

Jaclyn Bradley, AICP, PP  
Zoning Administrative Officer

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Zoning Board Secretary



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**ZONING BOARD OF ADJUSTMENT  
REORGANIZATION MEETING  
AGENDA FOR JANUARY 11, 2024**

**MEETING TIME: 6:00 P.M.**

**CALL TO ORDER  
FLAG SALUTE**

**OPEN PUBLIC MEETINGS ACT STATEMENT**

This meeting is being held in compliance with the requirements of the "Open Public Meetings Act" and has been duly noticed and published as required by law.

**OATHS OF OFFICE**

Neal Cupersmith – 4-year term expiring 2027.

Nehal Jhaveri, Alternate #2 – 2-year term expiring 2025.

**ROLL CALL**

1. Nominations for and election of the Secretary to the Zoning Board. (Roll call vote)
2. Nominations for and election of the Chairman. (Roll call vote)
3. Nominations for and election of the Vice-Chairman. (Roll call vote)
4. Nominations for and election of the Solicitor. (Roll call vote)
5. Nominations for and election of the Engineer. (Roll call vote)
6. Establishing the schedule for the regular monthly meetings of the Zoning Board of Adjustment. (Second and Fourth Thursday of each month except where the date has a conflict with a holiday, or a Special Meeting is scheduled. The dates for the year 2024 are attached hereto.)  
(Roll call vote)
7. Confirming the official newspaper for advertising public notices: Courier Post  
(Roll call vote)
8. Adoption of the Zoning Board Rules of Organization for 2024.
9. Adoption of the Policies and Procedures for the Zoning Board of Adjustment. (Roll call vote)
10. Establishment of a Completeness Review Committee: Board Solicitor, Board Engineer, Board Secretary. (Roll call vote)
11. Establishment of a Development Review Committee: Zoning Officer, Board Solicitor, Board Engineer, Board Chairman, Board Vice-Chairman, Board Member. (Roll call vote)
12. Appointment of Conflict Board Solicitor for the year 2024
13. Appointment of Conflict Board Engineer for the year 2024
14. Swearing in of Professionals

**COMMENTS FROM THE BOARD**

**COMMENTS FROM THE PUBLIC**

**ADJOURNMENT**

**NEXT MEETINGS: 1/25/2024, 2/8/2024, 2/22/2024**