**VOORHEES TOWNSHIP COMMITTEE**

**REORGANIZATION MINUTES**

**JANUARY 4, 2024**

**6:00 PM**

**MEETING CALLED TO ORDER BY STEPHEN STEGLIK, TOWNSHIP ADMINISTRATOR**

**FLAG SALUTE** led by Stephen Steglik, Township Administrator

**ROLL CALL**

Ms. Nocito Present

Mr. Ravitz Present

Mrs. Fetbroyt Present

**SUNSHINE STATEMENT BY STEPHEN STEGLIK, TOWNSHIP ADMINISTRATOR**

Mr. Steglik stated that this meeting is being held in compliance with the “Open Public Meetings Act” and has been published as required in the Courier Post and Inquirer Newspapers. Also, a copy is posted on the bulletin Board outside the Township Clerk’s Office.

**SWEARING IN OF COMMITTEEMAN-ELECT MICHAEL MIGNOGNA**

Michael Mignogna sworn in by Steven Mignogna, Esquire

**SWEARING IN OF COMMITTEEMAN-ELECT HARRY A. PLATT**

Harry A. Platt sworn in by Chris Long

**MOTION TO NOMINATE THE MAYOR**

MOTION TO NOMINATE MAYOR: Mr. Ravitz

SECONDED: Mrs. Fetbroyt

**ROLL CALL VOTE ON NOMINATION OF MAYOR**

Ms. Fetbroyt - Yes Mr. Ravitz - Yes

Mr. Platt - Yes Ms. Nocito - Yes

Mr. Mignogna - Yes

**SWEARING IN OF MAYOR**

Michael Mignogna by Steven Mignogna, Esquire

Mayor Mignogna speech

**MOTION TO NOMINATE THE DEPUTY MAYOR**

CommitteewomanMichelle Nocito

CommitteemanJason Ravitz

**MOTION TO NOMINATE DEPUTY MAYOR:** Mayor Mignogna

**SECONDED:** Mrs. Fetbroyt

**ROLL CALL VOTE ON NOMINATION OF DEPUTY MAYOR**

Ms. Fetbroyt - Yes Mr. Ravitz - Yes

Mr. Platt - Yes Ms. Nocito - Yes

Mayor Mignogna - Yes

**SWEARING IN OF DEPUTY MAYOR**

Michelle Nocito by Jacklyn Fetbroyt, Esquire

**SWEARING IN OF DEPUTY MAYOR**

Jason Ravitz by Donna Platt, Esquire

**PUBLIC PORTION FOR RESOLUTIONS ONLY**

MOTION TO CLOSE

PUBLIC PORTION: AYES:

SECONDED: NAYS:

RESOLUTION NO. 1-24 Appointments by the Mayor

RESOLUTION NO. 2-24 Approving 2024 Temporary Budget

RESOLUTION NO. 3-24 Appointment of Township Solicitor

**Wade, Long, Wood & Long, LLC**

**(Christopher Long)**

RESOLUTION NO. 4-24 Appointment of Township Auditor

**Bowman & Company, CPA, P.C. (Daniel DiGangi)**

RESOLUTION NO. 5-24 Appointment of Township Engineer

**Consulting & Municipal Engineers & Associates, (CME)**

**(Douglas Rohmeyer)**

RESOLUTION NO. 6-24 Appointment of Broker for Property & Casualty Insurance

**Connor Strong (Michael Avalone)**

RESOLUTION NO. 7-24 Appointment of Broker for Health Insurance

**HR&S Financial Services, LLC (Kurt Stroemel)**

RESOLUTION NO. 8-24 Appointment of Specialized Legal Service (Issuance of Bonds)

**Parker McCay, P.A.**

RESOLUTION NO. 9-24 Appointment of Prosecutor

**Donna Sigel Platt, Esq.**

RESOLUTION NO. 10-24 Appointment of the Township Prosecutor as Prosecutor of Violations of the Township Zoning, Land Use and Building Codes, Ordinances and Regulations over which she has jurisdiction

**Donna Sigel Platt, Esq.**

RESOLUTION NO. 11-24 Appointment of Public Defender

**Maury Cutler, Esq.**

RESOLUTION NO. 12-24 Appointment of Township Sewer Engineer

**Churchill Engineers, Inc. (Luis I. Garcia, P.E.)**

RESOLUTION NO. 13-24 Appointment of Special COAH Attorney

**The Platt Law Group (Stuart Platt)**

RESOLUTION NO. 14-24 Appointment of Architect of Record

**LAN Associates**

RESOLUTION NO. 15-24 Appointment of Conflict Attorney

**The Platt Law Group (Stuart Platt)**

RESOLUTION NO. 16-24 Appointment of Special Projects Engineer

**Churchill Consulting Engineers**

**Environmental Resolutions, Inc.**

**CME Associates**

RESOLUTION NO. 17-24 Appointment of Class I, II & III members to the Voorhees Township Planning Board

**CLASS I Township Mayor**

**CLASS II Mario DiNatale CLASS III Jason Ravitz**

RESOLUTION NO. 18-24Appointment of Mayor’s designee for the Voorhees Township Planning Board

**Andrew Schallenhammer**

RESOLUTION NO. 19-24 Appointment of Members to the Voorhees Township Planning Board

**Anthony Nicini**

**Mark Kleinman**

**Ron Schwenke**

**Maureen Augustine**

**Jacob Platt (Alternate #1)**

**Rhonda Branch (Alternate #2)**

RESOLUTION NO. 20-24 Appointment of Members to the Voorhees Township Zoning Board

**Neil Cupersmith**

**Nehal Jhaveri**

RESOLUTION NO. 21-24 Appointment of Class III member, members, and staff to the Voorhees Township Environmental Commission

**CLASS III Jason Ravitz**

**Valerie Brown**

**Edward Hale, Chairperson**

**Balrup Hundal (Zoning Liaison)**

**Deborah Schwartz (Alternate #1)**

**Jennifer Gaffney, Secretary**

RESOLUTION NO. 22-24 Appointment of Members to the Voorhees Township Business Development Committee

**Joseph Perno**

**Stella Sytnik**

**Michael Cherkis**

**Nidhi Sharma, Secretary**

RESOLUTION NO. 23-24 Appointment of Members to the Voorhees Township Business Improvement District Advisory Board

**David Witham**

**Frank Rizzieri**

**Mariann Morell**

**Malinda Barlow**

**Erick J. Grimley**

**Stella Sytnik, Secretary**

RESOLUTION NO. 24-24 Appointment of Liaison and Members to the Voorhees Township Cultural & Diversity Committee

**Jacklyn Fetbroyt (Township Committee Liaison)**

**Rashi Shyam**

**Barbara Barkley**

**Anthony Maressa**

RESOLUTION NO. 25-24 Appointment of Members and Liaison to the Voorhees Township Arts Council

**Jacklyn Fetbroyt (Township Committee Liaison)**

**Kamal Khatiwala**

**Natalie Illiano**

**Jennifer Gaffney, Secretary**

RESOLUTION NO. 26-24 Appointment of Members, Liaison and Township Representative to the Voorhees Township Recreation Advisory Board

**Michelle Nocito (Township Committee Liaison)**

**Joseph Lovallo (Non-Voting Township Representative)**

**Kyle Keller**

MOTION TO APPROVE RESOLUTIONS 1-24 THROUGH 26-24: Mr. Ravitz

SECONDED: Mr. Platt

AYES: All

NAYS: None

RESOLUTION NO. 27-24 Consent Agenda

28-24 Delinquent Taxes

29-24 2024 Cash Management Plan

30-24 Township Committee Meeting Dates for 2024

31-24 Order of Business for Township Committee Meetings

32-24 Designation of Courier Post and Philadelphia Inquirer as Official Newspapers

33-24 Official Holidays for 2024

34-24 Resolutions and Ordinances to be in Possession of Township Committee Twenty-Four (24) Hours Prior to Official Meeting

35-24 Appointment of **Dianna** (**Dee) Ober** as the Public Agency Compliance Officer

36-24 Appointment of **Stephen Steglik** as Fund Commissioner to the Camden County Municipal Excess Liability Joint Insurance Fund (MEL)

37-24 Appointment of **Stephen Steglik** as Fund Commissioner and **Jason Ravitz** as the Alternate Fund Commissioner to the Camden County Joint Insurance Fund (JIF)

38-24 Appointment of Special Officers for 2024

39-24 Appointment of **Jason Ravitz** as Representative and **Stephen Steglik** as Alternate to the Camden County Community Development Advisory Board

40-24 Appointment of the **Construction Official** as ADA Compliance Officer

41-24 Authorizing the **Deputy Mayor(s)** to perform marriage ceremonies

MOTION TO APPROVE CONSENT AGENDA RESOLUTIONS 27-24 THROUGH 41-24:

SECONDED:

AYES:

NAYS:

RESOLUTION NO. 42-24 Adoption of 2024 State Contracts

RESOLUTION NO. 43-24 Authorizing an Agreement for Extraordinary, Unspecified Services for Dental Insurance

**Guardian Insurance**

RESOLUTION NO. 44-24 Authorizing an Agreement for Extraordinary, Unspecified Services for Life Insurance

**The Prudential Insurance Company of America**

RESOLUTION NO. 45-24Approval of the appointment of a Crisis Intervention Team

RESOLUTION NO. 46-24 Recognizing the **CERT/RACES TEAM** as an authorized service/volunteer organization of the Township of Voorhees

RESOLUTION NO. 47-24 Appointment of the Voorhees Township Safety Committee

**Stefanie Capone Stephen Steglik**

**Maria Windebank Joseph Lovallo, Chairman**

**April Herrington Verle Tyther, Secretary**

**Kathleen Green Jeffrey Pfeffer**

**Patty Moretti James Poland**

RESOLUTION NO. 48-24 Authorizing the Tax Collector to cancel small balances

RESOLUTION NO. 49-24 Setting the cost of mailing tax sale notices

RESOLUTION NO. 50-24 Appointment of Municipal Court Judge

**Carol Fabietti, Esquire**

RESOLUTION NO. 51-24 Appointing Wendy Flite to the position of Assistant/Deputy Municipal Clerk in the Township Clerk’s Office

