**VOORHEES TOWNSHIP PLANNING BOARD MEETING NOTICE**

**Voorhees Township to conduct October 28, 2020 Planning Board meeting via video teleconferencing**

In accordance with the Open Public Meetings Act, recently adopted A-3850, and in consideration of Executive Order No. 103, issued by Governor Murphy on March 9, 2020, Voorhees Township will host its next Planning Board meeting via video teleconferencing on September 23, 2020, at 7 p.m. This action is being taken in order to limit any potential spread of COVID-19 and protect the safety of both residents, township staff, professionals and applicants.

All plans and materials for the Minor Site Plan application for HEW 2 Ritz LLC; PC # 20-010; located at 401 Haddonfield-Berlin Rd; Block 139; Lot 31 are electronically available for public review on and through the Voorhees Township website. Members of the public may contact the Planning Board Secretary at [wflite@voorheesnj.com](mailto:wflite@voorheesnj.com) or call directly at 856-429-2427 to receive a hard copy of the plans and application by mail or drop/pick up by appointment for a fee in accordance with the Open Public Records Act. Applicants exhibits will be posted on the website in advance of the October 28, 2020 Planning Board Meeting and posted for Board and public access prior to and during the video meeting.

To facilitate the meeting, the township will be using the video conferencing service ZOOM to allow virtual participation by PC, Mac, smart phone or tablet. The Voorhees Township Courtroom at the Voorhees Township Center, along all township facilities, remains closed to members of the public. However, for individuals unable to register for ZOOM digitally or dial into the meeting, the Township will make arrangements allowing for personal attendance of not more than ten (10) persons for the hearing, with social distancing practices enforced, at the Voorhees Township Courtroom at 2400 Voorhees Town Center, Voorhees, New Jersey.

If members of the public wish to offer a public comment, Voorhees Township encourages members of the public to attend the Planning Board meeting virtually. Any member of the public who wishes to submit a public comment at this upcoming Planning Board meeting will be provided the ability to do so during a specific portion of the meeting.

Members of the public looking to offer a comment must follow the steps below.

**Participation Options:**

1. Register as an attendee prior to the meeting through ZOOM by visiting  <https://us02web.zoom.us/webinar/register/WN_12UKMnpFTeCzKS9NBamm4w>

OR

1. Dial: +1 929 205 6099: +1 301 715 8592: +1 312 626 6799: +1 669 900 6833: +1 253 215 8782: +1 346 248 7799

For those dialing in, use the Webinar ID: 835 5411 7927

OR

1. For individuals who cannot register for ZOOM digitally or dial into the meeting, the Township will make arrangements to allow for the attendance of not more than ten (10) persons, with social distancing practices enforced, at the Voorhees Township Courtroom at 2400 Voorhees Town Center, Voorhees, New Jersey. Please contact Wendy Flite, the Board Secretary, to preregister at 856-429-2427 at least two (2) days before the hearing date.
2. Interested parties may submit written comments/questions, which those parties will read into the record the night of the hearing, by contacting the Board Secretary via email at [wflite@voorheesnj.com](mailto:wflite@voorheesnj.com) prior to the meeting, up until October 27, 2020 at 4:30pm. The comments/questions must include the individual’s name and address, which the individual must also read into the record during the hearing.

**Meeting Participation Rules:**

1. All participants will be set to “listen only”.

2. If a participant that has registered in ZOOM would like to comment during a portion of the meeting set aside for public participation, they must click the “Raise Hand” button and the host will unmute them.

3. If a participant who has dialed into ZOOM would like to comment during a portion set aside for public participation, they must dial \*9 and the host will unmute them.

Once finalized, the full agenda for the meeting will be available on the township website at www.voorheesnj.com.