorhees, County of Camden and State of New Jersey that the **CERT/RACES Team** is hereby approved for purposes of affording said organization coverage under the Township of Voorhees’ “Volunteer Accident Policy” Insurance for injuries and other claims that may occur while performing duties on behalf of the Township of Voorhees under the authority of the Office of Emergency Management.

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 46-18**

**TOWNSHIP SAFETY COMMITTEE**

**APPOINTMENTS**

**WHEREAS**, the Township of Voorhees recognizes the need for a **TOWNSHIP SAFETY COMMITTEE**; and

**WHEREAS**, the Township is a participant in the Camden County Municipal Joint Insurance Fund; and

**WHEREAS**, the Camden County Municipal Joint Insurance Fund recommends participants of the fund create a Safety Committee to oversee safety issues involving the Township and its employees;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Voorhees, County of Camden, State of New Jersey that the following-named Township employees are appointed as members of the **Township Safety Committee**:

**STEFANIE CAPONE LAWRENCE SPELLMAN**

**MARIA WINDEBANK JOSEPH LOVALLO, CHAIRMAN**

**APRIL HERRINGTON VERLE TYTHER, SECRETARY**

**CHAI RESPES TONY MERULLO**

**PATTY BEUERLE CLIFF DEMO**

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 47-18**

**CANCEL SMALL BALANCES**

**WHEREAS,** NJSA 40A:5-17 allows for the cancellation of property tax overpayments or delinquent amounts in the amounts of less than $10.00; and,

**WHEREAS,** the governing body may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax overpayments or delinquencies of less than $10.00.

**NOW, THEREFORE BE IT RESOLVED,** that the Governing Body of the Township of Voorhees, County of Camden, State of New Jersey, hereby authorize the Tax Collector to cancel said amounts as deemed necessary.

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 48-18**

**SETTING COSTS OF MAILING NOTICES OF TAX SALE**

**NJSA 54:5-26-NJSA 54:5-29-NJSA 54:5-38**

**WHEREAS**, at any time before a scheduled tax sale, the collector shall receive payment of the amount due on any property, with the interest and costs incurred up to the time of payment, and;

**WHEREAS,** the taxpayer shall pay the full amount advertised which includes the cost of sale, at two percent of the total delinquency not to be less than $15.00 nor more than $100.00, and now must be paid as part of costs, in order to remove the property from sale and;

**WHEREAS,** the Tax Collector will mail NOTICE OF SALE for no more than two weeks and advertise no less than 2 weeks, with the official tax sale held the following week,

**THEREFORE, BE IT RESOLVED** that the costs incurred for each mailing of NOTICE OF SALE be set up to $25.00 per mailing, and be collected in order for the property to be removed from said tax sale,

**THEREFORE, BE IT RESOLVED** that costs incurred including advertisement be set at the two percent delinquency of not less than $15.00 nor more than $100.00 and also be collected up to $25.00 NOTICE OF SALE per notice, in order for the property to be removed from said tax sale along with any delinquencies and interest due.

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 49-18**

**WHEREAS,** there is a need for the appointment of a Municipal Court Judge; and

**WHEREAS,** the Mayor has submitted the name of **Michael Diamond,** **Esquire** to serve as **MUNICIPAL COURT JUDGE;**

**NOW, THEREFORE, BE IT RESOLVED,** that the nomination of **Michael Diamond, Esquire** is hereby confirmed and he is appointed to the position of **MUNICIPAL COURT JUDGE** of the Township of Voorhees, County of Camden and State of New Jersey for a term of three (3) years commencing **January 8, 2018 and** **expiring December 31, 2020.**

DATED: JANUARY 8, 2018 MOVED:

AYES: SECONDED:

NAYS: APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

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Dee Ober, RMC

Municipal Clerk