RESOLUTION NO. 52-24 Authorizing the publication of a Notice of Intent to award a contract under a New Jersey Cooperative Pricing Agreement for three (4) 2024 Chevrolet Tahoes

RESOLUTION NO. 53-24 Authorizing an Agreement for Extraordinary, Unspecified Services for Temporary Disability Insurance

**The Hartford**

MOTION TO APPROVE RESOLUTIONS 42-24 THROUGH 53-24:

SECONDED:

AYES:

NAYS:

COMMENTS FROM COMMITTEE

COMMENTS FROM THE PUBLIC

MOTION TO CLOSE PUBLIC

COMMENT AND ADJOURN: SECONDED:

AYES: NAYS:

**RESOLUTION NO. 1-2024**

**APPOINTMENTS BY THE MAYOR**

**MICHAEL MIGNOGNA**

1. DIRECTOR OF ADMINISTRATION
2. DIRECTOR OF PARKS & RECREATION

**HARRY A. PLATT**

1. DIRECTOR OF COUNTY SERVICES
2. SEWER AND ROADS

**JACKLYN FETBROYT**

1. PUBLIC SAFETY DIRECTOR
2. PERSONNEL AND HUMAN RESOURCES LIAISON

**JASON RAVITZ**

1. COORDINATOR OF SENIOR CITIZEN AFFAIRS
2. DIRECTOR OF COMMUNITY RELATIONS
3. DIRECTOR OF FINANCE

**MICHELLE NOCITO**

1. DIRECTOR OF PUBLIC WORKS

DATED: JANUARY 4, 2024 MOTION: MR. RAVITZ

AYES: ALL SECONDED: MR. PLATT

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their meeting of January 4, 2024 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043.

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Dee Ober, RMC

Township Clerk

**RESOLUTION NO. 2-24**











DATED: JANUARY 4, 2024 MOTION: MR. RAVITZ

AYES: ALL SECONDED: MR. PLATT

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their meeting of January 4, 2024 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043.

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Dee Ober, RMC

Township Clerk

**RESOLUTION NO. 3-2024**

**AUTHORIZING THE AWARD OF A FAIR AND OPEN**

**CONTRACT FOR TOWNSHIP SOLICITOR**

**WHEREAS**, a need exists for the services of a **TOWNSHIP SOLICITOR** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

**WHEREAS**, **Wade, Long, Wood & Long, LLC (Christopher Long, Esq.)** is a firm authorized to do business in the State of New Jersey, having submitted a response to the Township’s Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (N.J.S.A. 20:44A-20.4 et seq.); and

**WHEREAS**, **Wade, Long, Wood & Long, LLC (Christopher Long, Esq.** has warranted that it is ready, willing, and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

**WHEREAS**, the Township desires to retain **Wade, Long, Wood & Long, LLC (Christopher Long, Esq.)** for the purpose of providing legal services; and

**WHEREAS**, pursuant to N.J.S.A. 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and

**WHEREAS**, the Township’s Chief Financial Officer has certified that funds are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Voorhees, a body corporate and

politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the law firm of **Wade, Long, Wood & Long, LLC (Christopher Long, Esq.)**.

The Agreement shall be consistent with the Township's Request for Proposals submitted on December 5, 2023 by **Wade, Long, Wood & Long, LLC** **(Christopher Long, Esq.)** with such revisions as recommended by the Township.

The term of this contract shall be January 4, 2024 through December 31, 2024.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

**This resolution shall be published as required by law.**

DATED: JANUARY 4, 2024 MOTION: MR. RAVITZ

AYES: ALL SECONDED: MR. PLATT

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their meeting of January 4, 2024 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043.

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Dee Ober, RMC

Township Clerk

**RESOLUTION NO. 4-2024**

**AUTHORIZING THE AWARD OF A FAIR AND OPEN**

**CONTRACT FOR TOWNSHIP AUDITOR**

**WHEREAS,** a need exists for the services of a **TOWNSHIP AUDITOR** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

**WHEREAS,** **Bowman & Company, CPA, P.C. (Daniel DiGangi)** is a firm authorized to do business in the State of New Jersey, having submitted a response to the Township’s Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (N.J.S.A. 20:44A-20.4 et seq.); and

**WHEREAS,** **Bowman & Company, CPA, P.C. (Daniel DiGangi)** has warranted that it is ready, willing, and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

**WHEREAS,** the Township desires to retain **Bowman & Company, CPA, P.C. (Daniel DiGangi)** for the purpose of providing auditing services; and

**WHEREAS,** pursuant to N.J.S.A. 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and

**WHEREAS,** the Township’s Chief Financial Officer has certified that funds are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Voorhees, a body corporate and

politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the auditing firm of **Bowman & Company, CPA, P.C. (Daniel DiGangi)**

The Agreement shall be consistent with the Township's Request for Proposals submitted on December 5, 2023 by **Bowman & Company, CPA, P.C. (Daniel DiGangi)** with such revisions as recommended by the Township.

The term of this contract shall be January 4, 2024 through December 31, 2024.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

**This resolution shall be published as required by law.**

DATED: JANUARY 4, 2024 MOTION: MR. RAVITZ

AYES: ALL SECONDED: MR. PLATT

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their meeting of January 4, 2024 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043.

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Dee Ober, RMC

Township Clerk

**RESOLUTION NO. 5-2024**

**AUTHORIZING THE AWARD OF A FAIR AND OPEN**

**CONTRACT FOR TOWNSHIP ENGINEER**

**WHEREAS,** a need exists for the services of a **TOWNSHIP ENGINEER** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

**WHEREAS, Consulting & Municipal Engineers & Associates, (CME)** is a firm authorized to do business in the State of New Jersey, having submitted a response to the Township’s Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (N.J.S.A. 20:44A-20.4 et seq.); and

**WHEREAS,** **Consulting & Municipal Engineers & Associates, (CME)** has warranted that it is ready, willing, and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

**WHEREAS,** the Township desires to retain **Consulting & Municipal Engineers & Associates, (CME)** for the purpose of providing engineering services; and

**WHEREAS,** pursuant to N.J.S.A. 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and

**WHEREAS,** the Township’s Chief Financial Officer has certified that funds are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Voorhees, a body corporate and

politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the engineering firm of **Consulting & Municipal Engineers & Associates, (CME)** **(Douglas Rohmeyer).**

The Agreement shall be consistent with the Township's Request for Proposals submitted on December 5, 2023 by **Consulting & Municipal Engineers & Associates, (CME)** **(Douglas Rohmeyer)** with such revisions as recommended by the Township.

The term of this contract shall be January 4, 2024 through December 31, 2024.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

**This resolution shall be published as required by law.**

DATED: JANUARY 4, 2024 MOTION: MR. RAVITZ

AYES: ALL SECONDED: MR. PLATT

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their meeting of January 4, 2024 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043.

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Dee Ober, RMC

Township Clerk

**RESOLUTION NO. 6-2024**

**AUTHORIZING THE AWARD OF A FAIR AND OPEN**

**CONTRACT FOR BROKER FOR PROPERTY & CASUALTY INSURANCE**

**WHEREAS,** a need exists for the services of a **BROKER FOR PROPERTY & CASUALTY INSURANCE** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

**WHEREAS,** **Connor Strong & Buckelew (Michael Avalone)** is a firm authorized to do business in the State of New Jersey, having submitted a response to the Township’s Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (N.J.S.A. 20:44A-20.4 et seq.); and

**WHEREAS,** **Connor Strong & Buckelew (Michael Avalone)** has warranted that it is ready, willing, and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

**WHEREAS,** the Township desires to retain **Connor Strong & Buckelew** **(Michael Avalone)** for the purpose of providing insurance services; and

**WHEREAS,** pursuant to N.J.S.A. 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and

**WHEREAS,** the Township’s Chief Financial Officer has certified that funds are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Voorhees, a body corporate and

politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the insurance firm of **Connor Strong & Buckelew (Michael Avalone).**

The Agreement shall be consistent with the Township's Request for Proposals submitted on December 5, 2023 by **Connor Strong & Buckelew (Michael Avalone)** with such revisions as recommended by the Township.

The term of this contract shall be January 4, 2024 through December 31, 2024.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

**This resolution shall be published as required by law.**

DATED: JANUARY 4, 2024 MOTION: MR. RAVITZ

AYES: ALL SECONDED: MR. PLATT

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 4, 2024 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 7-2024**

**AUTHORIZING THE AWARD OF A FAIR AND OPEN**

**CONTRACT FOR BROKER FOR HEALTH INSURANCE**

**WHEREAS,** a need exists for the services of a **BROKER FOR HEALTH INSURANCE** on

behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

**WHEREAS,** **HR & S Financial Services, LLC (Kurt Stroemel)** is a firm authorized to do business in the State of New Jersey, having submitted a response to the Township’s Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (N.J.S.A. 20:44A-20.4 et seq.); and

**WHEREAS,** **HR & S Financial Services, LLC (Kurt Stroemel)** has warranted that it is ready, willing, and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

**WHEREAS,** the Township desires to retain **HR & S Financial Services, LLC (Kurt Stroemel)** for the purpose of providing insurance services; and

**WHEREAS,** pursuant to N.J.S.A. 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and

**WHEREAS,** the Township’s Chief Financial Officer has certified that funds are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Voorhees, a body corporate and

politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the insurance firm of **HR & S Financial Services, LLC** **(Kurt Stroemel).**

The Agreement shall be consistent with the Township's Request for Proposals submitted on December 5, 2023 by **HR & S Financial Services, LLC (Kurt Stroemel)** with such revisions as recommended by the Township.

The term of this contract shall be January 4, 2024 through December 31, 2024.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

**This resolution shall be published as required by law.**

DATED: JANUARY 4, 2024 MOTION: MR. RAVITZ

AYES: ALL SECONDED: MR. PLATT

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their meeting of January 4, 2024 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043.

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Dee Ober, RMC

Township Clerk

**RESOLUTION NO. 8-2024**

**AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT**

**FOR SPECIALIZED LEGAL SERVICES IN CONNECTION WITH THE**

**AUTHORIZATION AND ISSUANCE OF BONDS OR NOTES**

**WHEREAS,** a need exists for the services of a **SPECIALIZED LEGAL SERVICES IN CONNECTION WITH THE AUTHORIZATION AND ISSUANCE OF BONDS OR NOTES** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

**WHEREAS,** **Parker McCay, P.A.** is a firm authorized to do business in the State of New Jersey, having submitted a response to the Township’s Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (N.J.S.A. 20:44A-20.4 et seq.); and

**WHEREAS,** **Parker McCay, P.A.** has warranted that it is ready, willing, and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

**WHEREAS,** the Township desires to retain **Parker McCay, P.A.** for the purpose of providing bond services; and

**WHEREAS,** pursuant to N.J.S.A. 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and,

**WHEREAS,** the Township’s Chief Financial Officer has certified that funds are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Voorhees, a body corporate and

politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the bond firm of **Parker McCay, P.A.**

The Agreement shall be consistent with the Township's Request for Proposals submitted on December 5, 2023 by **Parker McCay, P.A.**, with such revisions as recommended by the Township.

The term of this contract shall be January 4, 2024 through December 31, 2024.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

**This resolution shall be published as required by law.**

DATED: JANUARY 4, 2024 MOTION: MR. RAVITZ

AYES: ALL SECONDED: MR. PLATT

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 4, 2024 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 9-2024**

**AUTHORIZING THE AWARD OF A FAIR AND OPEN**

**CONTRACT FOR TOWNSHIP PROSECUTOR**

**WHEREAS**, a need exists for the services of a **TOWNSHIP PROSECUTOR** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

**WHEREAS**, **Donna Sigel Platt, Esq.** is a firm authorized to do business in the State of New Jersey, having submitted a response to the Township’s Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (N.J.S.A. 20:44A-20.4 et seq.); and

**WHEREAS**, **Donna Sigel Platt, Esq.** has warranted that he is ready, willing, and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

**WHEREAS**, the Township desires to retain **Donna Sigel Platt, Esq.** for the purpose of providing legal services; and

**WHEREAS**, pursuant to N.J.S.A. 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and

**WHEREAS**, the Township’s Chief Financial Officer has certified that funds are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Voorhees, a body corporate and

politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the law firm of **Donna Sigel Platt, Esq.**

The Agreement shall be consistent with the Township's Request for Proposals submitted on December 5, 2023 by **Donna Sigel Platt, Esq.** with such revisions as recommended by the Township.

The term of this contract shall be January 4, 2024 through December 31, 2024.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

**This resolution shall be published as required by law.**

DATED: JANUARY 4, 2024 MOTION: MR. RAVITZ

AYES: ALL SECONDED: MR. PLATT

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 4, 2024 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 10-2024**

**AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR** **PROSECUTOR OF VIOLATIONS OF THE TOWNSHIP ZONING, LAND USE AND BUILDING CODES, ORDINANCES AND REGULATIONS OVER WHICH SHE HAS JURISDICTION**

**WHEREAS**, a need exists for the services of a **PROSECUTOR OF VIOLATIONS OF THE TOWNSHIP ZONING, LAND USE AND BUILDING CODES, ORDINANCES AND REGULATIONS OVER WHICH HE HAS JURISDICTION** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

**WHEREAS**, **Donna Sigel Platt, Esq.** is a firm authorized to do business in the State of New Jersey, having submitted a response to the Township’s Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (N.J.S.A. 20:44A-20.4 et seq.); and

**WHEREAS**, **Donna Sigel Platt, Esq.** has warranted that she is ready, willing, and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

**WHEREAS**, the Township desires to retain **Donna Sigel Platt, Esq.** for the purpose of providing legal services; and

**WHEREAS**, pursuant to N.J.S.A. 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and

**WHEREAS**, the Township’s Chief Financial Officer has certified that funds are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Voorhees, a body corporate and

politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the law firm of **Donna Sigel Platt, Esq.**

The Agreement shall be consistent with the Township's Request for Proposals submitted on December 5, 2023 **by Donna Sigel Platt, Esq.** with such revisions as recommended by the Township.

The term of this contract shall be January 4, 2024 through December 31, 2024.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

**This resolution shall be published as required by law.**

DATED: JANUARY 4, 2024 MOTION: MR. RAVITZ

AYES: ALL SECONDED: MR. PLATT

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 4, 2024 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 11-2024**

**AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES**

**CONTRACT FOR** **A** **PUBLIC DEFENDER**

**WHEREAS**, a need exists for the services of a **PUBLIC DEFENDER** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

**WHEREAS**, the law firmof **Maury Cutler, Esq.** is a firm authorized to do business in the State of New Jersey, having submitted a response to the Township’s Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (N.J.S.A. 20:44A-20.4 et seq.); and

**WHEREAS**, **Maury Cutler, Esq.** has warranted that he is ready, willing, and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

**WHEREAS**, the Township desires to retain **Maury Cutler, Esq.** for the purpose of providing legal services; and

**WHEREAS**, pursuant to N.J.S.A. 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and

**WHEREAS**, the Township’s Chief Financial Officer has certified that funds are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Voorhees, a body corporate and

politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the law firm of **Maury Cutler, Esq.**

The Agreement shall be consistent with the Township's Request for Proposals submitted on December 5, 2023 by **Maury Cutler, Esq.** with such revisions as recommended by the Township.

The term of this contract shall be January 4, 2024 through December 31, 2024.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

**This resolution shall be published as required by law.**

DATED: JANUARY 4, 2024 MOTION: MR. RAVITZ

AYES: ALL SECONDED: MR. PLATT

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 4, 2024 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 12-2024**

**AUTHORIZING THE AWARD OF A FAIR AND OPEN**

**CONTRACT FOR** **TOWNSHIP SEWER ENGINEER**

**WHEREAS,** a need exists for the services of a **TOWNSHIP SEWER ENGINEER** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

**WHEREAS,** the engineering firmof **Churchill Engineers, Inc. (Luis I. Garcia, P.E.)** is a firm authorized to do business in the State of New Jersey, having submitted a response to the Township’s Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (N.J.S.A. 20:44A-20.4 et seq.); and

**WHEREAS, Churchill Engineers, Inc. (Luis I. Garcia, P.E.)** has warranted that it is ready, willing, and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

**WHEREAS,** the Township desires to retain **Churchill Engineers, Inc. (Luis I. Garcia, P.E.)** for the purpose of providing engineering services; and

**WHEREAS,** pursuant to N.J.S.A. 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and,

**WHEREAS,** the Township’s Chief Financial Officer has certified that funds are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Voorhees, a body corporate and

politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the engineering firm of **Churchill Engineer, Inc. (Luis I. Garcia, P.E.).**

The Agreement shall be consistent with the Township's Request for Proposals submitted on December 5, 2023 by **Churchill Engineers, Inc. (Luis I. Garcia, P.E.)** with such revisions as recommended by the Township.

The term of this contract shall be January 4, 2024 through December 31, 2024.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

**This resolution shall be published as required by law.**

DATED: JANUARY 4, 2024 MOTION: MR. RAVITZ

AYES: ALL SECONDED: MR. PLATT

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 4, 2024 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 13-2024**

**AUTHORIZING THE AWARD OF A FAIR AND OPEN**

**CONTRACT FOR SPECIAL COAH ATTORNEY**

**WHEREAS**, a need exists for the services of a **SPECIAL COUNCIL ON AFFORDABLE HOUSING ATTORNEY** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

**WHEREAS, The Platt Law Group (Stuart Platt, Esq.)** is a firm authorized to do business in the State of New Jersey, having submitted a response to the Township’s Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (N.J.S.A. 20:44A-20.4 et seq.); and

**WHEREAS, The Platt Law Group (Stuart Platt, Esq.)** has warranted that it is ready, willing, and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

**WHEREAS,** the Township desires to retain **The Platt Law Group (Stuart Platt, Esq.)** for the purpose of providing legal services; and

**WHEREAS,** pursuant to N.J.S.A. 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and

**WHEREAS,** the Township’s Chief Financial Officer has certified that funds are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Voorhees, a body corporate and

politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the law firm of **The Platt Law Group (Stuart Platt, Esq.).**

The Agreement shall be consistent with the Township's Request for Proposals submitted on December 5, 2023 by **The Platt Law Group** **(Stuart Platt, Esq.)** with such revisions as recommended by the Township.

The term of this contract shall be January 4, 2024 through December 31, 2024.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

**This resolution shall be published as required by law.**

DATED: JANUARY 4, 2024 MOTION: MR. RAVITZ

AYES: ALL SECONDED: MR. PLATT

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 4, 2024 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 14-2024**

**AUTHORIZING THE AWARD OF A FAIR AND OPEN**

**CONTRACT FOR ARCHITECT OF RECORD**

**WHEREAS,** a need exists for the services of an **ARCHITECT OF RECORD** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

**WHEREAS,** the following firms are authorized to do business in the State of New Jersey, having submitted a response to the Township’s Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (N.J.S.A. 20:44A-20.4 et seq.); and

**WHEREAS, LAN Associates** have warranted they are ready, willing, and able to perform all necessary services and that they and/or members of their firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

**WHEREAS,** the Township desires to retain **LAN Associates** for the purpose of providing architectural services as; and

**WHEREAS,** pursuant to N.J.S.A. 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and

**WHEREAS,** the Township’s Chief Financial Officer has certified that funds are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Voorhees, a body corporate and

politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the architectural firm of **LAN Associates.**

The Agreement shall be consistent with the Township's Request for Proposals submitted on December 5, 2023 by **LAN Associates** with such revisions as recommended by the Township.

The term of this contract shall be January 4, 2024 through December 31, 2024.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

**This resolution shall be published as required by law.**

DATED: JANUARY 4, 2024 MOTION: MR. RAVITZ

AYES: ALL SECONDED: MR. PLATT

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 4, 2024 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 15-2024**

**AUTHORIZING THE AWARD OF A FAIR AND OPEN**

**CONTRACT FOR CONFLICT ATTORNEY**

**WHEREAS**, a need exists for the services of a **CONFLICT ATTORNEY** on behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

**WHEREAS,** the following firms are authorized to do business in the State of New Jersey, having submitted a response to the Township’s Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (NJ.S.A. 20:44A-20.4 et seq.); and

**WHEREAS, The Platt Law Group (Stuart Platt, Esq.)** have warranted they are ready, willing, and able to perform all necessary services and that they and/or members of their firms hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

**WHEREAS**, the Township desires to retain **The Platt Law Group (Stuart Platt, Esq.)** for providing legal services;and

**WHEREAS**, pursuant to N.J.S.A. 40A:II-5(1)(a)(i) of the Local Public Contracts Law, these Contracts will be awarded without competitive bidding as "Professional Services" Contracts and as such, the Contracts themselves and the authorizing Resolution will be available for public inspection; and

**WHEREAS**, the Township’s Chief Financial Officer has certified that funds are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Voorhees, a body corporate and

politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the legal firm of **The Platt Law Group (Stuart Platt, Esq.)**

The Agreements shall be consistent with the Township's Request for Proposals submitted on December 5, 2023 by **The Platt Law Group (Stuart Platt, Esq.)** with such revisions as recommended by the Township.

The term of these contracts shall be January 4, 2024 through December 31, 2024.

These Contracts are awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i) of the Local Public Contracts Law, since the Contracts involve services performed by persons authorized by law to practice a recognized profession.

**This resolution shall be published as required by law.**

DATED: JANUARY 4, 2024 MOTION: MR. RAVITZ

AYES: ALL SECONDED: MR. PLATT

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 4, 2024 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 16-2024**

**AUTHORIZING THE AWARD OF A FAIR AND OPEN**

**CONTRACT FOR SPECIAL PROJECTS ENGINEER**

**WHEREAS,** a need exists for the services of a **SPECIAL PROJECTS ENGINEER** on

behalf of the Township of Voorhees, County of Camden, in the State of New Jersey; and

**WHEREAS,** **Churchill Consulting Engineers, CME Associates, and Environmental Resolutions, Inc.** are firms authorized to do business in the State of New Jersey, having submitted responses to the Township’s Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (N.J.S.A. 20:44A-20.4 et seq.); and

**WHEREAS,** **Churchill Consulting Engineers, CME Associates, and Environmental Resolutions, Inc.** have warranted that each is ready, willing, and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

**WHEREAS,** the Township desires to retain **Churchill Consulting Engineers, CME Associates, and Environmental Resolutions, Inc.** for the purpose of providing real estate brokerage services; and

**WHEREAS,** pursuant to N.J.S.A. 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contracts themselves and the authorizing Resolution will be available for public inspection; and

**WHEREAS,** the Township’s Chief Financial Officer has certified that funds are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Voorhees, a body corporate and

politic, as follows:

The Township's Mayor and Municipal Clerk or Deputy Clerk, are hereby authorized to execute an Agreement for Professional Services with the insurance firm of **Churchill Consulting Engineers, CME Associates, and Environmental Resolutions, Inc.**

The Agreements shall be consistent with the Township's Request for Proposals submitted on December 5, 2023 by **Churchill Consulting Engineers, CME Associates, and Environmental Resolutions, Inc.** with such revisions as recommended by the Township.

The term of this contract shall be January 4, 2024 through December 31, 2024.

This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.

**This resolution shall be published as required by law.**

DATED: JANUARY 4, 2024 MOTION: MR. RAVITZ

AYES: ALL SECONDED: MR. PLATT

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 4, 2024 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 17-2024**

**2024 PLANNING BOARD APPOINTMENTS**

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Township Committee of the Township of Voorhees, County of Camden and State of New Jersey that appointments be made to the **VOORHEES TOWNSHIP PLANNING BOARD** as follows:

**Class I Township Mayor**

**Class II Mario DiNatale**

**Class III Jason Ravitz**

These appointments are for a term of one year, commencing on January 4, 2024 and expiring on December 31, 2024.

DATED: JANUARY 4, 2024 MOTION: MR. RAVITZ

AYES: ALL SECONDED: MR. PLATT

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 4, 2024 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 18-2024**

**CLASS I MEMBER TO PLANNING BOARD**

**MAYOR’S DESIGNEE**

**WHEREAS**, N.J.S.A. 40:55D-24 specifically provides that the Mayor of a municipality, as the Class I Member of the municipal Planning Board, may designate a representative to sit on the Planning Board in the absence of the Mayor; and

**WHEREAS,** the Mayor of the Township of Voorhees, County of Camden and State of New Jersey (the Township) has determined that it is in the best interest of the township that such a designee be appointed.

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Township Committee of the Township of Voorhees that **Andrew Schallenhammer** is hereby appointed to serve as the Mayor's designated representative as the **CLASS I MEMBER OF THE PLANNING BOARD** in the Mayor's absence, to serve at the discretion of the Mayor during the Mayor's term;

**BE IT FURTHER RESOLVED,** that this appointment is for a term of one year, commencing on January 4, 2024 and expiring on December 31, 2024.

DATED: JANUARY 4, 2024 MOTION: MR. RAVITZ

AYES: ALL SECONDED: MR. PLATT

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 4, 2024 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 19-2024**

**2024 PLANNING BOARD APPOINTMENTS**

**WHEREAS,** vacancies exist on the **Voorhees Township Planning Board;** and

**WHEREAS**, the followingpersons possess the necessary qualifications to perform the duties of that position.

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Township Committee that the following persons be appointed to the **VOORHEES TOWNSHIP PLANNING BOARD** for the stated terms:

**NAME TERM EXPIRES**

**Anthony Nicini 4 2027**

**Mark Kleinman 4 2027**

**Ron Schwenke 4 2027**

**Maureen Augustine 4 2027**

**Jacob Platt, Alternate #1 2 2025**

**Rhonda Branch, Alternate #2 2 2024**

DATED: JANUARY 4, 2024 MOTION: MR. RAVITZ

AYES: ALL SECONDED: MR. PLATT

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Michael Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 4, 2024 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 20-2024**

**2024 ZONING BOARD APPOINTMENTS**

**WHEREAS,** vacancies exist on the **Voorhees Township Zoning Board;** and

**WHEREAS,** the followingpersons possess the necessary qualifications to perform the duties of that position.

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Township Committee that the following persons be appointed to the **VOORHEES TOWNSHIP ZONING BOARD** for the stated terms:

**NAME TERM EXPIRES**

**Neil Cupersmith 4 2027**

**Nehal Jhaveri, Alternate #2 2 2025**

DATED: JANUARY 4, 2024 MOTION: MR. RAVITZ

AYES: ALL SECONDED: MR. PLATT

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 4, 2024 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 21-2024**

**2024 ENVIRONMENTAL COMMISSION**

**APPOINTMENTS**

**WHEREAS,** vacancies exist on the **Voorhees Township Environmental Commission;** and

**WHEREAS,** thefollowing persons possess the necessary qualifications to perform the duties of that position.

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Township Committee that the following persons be appointed to the **Voorhees Township Environmental Commission** for the stated terms:

**NAME TERM EXPIRES**

**Edward Hale as Chairperson 1 2024**

**Valerie Brown 3 2026**

**Balrup Hundal (Zoning Board Liaison) 3 2026**

**Deborah Schwartz, Alternate #1 3 2026**

**Jennifer Gaffney, Secretary 1 2024**

DATED: JANUARY 4, 2024 MOTION: MR. RAVITZ

AYES: ALL SECONDED: MR. PLATT

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Michael Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 4, 2024 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 22-2024**

**2024 BUSINESS DEVELOPMENT COMMITTEE**

**WHEREAS,** vacancies exist on the **Voorhees Township Business Development Committee;** and

**WHEREAS,** thefollowing persons possess the necessary qualifications to perform the duties of that position.

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Township Committee that the following persons be appointed to the **Voorhees Township Business Development Committee** for the stated terms:

**NAME TERM EXPIRES**

**Joseph Perno 3 2026**

**Stella Sytnik 3 2026**

**Michael Cherkis 3 2026**

**Nidhi Sharma, Secretary 1 2024**

DATED: JANUARY 4, 2024 MOTION: MR. RAVITZ

AYES: ALL SECONDED: MR. PLATT

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Michael Mignogna, Mayor

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 23-2024**

**2024 BUSINESS IMPROVEMENT DISTRICT ADVISORY BOARD**

**WHEREAS,** vacancies exist on the **Voorhees Township Business Improvement District Advisory Board;** and

**WHEREAS,** thefollowing persons possess the necessary qualifications to perform the duties of that position.

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Township Committee that the following persons be appointed to the **Voorhees Township Business Improvement District Advisory Board** for the stated terms:

**NAME TERM EXPIRES**

**David Witham 2 2025**

**Frank Rizzieri 2 2025**

**Marianne Morell 2 2025**

**Erick Grimley**

**Malinda Barlow**

**Stella Sytnik, Secretary 1 2024**

DATED: JANUARY 4, 2024 MOTION: MR. RAVITZ

AYES: ALL SECONDED: MR. PLATT

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Michael Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 4, 2024 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 24-2024**

**2024 CULTURAL & DIVERSITY COMMITTEE**

**APPOINTMENTS**

**WHEREAS,** vacancies exist on the **Voorhees Township Cultural & Diversity Committee;** and

**WHEREAS,** the following persons possess the necessary skills and qualifications to be a member of the Cultural & Diversity Committee.

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Township Committee of the Township of Voorhees that the following persons are hereby appointed to the **Voorhees Township Cultural & Diversity Committee** for the stated terms:

**NAME TERM EXPIRES**

**Rashi Shyam 3 2027**

**Barbara Barkley 3 2027**

**Anthony Maressa 3 2027**

DATED: JANUARY 4, 2024 MOTION: MR. RAVITZ

AYES: ALL SECONDED: MR. PLATT

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Michael Mignogna, Mayor

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 25-2024**

**2024 VOORHEES TOWNSHIP ARTS COUNCIL**

**APPOINTMENTS**

**WHEREAS,** vacancies exist on the **Voorhees Township Arts Council;** and

**WHEREAS,** the following persons possess the necessary skills and qualifications to be a member of the Voorhees Township Arts Council.

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Township Committee of the Township of Voorhees that the following persons are hereby appointed to the **Voorhees Township Arts Council** for the stated terms:

**NAME TERM EXPIRES**

**Jacklyn Fetbroyt 1 2024**

**(Township Committee Liaison)**

**Kamal Khatiwala 3 2027**

**Natalie Illiano 3 2027**

**Jennifer Gaffney 1 2024**

DATED: JANUARY 4, 2024 MOTION: MR. RAVITZ

AYES: ALL SECONDED: MR. PLATT

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Michael Mignogna, Mayor

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 26-2024**

**2024 VOORHEES TOWNSHIP RECREATION ADVISORY BOARD**

**APPOINTMENTS**

**WHEREAS,** vacancies exist on the **Voorhees Township Recreation Advisory Board;** and

**WHEREAS,** the following persons possess the necessary skills and qualifications to be a member of the Voorhees Township Recreation Advisory Board.

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Township Committee of the Township of Voorhees that the following persons are hereby appointed to the **Voorhees Township Recreation Advisory Board** for the stated terms:

**NAME TERM EXPIRES**

**Michelle Nocito 1 2024**

**(Township Committee Liaison)**

**Joseph Lovallo 1 2024**

**(Non-Voting Township Rep.)**

**Kyler Keller 3 2025**

**(Filling unexpired term)**

DATED: JANUARY 4, 2024 MOTION: MR. RAVITZ

AYES: ALL SECONDED: MR. PLATT

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Michael Mignogna, Mayor

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 27-2024**

**CONSENT AGENDA**

**WHEREAS**, consent agendas provide rapid, effective action on routine matters; and

**WHEREAS**, the following items are considered to be routine, non-controversial items requiring no discussion; and

**WHEREAS**, any item upon which discussion is required will be removed from the consent agenda; and

**WHEREAS**, all items on the consent agenda are fully recorded in the official minutes.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Voorhees that the following items are approved:

28-2024 Delinquent Taxes

29-2024 2024 Cash Management Plan

30-2024 Township Committee Meeting Dates for 2024

31-2024 Order of Business for Township Committee Meetings

32-2024 Designation of Courier Post and Philadelphia Inquirer as Official Newspapers

33-2024 Official Holidays for 2024

34-2024 Resolutions and Ordinances to be in Possession of Township Committee Twenty-Four (24) Hours Prior to Official Meeting

35-2024 Appointment of Dianna (Dee) Ober as the Public Agency Compliance Officer

36-2024 Appointment of Stephen Steglik as Fund Commissioner to the Camden County Municipal Excess Liability Joint Insurance Fund (MEL)

37-2024 Appointment of Stephen Steglik as Fund Commissioner and Jason Ravitz as the Alternate Fund Commissioner to the Camden County Joint Insurance Fund (JIF)

38-2024 Appointment of Special Officers for 2024

39-2024 Appointment of a Jason Ravitz and Stephen Steglik, Alternate to the Camden County Community Development Advisory Board

40-2024 Appointment of the Construction Official as ADA Compliance Officer

41-2024 Authorizing the Deputy Mayor to perform marriage ceremonies

DATED: JANUARY 4, 2024 MOVED: MR. PLATT

AYES: ALL SECONDED: MR. RAVITZ

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 4, 2024 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 28-2024**

**AUTHORIZING AN INTEREST RATE TO BE ASSESSED ON DELINQUENT TAXES**

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Township

Committee of the Township of Voorhees, County of Camden and State of New Jersey that **8% interest per annum** shall be charged on all delinquent taxes, as well as delinquent local improvements, assessments and sewer rents for the year 2024 except that **18% interest per annum** shall be charged whenever the accumulated charges exceed the total sum of $1500.00 against any particular property and further, that the Township of Voorhees shall allow an additional **grace period of ten (10) days** before the imposition of said interest charges on delinquent taxes in accordance with NJSA 54:4-67.

In addition to all other penalties, interest and other charges permitted by New Jersey State Law, rule of regulation and/or otherwise fixed by resolution or ordinance by the Mayor and Township Committee of the Township, a penalty shall be fixed to each delinquent tax and/or other municipal charges account whose delinquent balance on December 31 of each calendar year is in excess of $10,000.00. The amount of such penalty shall be fixed by resolution of the Township Committee in accordance with NJSA 54:4-67, provided however, that the rate of such penalty on the date this section becomes effective shall be 6% of the delinquency balance on December 31 of the current year. For the purposes of this section, the term “delinquency balance” shall mean the sum of all taxes, municipal charges, interest and previously assessed penalties due on a given tax parcel or parcels under the same tax and/or other municipal charges account covering any number of quarters or years.

DATED: JANUARY 4, 2024 MOVED: MR. PLATT

AYES: ALL SECONDED: MR. RAVITZ

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 4, 2024 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 29-2024**

**WHEREAS**, N.J.S.A. 40A: 5-14 requires every municipality to adopt a Cash Management Plan on an annual basis.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Voorhees, County of Camden, State of New Jersey, that the following requirements be a part of the **2024 Cash Management Plan**, and be adhered to:

**I. Cash Management and Investment Objectives**

A. Preservation of capital;

B. Adequate safekeeping of assets;

C. Maintenance of liquidity to meet operating needs;

D. Diversification of the Township’s portfolio to minimize risks associated with individual investments.

**II. Designation of Official Depositories**

A. The following banks are hereby designated as legal depositories for all municipal funds:

1. Republic Bank

2. Columbia Bank

3. South Jersey Federal Credit Union

4. New Jersey Asset Rebate and Management Program (NJ/ARM)

B. Each depository must submit to the Chief Financial Officer a copy of the Governmental Unit Deposit Protection Act (GUDPA) notification of eligibility, which is filed semi-annually with the Department of Banking each June 30th and December 31st;

1. This list may be amended or supplemented from time to time as the Voorhees Township Committee deems necessary.

**III. Cash Management**

A. All municipal funds received by any official or employee shall be either deposited within 48 hours to an account in the name of the Township of Voorhees, or shall be turned over to the Chief Financial Officer/Treasurer within 48 hours of receipt, in accordance with N.J.S.A. 40A: 5-15;

B. The Chief Financial Officer shall minimize any accumulated idle cash in checking accounts, by assuring that excess balances are promptly swept into the investment portfolio;

C. Investment decisions shall be guided by the cash flow projections prepared by the Chief Financial Officer;

D. Change Funds and Petty Cash Funds are not required to be maintained in interest-bearing accounts.

**IV. Permissible Investments**

A. Bonds or other obligations of the United States of America, or obligations guaranteed by the United States of America;

B. Government money market mutual funds;

C. Any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors;

D. Bonds or other obligations of the local unit, or school districts of which the local unit is a part;

E. Any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments;

F. Local Government investment pools;

G. New Jersey State Cash Management Fund;

H. Notes issued by New Jersey municipalities, counties, fire districts and boards of education, pursuant to N.J.S.A. 40A:5-14.

I. New Jersey Asset Rebate and Management Program

**V. Authority for Investment Management**

A. The Chief Financial Officer is authorized and directed to make investments on behalf of the Township. All investment decisions shall be consistent with this plan, and all appropriate regulatory constraints.

**VI. Safekeeping**

A. Securities purchased on behalf of the Township shall be delivered electronically or physically to the Township’s custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the Township.

**VII. Procedures for Disbursement of Funds**

A. Payments shall be prepared by the Chief Financial Officer and submitted to the Township Committee for their approval;

B. Municipal funds shall be disbursed by the Chief Financial Officer biweekly and submitted for approval by the Township Committee, except for:

1. Debt Service payments;

2. Investments;

3. Payroll payments to agency accounts;

4. State of New Jersey Health Benefit payments

C. Tax payments to Camden County, the Voorhees Board of Education, and the Eastern Regional High School Board of Education shall be made in accordance with agreed upon schedules provided by each taxing district;

D. Checks approved for payment shall be signed by 1) one member of the Township Committee, and 2) the Chief Financial Officer or the Tax Collector, and 3) the Township Clerk or the Deputy Township Clerk. Two of the three signatures may be facsimile signatures, but the third must be an original signature;

E. Checks paid from the Tax Title Lien Redemption and Tax Title Lien Premium Accounts shall be signed by 1) the Tax Collector and 2) the Chief Financial Officer;

F. Checks paid from the following accounts are permitted to have only one signature:

1. Municipal Court & Bail Accounts;

2. Clerk Election Account;

G. Wire transfers and Automated Clearing House (ACH) payments may be initiated by the Chief Financial Officer and approved by the or the Administrator, Qualified Purchasing Agent or Administration’s Administrative Assistant, or may be initiated by the Qualified Purchasing Agent and approved by the Chief Financial Officer, Administrator or Administration’s Administrative Assistant.

**VIII. Reporting**

A. The Chief Financial Officer shall report to the Township Committee all purchases of investments in accordance with N.J.S.A. 40A: 5-15.2;

B. The Chief Financial Officer shall also report to the Township Committee the available cash balances in each fund and/or bank account.

**IX. Audit**

A. This Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A: 5-14.

DATED: JANUARY 4, 2024 MOVED: MR. PLATT

AYES: ALL SECONDED: MR. RAVITZ

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 4, 2024 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 30-2024**

**VOORHEES TOWNSHIP COMMITTEE MEETING DATES FOR 2024**

**BE IT RESOLVED,** by the Mayor and Township Committee of the Township of Voorhees that the regular meetings of the Township Committee shall be held at the Voorhees Municipal Building, 2400 Voorhees Town Center, Voorhees, New Jersey, on the following dates in **2024:**

**JANUARY** **JULY** Thursday, 4th Reorganization - 6:00 PM\*\* Monday, 8th Regular Meeting

Monday, 8th Regular Meeting Monday, 22nd Regular Meeting

Monday, 22nd Regular Meeting

**FEBRUARY AUGUST**Monday, 12th Regular Meeting Monday, 12th Regular MeetingMonday, 26th Regular Meeting Monday, 26th Regular Meeting

**MARCH** **SEPTEMBER**Monday, 11th Regular Meeting Monday, 9th Regular Meeting

Monday, 25th Regular Meeting Monday, 23rd Regular Meeting

**APRIL OCTOBER**

Monday, 8th Regular Meeting Monday**,** 14th Regular Meeting

Monday, 15th Regular Meeting Monday, 28th Regular Meeting

**MAY** **NOVEMBER**Monday, 13th Regular Meeting Monday, 11th Regular MeetingTuesday**,** 28th Regular Meeting Monday, 25th Regular Meeting

**JUNE**  **DECEMBER**Monday, 10th Regular Meeting Monday, 9th Regular MeetingMonday, 24th Regular Meeting Monday, 30th Regular Meeting**\*\***

\*\* **Meeting begins at 6:00 PM**

**ALL REGULAR MEETINGS BEGIN WITH A WORK SESSION AT 6:30 PM, FOLLOWED BY THE REGULAR COMMITTEE MEETING AT 7:00 PM, UNLESS OTHERWISE NOTED.**

DATED: JANUARY 4, 2024 MOVED: MR. PLATT

AYES: ALL SECONDED: MR. RAVITZ

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 31-2024**

**ORDER OF BUSINESS FOR TOWNSHIP**

**COMMITTEE MEETINGS**

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Township

Committee of the Township of Voorhees, County of Camden, and State of New Jersey that the following Order of Business be adopted for the conduct of all meetings during the year 2024.

Call Meeting to Order

Opening Ceremony – Salute to the Flag

Roll Call

Sunshine Statement

Meeting advertised in the two officially designated newspapers

Ordinances

Public Portion for Resolutions Only

Resolutions

Minutes of prior meetings

Reports

Payment of bills

Old business

Comments from the committee

Public portion on general matters

Adjournment

**Please note:**

Robert’s Rules of Order will be followed during meetings. Committee reserves the right to limit comments to 5 minutes per person when conditions warrant this action.

DATED: JANUARY 4, 2024 MOVED: MR. PLATT

AYES: ALL SECONDED: MR. RAVITZ

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 32-2024**

**DESIGNATING OFFICIAL NEWSPAPERS**

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Township

Committee of the Township of Voorhees, County of Camden and State of New

Jersey that the following newspapers are hereby designated the **OFFICIAL**

**NEWSPAPER** in which advertisements and notices shall be published, as

required by law, for the year **2024.**

**COURIER POST**

**PHILADELPHIA INQUIRER**

DATED: JANUARY 4, 2024 MOVED: MR. PLATT

AYES: ALL SECONDED: MR. RAVITZ

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 33-2024**

**2024 HOLIDAYS FOR VOORHEES TOWNSHIP**

**ADMINISTRATIVE EMPLOYEES**

**BE IT RESOLVED,** by the Mayor and Township Committee of the Township of Voorhees that the following are the official holidays of the Township for the year 2024.

JANUARY 1 NEW YEAR’S DAY

JANUARY 15 MARTIN LUTHER KING, JR. DAY

FEBRUARY 19 PRESIDENTS’ DAY

MARCH 29 GOOD FRIDAY

MAY 27 MEMORIAL DAY

JUNE 19 JUNETEENTH

JULY 4 INDEPENDENCE DAY

SEPTEMBER 2 LABOR DAY

NOVEMBER 28 THANKSGIVING DAY

NOVEMBER 29 DAY AFTER THANKSGIVING

DECEMBER 25 CHRISTMAS DAY

DECEMBER 26 DAY AFTER CHRISTMAS

DATED: JANUARY 4, 2024 MOVED: MR. PLATT

AYES: ALL SECONDED: MR. RAVITZ

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 34-2024**

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Township Committee of the Township Voorhees, County of Camden and State of New Jersey that all ordinances and resolutions, to be acted upon at a meeting, **shall be in the possession of the Township Committee in written form at least TWENTY-FOUR HOURS (24) HOURS prior to the date of the township meeting, except for emergency matters.**

DATED: JANUARY 4, 2024 MOVED: MR. PLATT

AYES: ALL SECONDED: MR. RAVITZ

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 35 -2024**

**PUBLIC AGENCY COMPLIANCE**

**OFFICER APPOINTMENT**

**WHEREAS,** NJAC 17:27 decrees a municipality shall designate an officer or employee to serve as a **Public Agency Compliance Office (PACO)** and;

**WHEREAS**, the name, title, business address, telephone number and fax number of the PACO shall be forwarded to the State Affirmative Action Office by January 10 of each year; and

**WHEREAS,** the PACO is the liaison official for matter concerning P.L. 1775C.127 (Affirmative Action) and shall have the authority to recommend the appropriate corrections to the agency’s contracting procedures.

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Township Committee of the Township of Voorhees, County of Camden and State of New Jersey that **Dianna (Dee) Ober** is hereby appointed the **PUBLIC AGENCY COMPLIANCE OFFICER** for a period of one (1) year commencing **January 4, 2024** and expiring **December 31, 2024**.

DATED: JANUARY 4, 2024 MOVED: MR. PLATT

AYES: ALL SECONDED: MR. RAVITZ

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 36-2024**

**FUND COMMISSIONER TO THE MEL**

**APPOINTMENT**

**WHEREAS,** the **CAMDEN COUNTY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND (MEL)** requires participating municipalities to appoint a fund commissioner.

**NOW, THEREFORE BE IT RESOLVED,** that **Stephen Steglik** is hereby appointed the **FUND COMMISSIONER** to the **MEL** for the period commencing **January 4, 2024 and expiring December 31, 2024.**

DATED: JANUARY 4, 2024 MOVED: MR. PLATT

AYES: ALL SECONDED: MR. RAVITZ

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 37 -2024**

**FUND COMMISSIONER AND ALTERNATE**

**FUND COMMISSIONER TO THE JIF APPOINTMENTS**

**WHEREAS,** the Camden County Municipal Joint Insurance Fund (JIF) requires Participating municipalities to appoint a fund commissioner and an alternate fund commissioner.

**NOW, THEREFORE, BE IT RESOLVED** that **Stephen Steglik** is hereby appointed the **TOWNSHIP FUND COMMISSIONER** **for the JIF** and that **Jason Ravitz** is hereby appointed **ALTERNATE FUND COMMISSIONER** for the period commencing **January 4, 2024 and expiring December 31, 2024.**

DATED: JANUARY 4, 2024 MOVED: MR. PLATT

AYES: ALL SECONDED: MR. RAVITZ

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 4, 2024 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 38-2024**

**SPECIAL OFFICERS**

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Township Committee of the Township of Voorhees, County of Camden and State of New Jersey, that the following persons are hereby appointed as **SPECIAL OFFICERS for the year 2024** specifically as listed below:

**CROSSING GUARDS**

1. KATHLEEN PEASE
2. THERESA LIEG
3. MICHELE HILEMAN
4. VIOLET CORBAN

5. MARGARET LITTLE

6. MARIA MENDEZ

7. WALT DUZENSKI

8. NOLAN NAPHYS

9. SELINA KANOWITZ

**SUBSTITUTE CROSSING GUARDS**

1.  CAROL DWIER

2.  OPEN

3. OPEN

**CLASS I OFFICERS**

1.   OPEN

2.  OPEN

3**.** OPEN

**CLASS II OFFICERS**

1. PAUL COXSON
2. ORLANDO PEREZ
3. JOHN BULLOCK
4. ANTHONY BRICKLEY
5. CHARLES FOWLER
6. ROBERT SCAPICCHIO
7. CHRISTOPHER TOMASCO

**CLASS III OFFICERS**

1. RICHARD WATSON
2. CLEM FUSCELLARO
3. JAMES JURSKI
4. DENNIS OBER
5. MARC SCAMBIA
6. RANDY FREILING
7. ROBERT BRUNGES

DATED: JANUARY 4, 2024 MOVED: MR. PLATT

AYES: ALL SECONDED: MR. RAVITZ

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 39-2024**

**AUTHORIZING THE APPOINTMENT OF A REPRESENTATIVE AND ALTERNATE TO THE CAMDEN COUNTY COMMUNITY DEVELOPMENT ADVISORY BOARD**

**WHEREAS,** there is hereby established an annual requirement of a Municipality to appoint a **VOTING REPRESENTATIVE AND ALTERNATE TO THE CAMDEN COUNTY COMMUNITY DEVELOPMENT ADVISORY BOARD**; and

**WHEREAS,** the Township of Voorhees wishes to continue to be a voting member of said Board in conjunction with the existing Cooperation Agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Voorhees that **Jason Ravitz** is hereby appointed to serve as the representative from the Township of Voorhees to the Camden County Community Development Advisory Board; and

**FURTHER, Stephen Steglik** is hereby appointed to serve as the Alternate Member.

**FURTHER, a certified copy of this Resolution is to be submitted to the Camden County Community Development Office.**

DATED: JANUARY 4, 2024 MOVED: MR. PLATT

AYES: ALL SECONDED: MR. RAVITZ

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 4, 2024 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 40-2024**

**APPOINTING THE CONSTRUCTION OFFICIAL AS THE**

**ADA COMPLIANCE OFFICER**

**WHEREAS,** the Township Committee of the Township of Voorhees has

adopted procedures for the filing of and processing of complaints with regard to alleged violations of the Americans with Disabilities Act; and

**WHEREAS,** under these adopted procedures an **ADA COMPLIANCE OFFICER** must be designated annually to administer such procedures.

**NOW, THEREFORE, BE IT RESOLVED,** by the mayor and Township Committee of the Township of Voorhees, County of Camden and State of New Jersey that the **Construction Official** be appointed as **ADA COMPLIANCE OFFICER** for the year **2024**.

DATED: JANUARY 4, 2024 MOVED: MR. PLATT

AYES: ALL SECONDED: MR. RAVITZ

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 4, 2024 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 41-2024**

**AUTHORIZING THE DEPUTY MAYOR TO**

**PERFORM MARRIAGE CEREMONIES**

**WHEREAS,** N.J.S.A. 37: 1-14 provides that the Deputy Mayor of a municipality may solemnize marriages when so authorized by the Mayor; and

**WHEREAS,** the Mayor of the Township of Voorhees has determined that it is in the best interest of the Township that such authority be designated.

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Township Committeeof the Township of Voorhees that the **DEPUTY MAYOR** is hereby authorized to solemnize marriages between such persons as may lawfully enter into the matrimonial state during their term as Deputy Mayor.

DATED: JANUARY 4, 2024 MOVED: MR. PLATT

AYES: ALL SECONDED: MR. RAVITZ

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 4, 2024 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 42-2024**

**WHEREAS**, N.J.S.A. 40A: 11-12 allows municipalities, without advertising for bids, to purchase materials, supplies or equipment under any contract entered into on behalf of the State Department of the Treasury, Division of Purchase and Property.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee, that pursuant to N.J.S.A. 40A11-12, **the following State Contracts be awarded for the year 2024**:

**VENDOR** **PRODUCT**

ACCSES NJ Cleaning & disinfection services

Activity Group, Inc. Law enforcement equipment & supplies

Airgas East, Inc. Specialty & Industrial gases

All Hands Fire Equipment Protective clothing & equipment

American Aluminum Police & homeland security equipment

American Asphalt Co. Road & highway materials

Applied Concepts Police & homeland security equipment

Aramsco, Inc. Police & homeland security equipment

Atlantic Tactical Police & homeland security equipment

Auto & Truck Parts Heavy-duty truck parts

Axon Enterprises Law enforcement equipment & supplies

Ben Shaffer Recreation Park & Playground equipment

Beyer Ford Pickups w/snow plow options

Binder Machinery Parts & repairs for road maintenance equipment

Bridgestone/Firestone Tires & Tubes

Campbell Freightliner Heavy-duty vehicle maintenance & repairs

CDW Government, Inc. Computer workstations & associated products

Cherry Valley Tractor Parts & repairs for lawn & grounds equipment

Continental Fire & Safety Firefighter protective clothing & equipment

Custom Bandag/Goodyear Tires & tubes

David Weber Oil Automotive lubricants

Delaware Valley Truck Services Vehicle maintenance & repair services

Dell Computers Computer workstations & associated products

Direct Energy Aggregated purchase of electric supply

Ditschman/Flemington Ford Vehicles, cargo vans

Draeger, Inc. Police & homeland security equipment

Eagle Point Gun Police & homeland security equipment

Elite Vehicle Solutions Law enforcement equipment & supplies

ESI Equipment Firefighter protective clothing & equipment

Eventide Radio communication equipment

Fastenal Company Industrial supplies

Fire Dex, LLC Firefighter protective clothing & equipment

Firestone Tire Co. Tires & tubes

Garden State Highway Street signs & road materials

Gen-El Safety & Industrial Law enforcement equipment & supplies

General Sales Admin. Law enforcement equipment & supplies

Genuine Parts Co./NAPA Heavy duty truck parts

Gold Type Business Machines Radio communication equipment

Goodyear Tire Co. Tires & tubes

Grainger Supplies Industrial maintenance, repairs & equipment

H.A. DeHart & Sons Heavy-duty vehicle maintenance & repairs

Hainesport Auto & Truck Vehicle maintenance & repair services

Haix North America Firefighter protective clothing & equipment

Hale Trailer Brake & Wheel Heavy duty truck parts

Herc Rentals Equipment & space rental

Hertrich Fleet Services Passenger vehicles & light-duty trucks

Hewlett Packard Computer workstations & associated products

Home Depot Building supplies & products

HON Company Office Furniture

Hoover & Sons Repair services & parts for heavy duty trucks

Houpert Truck Service Vehicle maintenance & repair services

J-Bolts Industrial Supplies Heavy duty truck parts

Johnson & Towers Heavy duty truck parts

Johnson Controls/Simplex Inspection of fire suppression

Just Tires/Bridgestone Tires & tubes

Konica-Minolta Reprographics & digital copiers

Lanigan Associates Police & homeland security equipment

Laser Technology Police & homeland security equipment

Laurel Lawnmower Parts & repairs for lawn & grounds equipment

Lawmen Supply Police & homeland security equipment

Lexis Nexis Data access services

--- Page 2 of 2 ---

Lion Group Firefighter protective clothing & equipment

Majestic Oil Fuel Oil & Gasoline

Major Police Supply Police & homeland security equipment

Mall Chevrolet Police vehicles – SUV’s & sedans

Marturano Recreation Co. Park & playground equipment

Matthew Bender & Co. NJ Register & NJ Code publications

McCarthy Tire Service/Goodyear Tires & tubes

Mercer Spring Co. Parts & repairs for highway equipment & trucks

Mine Safety Appliances Firefighter protective clothing & equipment

Monro Muffler & Brake Tires & tubes

Morning Pride Manufacturing Firefighter protective clothing & equipment

Morton Salt Co. Bulk rock salt & sodium chloride

Motorola Corp. Radio communication supplies & equipment

Mr. Tire Auto Center/Goodyear Tires & tubes

MRA International Computer workstations & associated products

Municibid Online auction services

Municipal Emergency Services Firefighter protective clothing & equipment

Panasonic Computers Computer workstations & associated products

Paratech, Inc. Law enforcement equipment & supplies

Pitney Bowes Mailroom maintenance & equipment

Reliable Tire Co./Bridgestone Tires & tubes

Ricoh Corporation Reproduction equipment

Rich Tree Service Tree trimming & removal services

Riggins Inc. Fuel oil & gasoline

RR Donnelley Certified copies of vital records

Scott Technologies Firefighter protective clothing & equipment

Service Tire Truck Center/Goodyear Tires & tubes

SHI International Corp. Software licenses & related services

Storr Tractor Co. Parts & repairs for lawn & grounds equipment

Tactical Public Safety Law enforcement equipment & supplies

Tire Corral/Goodyear Tires & tubes

Transaxle Corp. Parts & repairs for highway equipment

Verizon Telecommunication data services

Vineland Auto Electric Vehicle maintenance & repair services

W.B. Mason, Inc. Office supplies

West Publishing Data access services

Widmer Time Recorder Mailroom maintenance & equipment

Winner Ford Police vehicles, sedans & SUV’s

Witmer Public Safety Law enforcement equipment & supplies

Xerox Corporation Copiers & multi-function devices

**BE IT FURTHER RESOLVED**, that this list may be amended or supplemented from time to time, as the Mayor and Township Committee deem necessary.

DATED: JANUARY 4, 2024 MOVED: MR. PLATT

AYES: ALL SECONDED: MR. RAVITZ

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 4, 2024 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 43-2024**

**AUTHORIZING AGREEMENT FOR EXTRAORDINARY,**

**UNSPECIFIED SERVICES FOR DENTAL INSURANCE**

**WHEREAS**, there exists a need for dental indemnity insurance for the benefit of the Township employees; and

**WHEREAS**, funds are available in an appropriation entitled *Dental Insurance Premiums*, and have been certified by the Chief Financial Officer, said certification being attached; and

**WHEREAS**, N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award of contracts for “Extraordinary, Unspecifiable Services” without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, the Township Solicitor has certified that this meets the statute and regulations governing the award of said contracts.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Voorhees, County of Camden, State of New Jersey as follows:

1. The Mayor and Township Committee are hereby authorized and directed to execute an agreement with the **GUARDIAN.**

2. This contract is awarded without competitive bidding as an “Extraordinary, Unspecifiable Service” in accordance with 40A:11-5(1)(a)(ii) of the Local Public Contracts Law because these services are specialized and qualitative in nature and require expertise, extensive training, and a proven reputation in the field of endeavor.

3. **Notification of this contract award shall be printed once in one of the Township’s official newspapers, as provided by law**.

DATED: JANUARY 4, 2024 MOVED: MR. PLATT

AYES: ALL SECONDED: MR. RAVITZ

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 4, 2024 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 44-2024**

**AUTHORIZING AGREEMENT FOR EXTRAORDINARY,**

**UNSPECIFIED SERVICES FOR LIFE INSURANCE**

**WHEREAS**, there exists a need for life insurance for the benefit of the Township employees; and

**WHEREAS**, funds are available in an appropriation entitled *Life Insurance Premiums*, and have been certified by the Chief Financial Officer, said certification being attached; and

**WHEREAS**, N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award of contracts for “Extraordinary, Unspecifiable Services” without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, the Township Solicitor has certified that this meets the statute and regulations governing the award of said contracts.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Voorhees, County of Camden, State of New Jersey as follows:

1. The Mayor and Township Committee are hereby authorized and directed to execute an agreement with **THE PRUDENTIAL INSURANCE COMPANY OF AMERICA**

2. This contract is awarded without competitive bidding as an “Extraordinary, Unspecifiable Service” in accordance with 40A:11-5(1)(a)(ii) of the Local Public Contracts Law because these services are specialized and qualitative in nature and require expertise, extensive training and a proven reputation in the field of endeavor.

3. **Notification of this contract award shall be printed once in one of the Township’s official newspapers, as provided by law.**

DATED: JANUARY 4, 2024 MOVED: MR. PLATT

AYES: ALL SECONDED: MR. RAVITZ

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 45-2024**

**RECOGNITION OF A CRISIS INTERVENTION TEAM**

**WHEREAS,** the Township Committee of the Township of Voorhees has determined that it is in the best interest of the public health, safety, and welfare that the Township maintain a **Crisis Intervention Team;** and

**WHEREAS,** the Crisis Intervention Team must be staffed with volunteers who have expressed an interest in volunteering their services as members of the Voorhees Township Crisis Intervention Team; have successfully completed forty (40) hours of domestic violence training through the YWCA Counselor Training Program and have been certified by the YWCA to act as a Crisis Intervention Counselor; and

**WHEREAS,** in order for such volunteers to have the benefit of the Township's Insurance Protections in performing their duties on the Crisis Intervention Team, these members must be appointed to the team in accordance with set procedures.

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Township Committee of the Township of Voorhees that the Voorhees Township Police are hereby authorized and directed to appoint, remove, and reappoint to the Police Department in compliance with its policies and procedures affecting domestic violence cases, members who have been certified by the YWCA under the Counselor Training Program, to serve on the Voorhees Township Crisis Intervention Team with each specific case team to be determined by the Police Department pursuant to its policies and procedures.

DATED: JANUARY 4, 2024 MOVED: MR. PLATT

AYES: ALL SECONDED: MR. RAVITZ

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO**. **46-2024**

**RECOGNIZING THE CERT/RACES TEAM AS AN AUTHORIZED SERVICE/VOLUNTEER ORGANIZATION OF THE TOWNSHIP OF VOORHEES**

**WHEREAS**, Voorhees Township has a very active **Community Emergency Response Team/Radio Amateur Civil Emergency Service (“CERT/RACES Team”)** providers which is an organized group of volunteers who perform limited first-responder duties in the event of a natural or other disaster; and

**WHEREAS**, these volunteers may be called upon, in conjunction with the Voorhees Township Office of Emergency Management, to perform critical services for the Township of Voorhees; and

**WHEREAS**, in order to afford these individuals “Volunteer Accident Insurance” for injuries that may occur on duty while providing emergency management support services for the Township of Voorhees, the **CERT/RACES Team** must be approved and duly recognized by the Township Committee of the Township of Voorhees; and

**WHEREAS**, the Mayor and Township Committee of the Township of Voorhees believe it to be in the best interest of the public health, safety and welfare to encourage such volunteers to provide emergency services when called upon to do so.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Voorhees, County of Camden and State of New Jersey that the **CERT/RACES Team** is hereby approved for purposes of affording said organization coverage under the Township of Voorhees’ “Volunteer Accident Policy” Insurance for injuries and other claims that may occur while performing duties on behalf of the Township of Voorhees under the authority of the Office of Emergency Management.

DATED: JANUARY 4, 2024 MOVED: MR. PLATT

AYES: ALL SECONDED: MR. RAVITZ

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 4, 2024 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 47-2024**

**APPOINTING THE MEMBERS OF THE TOWNSHIP SAFETY COMMITTEE**

**WHEREAS**, the Township of Voorhees recognizes the need for a **TOWNSHIP SAFETY COMMITTEE**; and

**WHEREAS**, the Township is a participant in the Camden County Municipal Joint Insurance Fund; and

**WHEREAS**, the Camden County Municipal Joint Insurance Fund recommends participants of the fund create a Safety Committee to oversee safety issues involving the Township and its employees.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Voorhees, County of Camden, State of New Jersey that the following-named Township employees are appointed as members of the **Township Safety Committee**:

**STEFANIE CAPONE STEPHEN STEGLIK**

**MARIA WINDEBANK JOSEPH LOVALLO, CHAIRMAN**

**APRIL HERRINGTON VERLE TYTHER, SECRETARY**

**KATHLEEN GREEN JEFFREY PFEFFER**

**PATTY MORETTI JAMES POLAND**

DATED: JANUARY 4, 2024 MOVED: MR. PLATT

AYES: ALL SECONDED: MR. RAVITZ

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 48-2024**

**CANCEL SMALL BALANCES**

**WHEREAS,** NJSA 40A:5-17 allows for the cancellation of property tax overpayments or delinquent amounts in the amounts of less than $10.00; and,

**WHEREAS,** the governing body may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax overpayments or delinquencies of less than $10.00.

**NOW, THEREFORE BE IT RESOLVED,** that the Governing Body of the Township of Voorhees, County of Camden, State of New Jersey, hereby authorize the Tax Collector to cancel said amounts as deemed necessary.

DATED: JANUARY 4, 2024 MOVED: MR. PLATT

AYES: ALL SECONDED: MR. RAVITZ

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 49-2024**

**SETTING COSTS OF MAILING NOTICES OF TAX SALE**

**N.J.S.A. 54:5-26-N.J.S.A. 54:5-29-N.J.S.A. 54:5-38**

**WHEREAS**, at any time before a scheduled tax sale, the collector shall receive payment of the amount due on any property, with the interest and costs incurred up to the time of payment, and;

**WHEREAS,** the taxpayer shall pay the full amount advertised which includes the cost of sale, at two percent of the total delinquency not to be less than $15.00 nor more than $100.00, and now must be paid as part of costs, in order to remove the property from sale and;

**WHEREAS,** the Tax Collector will mail NOTICE OF SALE for no more than two weeks and advertise no less than 2 weeks, with the official tax sale held the following week.

**THEREFORE, BE IT RESOLVED** that the costs incurred for each mailing of NOTICE OF SALE be set up to $25.00 per mailing, and be collected in order for the property to be removed from said tax sale.

**THEREFORE, BE IT RESOLVED** that costs incurred including advertisement be set at the two percent delinquency of not less than $15.00 nor more than $100.00 and also be collected up to $25.00 NOTICE OF SALE per notice, in order for the property to be removed from said tax sale along with any delinquencies and interest due.

DATED: JANUARY 4, 2024 MOVED: MR. PLATT

AYES: ALL SECONDED: MR. RAVITZ

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 4, 2024 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 50-24**

**APPOINTING CAROL FABIETTI, ESQUIRE AS MUNICIPAL JUDGE**

**WHEREAS,** there is a need for the appointment of a Municipal Court Judge; and

**WHEREAS,** the Mayor has submitted the name of **Carol Fabietti,** **Esquire** to serve as Municipal Court Judge.

**NOW, THEREFORE, BE IT RESOLVED,** that the nomination of **Carol Fabietti, Esquire** is hereby confirmed and is appointed to the position of **MUNICIPAL COURT JUDGE** of the Township of Voorhees, County of Camden and State of New Jersey for a term of three (3) years commencing **January 2024 and** **expiring December 31, 2026.**

DATED: JANUARY 4, 2024 MOVED: MR. PLATT

AYES: ALL SECONDED: MR. RAVITZ

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 4, 2024 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 51-24**

**APPOINTING WENDY FLITE TO THE POSITION OF DEPUTY MUNICIPAL CLERK**

**WHEREAS,** due to a resignation, there is a need for an Assistant/Deputy Municipal Clerk in the Municipal Clerk’s Office of the Township of Voorhees; and

**WHEREAS,** Wendy Flite possesses the necessary qualifications and abilities to perform the duties of Assistant/Deputy Municipal Clerk.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Voorhees, County of Camden, State of New Jersey that **WENDY FLITE** be appointed as **DEPUTY MUNICIPAL CLERK** and provisionally to the position of **ASSISTANT MUNICIPAL CLERK** in the Municipal Clerk’s Office of the Township of Voorhees effective January 18, 2024.

DATED: JANUARY 4, 2024 MOVED: MR. PLATT

AYES: ALL SECONDED: MR. RAVITZ

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 4, 2024 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 52-24**

**AUTHORIZING THE PUBLICATION OF A NOTICE OF INTENT TO AWARD CONTRACT UNDER A NEW JERSEY COOPERATIVE PRICING AGREEMENT FOR FOUR (4) 2024 CHEVROLET TAHOES**

**WHEREAS**, the Township of Voorhees (“Voorhees” and/or “Township”) intends to participate in a cooperative pricing agreement with Education Services Commission of New Jersey Cooperative Pricing System, to purchase Four (4) 2024 Chevrolet Tahoes; and

**WHEREAS,** the Township is permitted to participate in Cooperative Pricing Systems pursuant to N.J.S.A. 40A:11-11(5) and became a member of the Education Services Commission of New Jersey Cooperative Pricing System on May 13, 2019; and

**WHEREAS,** it is the intent of the Township to award contract ESCNJ #23/24-11 to Mall Chevrolet pursuant to their proposal submitted in response to the Competitive Request for Pricing; and

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Township Committee of the Township of Voorhees as follows:

1. The provisions of the **WHEREAS** clauses set forth above are incorporated herein by reference and made a part hereof.
2. The purchase of Four (4) 2024 Chevrolet Tahoes under contract #23/24-11 to Mall Chevrolet in the amount of $190,963.80.

3. The Township Clerk is hereby directed to publish the attached Notice of Intent to Award in the legal newspaper of the Township of Voorhees.

4. The Chief Financial Officer is hereby authorized to take any and all steps necessary to effectuate the purchase.

DATED: JANUARY 4, 2024 MOVED: MR. PLATT

AYES: ALL SECONDED: MR. RAVITZ

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 4, 2024 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk

**RESOLUTION NO. 53-24**

**AUTHORIZING AGREEMENT FOR EXTRAORDINARY,**

**UNSPECIFIED SERVICES FOR TEMPORARY DISABILITY INSURANCE**

**WHEREAS**, there exists a need for temporary disability insurance for the benefit of the Township employees; and

**WHEREAS**, funds are available in an appropriation entitled *Temporary Disability Insurance*, and have been certified by the Chief Financial Officer, said certification being attached; and

**WHEREAS**, N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award of contracts for “Extraordinary, Unspecifiable Services” without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, the Township Solicitor has certified that this meets the statute and regulations governing the award of said contracts.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Voorhees, County of Camden, State of New Jersey as follows:

1. The Mayor and Township Committee are hereby authorized and directed to execute an agreement with the **THE HARTFORD.**

2. This contract is awarded without competitive bidding as an “Extraordinary, Unspecifiable Service” in accordance with 40A:11-5(1)(a)(ii) of the Local Public Contracts Law because these services are specialized and qualitative in nature and require expertise, extensive training, and a proven reputation in the field of endeavor.

3. **Notification of this contract award shall be printed once in one of the Township’s official newspapers, as provided by law**.

DATED: JANUARY 4, 2024 MOVED: MR. PLATT

AYES: ALL SECONDED: MR. RAVITZ

NAYS: NONE APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael R. Mignogna, Mayor

I, Dee Ober, Municipal Clerk of the Township of Voorhees hereby certify the forgoing to be a true and correct copy of a resolution adopted by the Mayor and Township Committee of the Township of Voorhees at their reorganization meeting of January 4, 2024 held in the Municipal Building, 2400 Voorhees Town Center, Voorhees, NJ 08043

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Dee Ober, RMC

Municipal Clerk